



NOT REGISTERED - CAN BE USED FOR SUBMISSION TO BUILDING DEPARTMENTS PRIOR TO DECEMBER 31, 2023

CERTIFICATE OF VERIFICATION

Note: This table completed by HERS Registry.

Project Details

| Field Name | Data Entry | Field Name | Data Entry |
|--------------------|------------|---------------------|------------|
| Project Name: | | Enforcement Agency: | |
| Dwelling Address: | | Permit Number: | |
| City and Zip Code: | | Date Permit Issued: | |

A. System Information

Fields 01 through 08 must be completed with data taken from the LMCI-MCH-20 form.

| Field | Field Name | Data Entry |
|-------|--|------------|
| 01 | Space Conditioning System Identification or Name | |
| 02 | Space Conditioning System Location or Area Served | |
| 03 | Indoor Unit Name or Description of Area Served | |
| 04 | Building Type from LMCC | |
| 05 | Verified Low Leakage Ducts in Conditioned Space (VLLDCS) Credit from LMCC? | |
| 06 | Verified Low Leakage Air-handling Unit Credit from LMCC? | |
| 07 | Duct System Compliance Category | |
| 08 | Any portions of Duct Located in Garage? | |
| 09 | Is the system type Small Duct High Velocity (SDHV)? | |

MCH-20d - Complete Replacement or Altered Duct System

**B. Duct Leakage Diagnostic Test**

| Field | Field Name | Data Entry |
|-------|--|------------|
| 01 | Air-Handling Unit Airflow (AHU Airflow) Determination Method | |
| 02 | Condenser Nominal Cooling Capacity (ton) | |
| 03 | Indoor Unit Nominal Cooling Capacity | |
| 04 | Heating Capacity (kBtu/h) | |
| 05 | Conditioned Floor Area Served by this HVAC System (ft ²) | |
| 06 | Measured AHU Airflow (cfm) | |
| 07 | Duct Leakage Test Conditions | |
| 08 | Duct Leakage Test Method | |
| 09 | Leakage Factor | |
| 10 | Calculated Target Allowable Duct Leakage Rate (cfm) | |
| 11 | Actual Duct Leakage Rate from Leakage Test Measurement (cfm) | |
| 12 | Compliance Statement: | |
| 13 | Notes: | |

C. Ducts Located in Garage Spaces

| Field | Field Name | Data Entry |
|-------|--|------------|
| 01 | Duct Leakage Test Method | |
| 02 | Leakage Factor | |
| 03 | Air-Handling Unit Airflow (AHU Airflow) Determination Method | |
| 04 | Measured AHU Airflow (cfm) | |
| 05 | Calculated Target Allowable Duct Leakage Rate (cfm) | |
| 06 | Actual Duct Leakage Rate from Leakage Test Measurement (cfm) | |
| 07 | Compliance Statement: | |

**D. Additional Requirements for Compliance**

| Field | Field Name |
|-------|--|
| 01 | System was tested in its normal operation condition. No temporary taping allowed. |
| 02 | Outside air (OA) duct connections to the central forced air duct system shall not be sealed/taped off during duct leakage testing. OA ducts used for Central Fan Integrated (CFI) Indoor Air Quality ventilation systems, or Central Fan Ventilation Cooling Systems, that utilize dampers that open only when OA is required and automatically close when OA is not required, may configure the OA damper to the closed position during duct leakage testing. |
| 03 | If a complete replacement, all supply and return register boots were sealed to the drywall. |
| 04 | Building cavities were not used as plenums or platform returns in lieu of ducts. |
| 05 | If cloth backed tape was used it was covered with Mastic and draw bands. |
| 06 | All connection points between the air handler and the supply and return plenums are completely sealed. |
| 07 | If the system complies using the Smoke Test method, the smoke test was conducted in accordance with the requirements of Reference Residential Appendix RA3.1.4.3.6. Systems that comply using the smoke test shall not be included in sample groups for HERS verification. |

Verification status and Correction notes.

| Field | Field Name | Data Entry |
|-------|----------------------|--|
| 08 | Verification Status: | <input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> All N/A |
| 09 | Correction Notes: | |

The responsible person's signature on this compliance document affirms that all applicable requirements in this table have been met unless otherwise noted in the Verification Status and the Corrections Notes.

