



**CALIFORNIA  
ENERGY COMMISSION**



**California Energy Commission  
May 8, 2025 Business Meeting  
Backup Materials for The Regents of the University of California, on behalf of the  
Davis Campus**

The following backup materials for the above-referenced agenda item are available in this PDF packet as listed below:

1. Proposed Resolution
2. Contract Request Form
3. Scope of Work

**[PROPOSED]**

**RESOLUTION NO: 25-0508-03n**

**STATE OF CALIFORNIA  
STATE ENERGY RESOURCES  
CONSERVATION AND DEVELOPMENT COMMISSION**

**RESOLUTION: The Regents of the University of California, on behalf of the Davis Campus**

**RESOLVED**, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

**RESOLVED**, that the CEC approves agreement 600-24-008 with the Regents of the University of California, on behalf of the Davis Campus for a \$10,000 sponsorship contract to support the biennial Asilomar Conference that will address the challenges of planning for and building resilient transportation systems; and

**FURTHER BE IT RESOLVED**, that the Executive Director or their designee shall execute the same on behalf of the CEC.

**CERTIFICATION**

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the CEC held on May 8, 2025.

AYE:

NAY:

ABSENT:

ABSTAIN:

Dated:

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Kim Todd  
Secretariat



## CONTRACT REQUEST FORM (CRF)

### A. New Agreement Number

**IMPORTANT:** New Agreement # to be completed by Contracts, Grants, and Loans Office.

New Agreement Number: 600-24-008

### B. Division Information

1. Division Name: Administrative and Financial Management Services
2. Agreement Manager: Diana Grady
3. MS-Not Applicable
4. Phone Number: 916-510-6553

### C. Contractor's Information

1. Contractor's Legal Name: The Regents of the University of California, on behalf of the Davis Campus
2. Federal ID Number: 94-3067788

### D. Title of Project

Title of project: Biennial Conference on Transportation, Environmental, and Energy Policy (Biennial Asilomar Conference)

### E. Term and Amount

1. Start Date: June 11, 2025
2. End Date: June 10, 2026
3. Amount: \$10,000

### F. Business Meeting Information

1. Operational agreement to be approved by Executive Director? No
2. Are the ARFVTP agreements \$75K and under delegated to Executive Director? No
3. The Proposed Business Meeting Date: June 11, 2025
4. Consent or Discussion? Consent
5. Business Meeting Presenter Name: N/A
6. Time Needed for Business Meeting: 0 minutes
7. The email subscription topic is: N/A

#### Agenda Item Subject and Description:

**The Regents of the University of California, on behalf of the Davis Campus.** Proposed resolution approving agreement 600-24-008 with the Regents of the University of California, on behalf of the Davis Campus for a \$10,000 sponsorship contract to support the biennial Asilomar Conference that will address the challenges of planning for and building resilient transportation systems. (Clean Transportation Program Funding) Contact: Diana Grady

### G. California Environmental Quality Act (CEQA) Compliance

#### 1. Is Agreement considered a "Project" under CEQA?

No

If yes, skip to question 2.

If no, complete the following (PRC 21065 and 14 CCR 15378) and explain why Agreement is not considered a "Project":



Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because this agreement is for a sponsorship only. This will involve no physical work or construction.

**2. If Agreement is considered a “Project” under CEQA answer the following questions.**

a) Agreement **IS** exempt?

N/A

Statutory Exemption?

N/A

If yes, list PRC and/or CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

PRC section number: N/A

CCR section number: N/A

Categorical Exemption?

N/A

If yes, list CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

CCR section number: N/A

Common Sense Exemption? 14 CCR 15061 (b) (3)

N/A

If yes, explain reason why Agreement is exempt under the above section. If no, enter “Not applicable” and go to the next section.

N/A

b) Agreement **IS NOT** exempt.

**IMPORTANT:** consult with the legal office to determine next steps.

N/A

If yes, answer yes or no to all that applies. If no, list all as “no” and “None” as “yes”.

| Additional Documents                   | Applies |
|--|---------|
| Initial Study                          | No      |
| Negative Declaration                   | No      |
| Mitigated Negative Declaration         | No      |
| Environmental Impact Report            | No      |
| Statement of Overriding Considerations | No      |
| None                                   | Yes     |

**H. Is this project considered “Infrastructure”?**

No

**I. Subcontractors**

List all Subcontractors listed in the Budget (s). Insert additional rows if needed. If no subcontractors to report, enter “No subcontractors to report” and “0” to funds. **Delete** any unused rows from the table.



| Subcontractor Legal Company Name | Budget |
|----------------------------------|--------|
| No subcontractors to report      | \$ 0   |

**J. Key Partners**

List all key partner(s). Insert additional rows if needed. If no key partners to report, enter “No key partners to report.” **Delete** any unused rows from the table.

| Key Partner Legal Company Name |
|--------------------------------|
| No key partners to report      |

**K. Budget Information**

Include all budget information. Insert additional rows if needed. If no budget information to report, enter “N/A” for “Not Applicable” and “0” to Amount. **Delete** any unused rows from the table.

| Funding Source     | Funding Year of Appropriation | Budget List Number | Amount      |
|--------------------|-------------------------------|--------------------|-------------|
| ARFVTF (Fund 3117) | 2022-23                       | 600.118L           | \$10,000.00 |

**TOTAL Amount: \$10,000.00**

R&D Program Area: N/A

Explanation for “Other” selection N/A

Reimbursement Contract #: N/A

Federal Agreement #: N/A

**L. Contractor’s Contact Information**

**3. Contractor’s Administrator/Officer**

Name: The Regents of the University of California, on behalf of the Davis Campus,  
Attention: Sharon Holgerson

