

CONTRACT REQUEST FORM (CRF)



A) New Agreement 200-19-029 (To be completed by CGL Office)

B) Division	Agreement Manager:	MS-	Phone
200 Human Resources and Support Services	Jack Bastida	19	916-654-4391

C) Contractor's Legal Name	Federal ID Number
State of California- State Controllers Office	68-0322992

D) Title of Project
Independent Audit for Job Creation Fund- Prop 39

E) Term and Amount	Start Date	End Date	Amount
	06 / 30 / 2020	06 / 30 / 2022	\$ 600,000

F) Business Meeting Information

- Operational agreement (see CAM Manual for list) to be approved by Executive Director
- ARFVTP agreements \$75K and under delegated to Executive Director.

Proposed Business Meeting Date	6 / 10 / 2020	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Discussion
Business Meeting Presenter		Time Needed:	minutes

Please select one list serve. Efficiency

Agenda Item Subject and Description

Independent Audit for Job Creation Fund- Prop 39 Proposed resolution approving Agreement [200-19-029] between the Proposition 39 Citizens Oversight Board and the California State Controller's Office for \$300,000 to audit a selection of completed projects funded by the Clean Energy Jobs Act Job Creation Fund in order to evaluate project effectiveness in meeting the intent of the California Clean Energy Jobs Act. Contact: Jack Bastida (Funding: ERPA) (No Presentation)

G) California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?
 - Yes (skip to question 2)
 - No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":
 Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because it is an audit report.
2. If Agreement is considered a "Project" under CEQA:
 - a) Agreement **IS** exempt. (Attach draft NOE)
 - Statutory Exemption. List PRC and/or CCR section number: _____
 - Categorical Exemption. List CCR section number: _____
 - Common Sense Exemption. 14 CCR 15061 (b) (3)
 - Explain reason why Agreement is exempt under the above section: _____
 - b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)

Check all that apply

<input type="checkbox"/> Initial Study	<input type="checkbox"/> Environmental Impact Report
<input type="checkbox"/> Negative Declaration	<input type="checkbox"/> Statement of Overriding Considerations
<input type="checkbox"/> Mitigated Negative Declaration	<input type="checkbox"/>

H) List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget	\$B	MB	D/VE
	\$			
	\$ 0			
	\$ 0			

I) List all key partners: (attach additional sheets as necessary)

Legal Company Name:

CONTRACT REQUEST FORM (CRF)

CEC-94 (Revised 03/2019)

CALIFORNIA ENERGY COMMISSION



J) Budget Information			
Funding Source	Funding Year of Appropriation	Budget List No.	Amount
State - ERPA	2019/20	400.029B	\$300,000
State - ERPA	2020/21	400.029B	\$300,000
Funding Source			\$
Funding Source			\$
Funding Source			\$
R&D Program Area:	Select Program Area	TOTAL:	\$600,000
Explanation for "Other" selection			
Reimbursement Contract #:		Federal Agreement #:	

k) Contractor's Administrator/ Officer				Contractor's Project Manager			
Name:	Jennifer Chavez, Chief of Admin			Name:	Lisa Kurokawa, Bureau Chief		
Address:	300 Capitol Mall, Suite 1500			Address:	3301 C Street, Suite 725A		
City, State, Zip:	Sacramento, CA. 95814			City, State, Zip:	Sacramento, CA 95816		
Phone:	916-322-5320	Fax:	916-327-0597	Phone:	916-327-3138	Fax:	- -
E-Mail:	JACHavez@sco.ca.gov			E-Mail:	LKurokawa@sco.ca.gov		

L) Selection Process Used (For amendments, address amendment exemption or NCB, do not identify solicitation type of original agreement.)							
<input type="checkbox"/>	Solicitation	Select Type	Solicitation #:	- -	# of Bids:	_____	Low Bid? <input type="checkbox"/> No <input type="checkbox"/> Yes
<input type="checkbox"/>	Non Competitive Bid (Attach CEC 96)						
<input checked="" type="checkbox"/>	Exempt Interagency						

M) Contractor Entity Type	
<input type="checkbox"/>	Private Company (including non-profits)
<input type="checkbox"/>	CA State Agency (including UC and CSU)
<input type="checkbox"/>	Government Entity (i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)

N) Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?		<input type="checkbox"/> No	<input type="checkbox"/> Yes
If yes, check appropriate box:		<input type="checkbox"/> SB	<input type="checkbox"/> MB <input type="checkbox"/> DVBE

O) Civil Service Considerations	
<input checked="" type="checkbox"/>	Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)
<input type="checkbox"/>	Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)
<input type="checkbox"/>	The Services Contracted:
<input type="checkbox"/>	are not available within civil service
<input type="checkbox"/>	cannot be performed satisfactorily by civil service employees
<input type="checkbox"/>	are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
<input type="checkbox"/>	The Services are of such an:
<input type="checkbox"/>	urgent
<input type="checkbox"/>	temporary, or
<input type="checkbox"/>	occasional nature
	that the delay to implement under civil service would frustrate their very purpose.
Justification:	

P) Payment Method				
<input checked="" type="checkbox"/>	A. Reimbursement in arrears based on:			
<input checked="" type="checkbox"/>	Itemized Monthly	<input type="checkbox"/> Itemized Quarterly	<input type="checkbox"/> Flat Rate	<input type="checkbox"/> One-time
<input type="checkbox"/>	B. Advanced Payment			
<input type="checkbox"/>	C. Other, explain:			

Q) Retention	
1. Is Agreement subject to retention?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
If Yes, Will retention be released prior to Agreement termination?	<input type="checkbox"/> No <input type="checkbox"/> Yes



R) Justification of Rates
N/A

S) Disabled Veteran Business Enterprise Program (DVBE)
1. <input checked="" type="checkbox"/> Exempt (Interagency/Other Government Entity) 2. <input type="checkbox"/> Meets DVBE Requirements DVBE Amount:\$ <u>0</u> DVBE %: _____ <input type="checkbox"/> Contractor is Certified DVBE <input type="checkbox"/> Contractor is Subcontracting with a DVBE: <u>Name of DVBE Company</u> 3. <input type="checkbox"/> Contractor selected through CMAS or MSA with no DVBE participation. 4. <input type="checkbox"/> Requesting DVBE Exemption (attach CEC 95)

T) Miscellaneous Agreement Information
1. Will there be Work Authorizations? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes 2. Is the Contractor providing confidential information? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes 3. Is the contractor going to purchase equipment? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes 4. Check frequency of progress reports <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Other... _____ 5. Will a final report be required? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes 6. Is the Agreement, with amendments, longer than three years? If yes, why? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes

U) The following items should be attached to this CRF (as applicable)																					
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">1. Exhibit A, Scope of Work</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/> N/A</td> <td style="width: 20%; text-align: center;"><input checked="" type="checkbox"/> Attached</td> </tr> <tr> <td>2. Exhibit B, Budget Detail</td> <td style="text-align: center;"><input type="checkbox"/> N/A</td> <td style="text-align: center;"><input checked="" type="checkbox"/> Attached</td> </tr> <tr> <td>3. CEC 96, NCB Request</td> <td style="text-align: center;"><input checked="" type="checkbox"/> N/A</td> <td style="text-align: center;"><input type="checkbox"/> Attached</td> </tr> <tr> <td>4. CEC 95, DVBE Exemption Request</td> <td style="text-align: center;"><input checked="" type="checkbox"/> N/A</td> <td style="text-align: center;"><input type="checkbox"/> Attached</td> </tr> <tr> <td>5. CEQA Documentation</td> <td style="text-align: center;"><input checked="" type="checkbox"/> N/A</td> <td style="text-align: center;"><input type="checkbox"/> Attached</td> </tr> <tr> <td>6. Resumes</td> <td style="text-align: center;"><input checked="" type="checkbox"/> N/A</td> <td style="text-align: center;"><input type="checkbox"/> Attached</td> </tr> <tr> <td>7. CEC 105, Questionnaire for Identifying Conflicts</td> <td></td> <td style="text-align: center;"><input checked="" type="checkbox"/> Attached</td> </tr> </table>	1. Exhibit A, Scope of Work	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached	2. Exhibit B, Budget Detail	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached	3. CEC 96, NCB Request	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	4. CEC 95, DVBE Exemption Request	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	5. CEQA Documentation	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	6. Resumes	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	7. CEC 105, Questionnaire for Identifying Conflicts		<input checked="" type="checkbox"/> Attached
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Agreement Manager	Date	Office Manager	Date	Deputy Director	Date
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**Exhibit A
SCOPE OF WORK**