E. Determination of HERS Verification Compliance

All applicable sections of this document shall indicate compliance with the specified verification protocol requirements in order for this Certificate of Verification as a whole to be determined to be in compliance.

| Field | Field Name | Data Entry |
|-------|------------------------------|---|
| 01 | HERS Verification Compliance | <input type="checkbox"/> Complies <input type="checkbox"/> Does not comply |

**DOCUMENTATION AUTHOR'S DECLARATION STATEMENT**

1. I certify that this Certificate of Verification documentation is accurate and complete.

| SIGNATORY | Entry |
|---|--------------|
| Documentation Author Name | |
| Author Signature | |
| Company Name | |
| Date Signed | |
| CEA/HERS Certification Identification (if applicable) | |
| Address | |
| City/State/Zip | |
| Phone | |

Responsible Person's Declaration Statement

I certify the following under penalty of perjury, under the laws of the State of California:

1. The information provided on this Certificate of Verification is true and correct.
2. I am the certified HERS Rater who performed the verification identified and reported on this Certificate of Verification (responsible rater).
3. The installed features, materials, components, manufactured devices, or system performance diagnostic results that require HERS verification identified on this Certificate of Verification comply with the applicable requirements in Reference Appendices RA2, RA3, and the requirements specified on the Certificate of Compliance for the building approved by the enforcement agency.
4. The information reported on applicable sections of the Certificate(s) of Installation (LMCI) signed and submitted by the person(s) responsible for the construction or installation conforms to the requirements specified on the Certificate(s) of Compliance (LMCC) approved by the enforcement agency.
5. I understand that a registered copy of this Certificate of Verification shall be posted, or made available with the building permit(s) issued for the building, and made available to the enforcement agency for all applicable inspections, and I will take the necessary steps to ensure this requirement is accomplished.

I understand that a registered copy of this Certificate of Verification is required to be included with the documentation the builder provides to the building.

Builder Or Installer Information As Shown On The Certificate Of Installation

| SIGNATORY | Entry |
|---------------------------|--------------|
| Company Name | |
| Builder or Installer Name | |
| CSLB License | |

HERS Provider Data Registry Information

| SIGNATORY | Entry |
|--|--------------|
| Sample Group Number (if applicable) | |
| Dwelling Test Status in Sample Group (if applicable) | |

HERS Rater Information

| SIGNATORY | Entry |
|---|--------------|
| Company Name | |
| Responsible Rater Signature | |
| Responsible Rater Certification Number w/this HERS Provider | |
| Date Signed | |

LMCV-MCH-20d-H User Instructions

Section A. System Information

1. *HVAC System Identification or Name*: This field is filled out automatically. It is referenced from the LMCI-MCH-20.
2. *HVAC System Location or Area Served*: This field is filled out automatically. It is referenced from the LMCI-MCH-20.
3. *Indoor Unit Name*: This field is filled out automatically. It is referenced from the LMCI-MCH-20, which must be completed prior to this document.
4. *Building Type*: This field is filled out automatically. It is referenced from the LMCI-MCH-20.
5. *Verified Low Leakage Ducts in Conditioned Space (VLLDCS)*: This field is filled out automatically. It is referenced from the LMCI-MCH-20.
6. *Verified Low Leakage Air-handling Unit (VLLAHU) Credit*: This field is filled out automatically. It is referenced from the LMCI-MCH-20.
7. *Duct System Compliance Category*: This field is filled out automatically. It is referenced from the LMCI-MCH-20.
8. *Any portions of Duct Located in Garage*: User select from Yes or No.

Section B. Duct Leakage Diagnostic Test - MCH-20d - Complete Replacement or Altered Duct System