Address: 1605 Tilia Street, Suite 100, Davis, CA 95616

Phone: (530) 309-8974

E-Mail: [skholgerson@ucdavis.edu](mailto:skholgerson@ucdavis.edu)

**4. Contractor’s Project Manager**

Name: Sharon Holgerson

Address: 1605 Tilia Street, Suite 100, Davis, CA 95616

Phone: (530) 309-8974

E-Mail: [skholgerson@ucdavis.edu](mailto:skholgerson@ucdavis.edu)



**M. Selection Process Used**

There are three types of selection process. List the one used for this CRF.

| Selection Process  | Additional Information |
|--|------------------------|
| Competitive Solicitation #   | Not Applicable         |
| Non Competitive Bid ( <i>Attach DGS-GSPD-09-007</i><br><a href="https://www.dgs.ca.gov/PD/Forms">https://www.dgs.ca.gov/PD/Forms</a> ) | Not Applicable         |
| Exempt   | Co-Sponsorship         |

**N. Contractor Entity Type**

| Contractor Entity Type  | Yes or No? |
|---|------------|
| Private Company ( <i>including non-profits</i> )  | No         |
| CA State Agency ( <i>including UC and CSU</i> )   | Yes        |
| Government Entity ( <i>i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state</i> ) | No         |

**O. Is Contractor a certified Small Business (SB), Micro Business (MB) or Disabled Veterans Business Enterprise (DVBE)?**

N/A

**P. Civil Service Considerations**

- a. Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)? Yes
- b. Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER) N/A
- c. The Services Contracted: N/A

If no, go to the next question. If yes, which of the following applies to the contract? More than one can apply, list each answer choice, and separate them with a comma:

- are not available within civil service
- cannot be performed satisfactorily by civil service employee
- are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system

The following applies to the contract: N/A

- d. The Services are of such an urgent, temporary, or occasional nature that the delay to implement under civil service would frustrate their very purpose?

N/A



**Justification:**

The sponsorship will support the biennial Asilomar Conference that will address the challenges of planning for and building resilient transportation systems.

**Q. Payment Method**

1. Is the payment method Reimbursement, Advanced Payment, or Other? Other  
If Other, explain: One-time payment
2. If Reimbursement, is it in arrears based on Itemized Monthly, Itemized Quarterly, Flat Rate, or One-time? N/A

**R. Retention**

Is Agreement subject to retention? No.

If Yes, Will retention be released prior to Agreement termination? N/A.

**S. Justification of Rates**

Sponsorship rates are determined by the conference organizers and the California Energy Commission has opted to sponsor at the lowest tier.

**T. Disabled Veteran Business Enterprise Program (DVBE)**

Provide requested additional information.

1. Exempt (Interagency/Other Government Entity) Yes.
2. Meets DVBE Requirements DVBE No.  
Amount: \$ 0 DVBE %:0
3. Is the Contractor Certified DVBE or Subcontracting with a DVBE? If subcontracting with a DVBE, provide the name of the DVBE company. N/A
4. Contractor selected through CMAS or MSA with no DVBE participation No.
5. Requesting DVBE Exemption (attach CEC 95) Yes.

**U. Miscellaneous Agreement Information**

1. Will there be Work Authorizations? No.
2. Is the contractor providing confidential information? No.
3. Is the contractor going to purchase equipment? No.
4. What is the check frequency of the progress reports? Monthly, Quarterly, or Other? If Other, please provide explanation.

N/A as this is a sponsorship agreement.

5. Will a final report be required? No.
6. Is the Agreement, with amendments, longer than three years? If yes, why?

No



**V. The following items should be attached to this CRF (as applicable)**

List all items that should be attached to this CRF by entering “Yes” or “No”.

| Item Number | Item Name  | Attached |
|-------------|--|----------|
| 1           | Exhibit A, Scope of Work/Schedule                | Yes      |
| 2           | Exhibit B, Budget Detail                         | Yes      |
| 3           | DGS-GSPD-09-007, NCB Request                     | No       |
| 4           | CEC 95, DVBE Exemption Request                   | Yes      |
| 5           | Awardee CEQA Documentation                       | No       |
| 6           | Resumes  | No       |
| 7           | CEC 105, Questionnaire for Identifying Conflicts | Yes      |

**Approved By**

Individuals who approve this form must enter their full name and approval date in the MS Word version.

**Agreement Manager: Diana Grady**

**Approval Date: 5/29/2025**

**Office Manager: Tatyana Yakshina**

**Approval Date: 5/29/2025**

**Deputy Director: Melanie Vail**

**Approval Date: 5/28/2025**



## **EXHIBIT A**

### **SCOPE OF WORK**

#### **PURPOSE**

The purpose of this Agreement is to formalize the California Energy Commission's sponsorship of the Biennial Conference on Transportation, Environmental, and Energy Policy, also known as the Biennial Asilomar Conference. The Regents of the University of California, on behalf of the Davis Campus' Asilomar Conference will address the challenges of planning for and building resilient transportation systems. Topics of discussion will include increasing environmental concerns, global supply chain issues, and shifting policy priorities, while also reflecting on the significant progress made since the first Asilomar Conference in the 90s. Leading researchers, industry professionals, and policymakers will discuss the opportunities for transportation investment and innovation, and the policies for accomplishing these changes in a sustainable manner.