TASK LIST

Task #	Task Name
1	Agreement Management
2	Program Audits of Job Creation Fund Expenditures
3	Financial Audit of Job Creation Fund

ACRONYMS/GLOSSARY

Specific acronyms and terms used throughout this scope of work are defined as follows:

Acronym	Definition
CCCCO	California Community Colleges Chancellor's Office
CCD	California Community College District
CCEJA	California Clean Energy Jobs Act
CCM	Commission Contract Manager
CEC	California Energy Commission
COB	Citizens Oversight Board
LEA	Local Education Agency
PRC	Public Resource Code
SCO	State Controller's Office (Contractor)

BACKGROUND/PROBLEM STATEMENT

The CCEJA Act was created with the approval of Proposition 39 in the November 6, 2012, statewide general election. Proposition 39, its enabling legislation (Senate Bill 73, Committee on Budget and Fiscal Review, Chapter 29, Statutes of 2013), and subsequent legislation (Assembly Bill 2227, Quirk, Chapter 683, Statutes of 2014) provides for the establishment of the Citizens Oversight Board (COB). Per Assembly Bill 2227, the COB's principle office is located at the CEC in Sacramento, California.

One of the main tasks of the COB is to commission and review an annual independent audit of the Job Creation Fund and a selection of completed projects to assess the effectiveness of the expenditures in meeting the objectives set forth in Division 16.3, the CCEJA.

The overarching objectives set forth in PRC 26201 are:

- a. Create good-paying energy efficiency and clean energy jobs in California.
- b. Put Californians to work repairing and updating schools and public buildings to improve their energy efficiency and make other clean energy improvements that create jobs and save energy and money.
- c. Promote the creation of new private sector jobs improving the energy efficiency of commercial and residential buildings.
- d. Achieve the maximum amount of job creation and energy benefits with available funds.
- e. Supplement, complement, and leverage existing energy efficiency and clean energy programs to create increased economic and energy benefits for California in coordination with the CEC and the California Public Utilities Commission.
- f. Provide a full public accounting of all money spent, and jobs and benefits achieved so the programs and projects funded pursuant to this division can be reviewed and evaluated.

With these objectives in mind, the COB is required to report and evaluate on the CCEJA program in a report to the Legislature per PRC section 26216. An audit of the various state agencies is needed to define any areas where objectives are not being met for a full evaluation.

OBJECTIVE OF THE AGREEMENT

The Interagency Agreement (hereinafter "Agreement") is entered into by the SCO (Contractor) and the COB. The objective is to conduct an audit of a selection of completed projects of the Job Creation Fund to evaluate their effectiveness in meeting the objectives of the program guidelines of the various agencies and the overall intent of the CCEJA.

FORMAT/REPORTING REQUIREMENTS

Deliverables/Reports

When creating reports, the SCO shall use and follow its reporting format.

Each final deliverable shall be delivered as one original, reproducible, 8 ½" by 11", camera-ready master in black ink. Illustrations and graphs shall be sized to fit an 8 ½" by 11" page and readable if printed in black and white.

TASK 1- AGREEMENT MANAGEMENT

Task 1.1 Invoices

The SCO shall:

- Prepare invoices for all reimbursable expenses incurred performing work under this Agreement in compliance with Exhibit B, Budget Detail and Payment Provision. Invoices shall be submitted monthly. Invoices must be submitted to the CEC's Accounting Office.

Deliverables:

- Invoices

Task 1.2 Manage Subcontractors

- The goal of this task is to ensure quality products, to enforce any subcontractor Agreement provisions and in the event of failure of the subcontractor to satisfactorily perform services, recommend solutions to resolve the problem.

The SCO shall:

- Manage and coordinate subcontractor activities, if any. The SCO is responsible for the quality of all subcontractor work. If the SCO decides to add subcontractors, they shall 1) comply with the Terms and Conditions of the Agreement, and 2) notify the CCM who will follow the CEC's process for adding or replacing subcontractors.
- If the need for subcontractors arise, make a preference to use California based subcontractors

Task 1.3 Progress Reports

- The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement.

