



**CALIFORNIA
ENERGY COMMISSION**



**California Energy Commission
October 03, 2024 Business Meeting
Backup Materials for ADM Associates, Inc.**

The following backup materials for the above-referenced agenda item are available in this PDF packet as listed below:

1. Proposed Resolution
2. Contract Amendment Request Form

[PROPOSED]

RESOLUTION NO: 24-1003-03a

STATE OF CALIFORNIA

**STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION**

RESOLUTION: ADM Associates, Inc.

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves Amendment 1 to Contract 800-23-002 with ADM Associates, Inc. to supplement funds by \$25,000, for preparing and using analysis-ready inputs from recent Commercial End Use Survey data to improve features and address analysis required for all sectoral models; and

FURTHER BE IT RESOLVED, that the Executive Director or their designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the CEC held on October 3, 2024.

AYE:

NAY:

ABSENT:

ABSTAIN:

Dated:

Kristine Banaag
Secretariat



STATE OF CALIFORNIA

CONTRACT AMENDMENT REQUEST FORM (CARF)

CEC-276 (Revised 01/2024)

CALIFORNIA ENERGY COMMISSION

Original Agreement # 800-23-002 Amendment # 1

Division	Agreement Manager:	MS-	Phone
Energy Assessments Div	S Thamilseran	22	916-949-2141

Contractor's Legal Name	Federal ID #
ADM Associates, Inc.	94-2564794

Revisions: (check all that apply)	Additional Requirements
<input type="checkbox"/> Term Extension New End Date: / /	Include revised schedule and complete items A, B, C, D, & H below.
<input checked="" type="checkbox"/> Budget Augmentation Amendment Amount: \$ 25,000	Include revised budget and complete items A, B, C, D, E, F, & H below.
<input type="checkbox"/> Budget Reallocation	Include revised budget and complete items A, B, C, D, & H below.
<input type="checkbox"/> Scope of Work Revision	Include revised scope of work and complete items A, B, C, D, & H below.
<input type="checkbox"/> Change in Project Location or Demonstration Site	Include revised scope of work and complete items A, B, C, D, G, & H below.
<input type="checkbox"/> DVBE Replacement	Include revised scope of work and complete items A, B, C, D, F & H below.
<input type="checkbox"/> Novation/Name Change of Prime Recipient	Include novation documentation and complete items A, B, D, & H below.
<input type="checkbox"/> Terms and Conditions Modification	Include applicable exhibits with bold/underline/ strikeout and complete items A, B, C, D & H below.

A) Business Meeting Information**Business Meeting approval is not required for the following types of Agreements:**☐ Minor amendments delegated to Executive Director per December 2013 ResolutionProposed Business Meeting Date 10 / 03 / 2024 ☒ Consent ☐ Discussion

Business Meeting Presenter Time Needed: minutes

Please select one list serve. Select

Agenda Item Subject and Description:

ADM Associates, Inc. Proposed resolution approving Amendment 1 to Contract 800-23-002 with ADM Associates, Inc. to supplement funds by \$25,000, for preparing and using analysis-ready inputs from recent Commercial End Use Survey data to improve features and address analysis required for all sectoral models. Contact: Seran Thamilseran



STATE OF CALIFORNIA

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B) Amendment Justification (For contract amendments only)

- ☐ Non Competitive Bid (Attach DGS-GSPD-09-007) <https://www.dgs.ca.gov/PD/Forms>
- ☒ Exempt Select Exemption (see instructions)
Falls under the exception listed in SCM section 5.81(A)(1)(b)(ii)

C) List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
Dav Energy Solutions Inc.	\$ 11,018
	\$ 0.00
	\$ 0.00

D) List all key partners: (attach additional sheets as necessary)

Legal Company Name:
None

E) Budget Information (only include amendment amount information)

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
One time General Fund	24/25	800.100	\$25.000
Funding Source			\$
Funding Source			\$

R&D Program Area: Select Program Area TOTAL: \$25,000

Explanation for "Other" selection

Reimbursement Contract #:

Federal Agreement #:

F) Disabled Veteran Business Enterprise Program (DVBE)

- ☐ Exempt (Interagency/Other Government Entity)
- ☒ Meets DVBE Requirements DVBE Amount:\$11,018_ DVBE %:3.15_
 - ☐ Contractor is Certified DVBE
 - ☐ Contractor is Subcontracting with a DVBE:
- ☐ Contractor selected through CMAS or MSA with no DVBE participation
- ☐ Requesting DVBE Exemption (attach CEC 95)

G) California Environmental Quality Act (CEQA) Compliance

- Is Agreement considered a "Project" under CEQA?
☐ Yes (skip to question 2) ☒ No (complete the following (PRC 21065 and 14 CCR 15378)):

**CONTRACT AMENDMENT REQUEST FORM (CARF)**

Explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because the work in this contract is providing technical expertise to the Energy Assessments Division, which involves forecasting and analysis.

2 If Agreement is considered a "Project" under CEQA:

c) ☐ Agreement **IS** exempt.

☐ Statutory Exemption. List PRC and/or CCR section number:

☐ Categorical Exemption. List CCR section number:

☐ Common Sense Exemption. 14 CCR 15061 (b) (3) Explain reason why Agreement is exempt under the above section:

d) ☐ Agreement **IS NOT** exempt. (consult with the legal office to determine next steps)

Check all that apply

☐ Initial Study

☐ Negative Declaration

☐ Mitigated Negative Declaration

☐ Environmental Impact Report

☐ Statement of Overriding Considerations

H) Is this project considered "Infrastructure"?

Enter Yes or No

I) The following items should be attached to this CARF (as applicable)

- | | | |
|---|---|--|
| 1. Exhibit A, Scope of Work | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |
| 2. Exhibit B, Budget Detail | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |
| 3. DGS-GSPD-09-007, NCB Request | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |
| 4. CEC 95. DVBE Exemption Request | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 5. CEQA Documentation | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 6. Novation Documentation | <input type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 7. CEC 105, Questionnaire for Identifying Conflicts | | <input type="checkbox"/> Attached |

S Thamilseran
Agreement Manager

08/16/2024
Date

Heidi Javanbakht
Office Manager

08/16/2024
Date

Jeremy Smith
Deputy Director

08/16/2024
Date