1. *Air-Handling Unit Airflow (AHU Airflow) Determination Method*: User will select from the following options:
 - a. *Default Airflow Method*: The Default Airflow Method may only be used for homes where the duct system is being tested before the conditioning and heating system is installed and the equipment specification is not known (See Section RA3.1.4.2.1 of the 2019 Reference Appendices).
 - b. *Cooling System Method*: For systems with air conditioning, this selection must be made, and the nominal air handler airflow shall be 400 CFM per nominal ton of condensing unit cooling capacity as specified by the manufacturer (Note: the heating only value may be used, if higher, See Section RA3.1.4.2.2 of the 2019 Reference Appendices).
 - c. *Heating System Method*: For heating only systems the nominal air handler airflow shall be 21.7 CFM per kBtu/hr of rated heating output capacity.
 - d. *Measured Airflow Method*: The measured system airflow can be used as the air-handler airflow for the purpose of establishing duct leakage percentage (See Section RA3.1.4.2.3 of the 2019 Reference Appendices).
 - e. *Indoor Unit Method*:
2. *Condenser Nominal Cooling Capacity (ton)*: Same data given on MCH-01. Should be consistent with LMCI-MCH-20 for this system.
3. *Indoor Unit Nominal Cooling Capacity*: Same data given on MCH-01.
4. *Heating Capacity (kBtu/h)*: Same data given on MCH-01. Should be consistent with LMCI-MCH-20 for this system.
5. *Conditioned Floor Area Served by this HVAC System(ft²)*: User must input CFA for the space. Should be consistent LMCI-MCH-20 for this system.
6. *Measured AHU Airflow (CFM)*: If "Measured Airflow Method" is selected, user must input measured airflow.

7. *Duct Leakage Test Conditions*: Select from the following options:
 - a. Test Rough-in AHU: Installers may determine duct leakage in new construction by using diagnostic measurements at rough-in building construction stage prior to installation of interior finishing (See Section RA3.1.4.3.2 of the 2019 Reference Appendices). In this case the air handling unit (AHU) is installed at the time of test.
 - b. Test Rough-in No AHU: Same as “Test Rough-in” except air handling unit is not yet installed (See Section RA3.1.4.3.2 of the 2019 Reference Appendices).
 - c. Test Final: Test conducted at “final”, i.e. all equipment, ducts, and registers are installed and the system is essentially in its final operating condition. (rough-in no longer an option. See Section RA3.1.4.3.1 of the 2019 Reference Appendices).
8. *Duct Leakage Test Method*: Select from the following options: Leakage to the Outside (house is pressurized simultaneously with the ducts such that only leakage going outside of the pressurized conditioned shell is measured, see RA3.2.4.3.4), or Total Leakage.
9. *Leakage Factor*: This field is automatically filled out based on choices in previous fields.
10. *Calculated Target Allowable Duct Leakage Rate (cfm)*: This value will be automatically calculated based on values entered in previous fields.
11. *Actual Duct Leakage Rate from Leakage Test Measurement (cfm)*: Input the duct leakage rate taken from actual test measurements.
12. *Compliance Statement*: If Actual Duct Leakage Rate from leakage test (B10) is less than or equal to Calculated Target Allowable Duct Leakage Rate, “System passes leakage test” will automatically populate. If not, “System fails leakage test” will automatically populate.
13. *Notes*: This field is automatically filled out. The values in B02, B03 and B04, B05 are checked against the values in the same rows of the LMCI-MCH-20 for this system. If they do not match an error message will appear here.

Section C Additional Requirements for Compliance

1. This field must be a true statement (or not applicable) for the system to comply.
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6. This field must be a true statement (or not applicable) for the system to comply.
7. This field must be a true statement (or not applicable) for the system to comply.
8. *Verification Status*: If this Section does not apply, then select “All N/A”. If the system meets all of the additional requirements for compliance then select “Pass”, otherwise select “Fail”. The latter selection means that the system does not meet the requirements and the system will need to be modified to meet the requirements or airflow and fan efficacy will have to be verified by diagnostic testing.
9. *Correction Notes*: If one or more applicable requirements are not met “Fail” will appear in the row above. When this occurs the rater is required to enter detailed notes here that describe what failed and why.

Section D Additional Requirements for Compliance

1. This field must be a true statement (or not applicable) for the system to comply.
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6. This field must be a true statement (or not applicable) for the system to comply
7. This field must be a true statement (or not applicable) for the system to comply
8. *Verification Status:* If this Section does not apply, then select "All N/A". If the system meets all of the additional requirements for compliance then select "Pass", otherwise select "Fail". The latter selection means that the system does not meet the requirements and the system will need to be modified to meet the requirements or airflow and fan efficacy will have to be verified by diagnostic testing.
9. *Correction Notes:* If one or more applicable requirements are not met "Fail" will appear in the row above. When this occurs the rater is required to enter detailed notes here that describes what failed and why.

Section E. Determination of HERS Verification Compliance

1. This field is filled out automatically. Compliance requires that all individual criteria pass.