The SCO shall:

- Prepare quarterly progress reports which summarize all Agreement activities conducted by the SCO for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due within 15 calendar days after the end of the quarter.

Deliverables:

- Quarterly Progress Reports

Task 1.4 Agreement Final Audit Reports

The goal of this task is to prepare a comprehensive written final audit report that describes the purpose, approach, results and conclusions of the work completed under this Agreement. The final audit report shall be prepared in language easily understood by the public or layperson with a limited technical background.

- The final audit report shall be completed before the termination date of the Agreement in accordance with the Schedule of Deliverables.
- The final audit report shall be a public document.

Task 1.5 Project Representatives

The project representatives during the term of this Agreement will be:

CEC	Contractor: SCO
Contract Manager: Jack Bastida	Project Manager: Lisa Kurokawa Bureau Chief
Address: 1516 9 th St. Sacramento, CA 95814	Address: 3301 C Street, Suite 725A Sacramento, CA 95816
Phone: (916) 654-4391	Phone: (916) 327-3138
Email: Jack.Bastida@energy.ca.gov	Email: LKurokawa@sco.ca.gov

Project representatives during the term of this Agreement may be changed by advance written notice without the necessity of an amendment to the Agreement.

TECHNICAL TASKS

Task 2 – Program Audit of Job Creation Fund Expenditures

- The objective of this task is to review a selection of completed projects to determine whether they are consistent with the Job Creation Fund’s program guidelines.

Audit Objectives:

- For the LEA K-12 Proposition 39 Award Program, the audit objectives are to determine whether (1) each selected completed projects adhered to the applicable version of the CEC’s Program Implementation Guidelines and Energy Expenditure Plan Handbook; and that (2) each LEA energy expenditure plan selected on that project was approved in accordance with the applicable version of the CEC’s Energy Expenditure Plan Handbook.

- For the Community College Proposition 39 Energy Program, the audit objectives are to determine whether (1) each selected completed projects adhered to the applicable version of the CCCC's Proposition 30 Implementation Guidelines; and that (2) each CCD's energy expenditure plan selected on that project was approved in accordance with the applicable version of the CCCC's Proposition Implementation Guidelines.

The SCO shall:

- The SCO will develop an annual audit plan each year to include a sample of completed projects to perform site visits. The sample projects shall consist of 70%-80% LEA projects and 20%-30% CCD projects. The audit plan will identify estimated staff hours and timeframes to complete each project. When developing the audit plan, the SCO will include the criteria identified below. The SCO will deliver the audit plan for FY 2020-21 to the CCM within 60 days of the execution of this agreement. The CCM will review and approve the audit plan prior to the SCO performing additional testing of the completed projects.
- In designing the list of planned projects in the audit plan, the SCO will take into account the various statistics of the total completed projects in order to bring about a comparative and representative sample.
- The SCO will initiate the audits of the selected completed projects upon the CCM's approval of the audit plan.
- The audits will be performed in accordance with Government Auditing Standards, issued by the Comptroller General of the United States.

To achieve the audit objectives, the SCO procedures for the LEA K-12 Proposition 39 Award Program will include, but will not be limited to:

- Review a sample of selected completed projects:
 - Determine whether (1) the LEA submitted an expenditure plan to the CEC consistent with its priority of eligible projects within its jurisdiction that outlines the energy projects to be funded; and that the (2) CEC approved the expenditure plan in compliance with the CEC's Program Implementation Guidelines and Energy Expenditure Plan Handbook. (PRC section and 26235(f))
 - Determine whether the approved expenditure plan include:
 - A signed utility data release form from the LEA allowing the Energy Commission to access both historical and future utility billing data through 2023.
 - The "Benchmarking Process" established by CEC or other CEC guideline allowed method to determine a prioritized plan for the LEA implementing eligible energy projects.
 - Any one of the three methods available to LEAs to identify eligible energy projects, these include: 1) an energy survey; 2) an American Society of Heating, Refrigerating and Air-Conditioning Engineering (ASHRAE) Level 2 energy audit; or 3) data analytics.
 - A savings to investment ratio that adheres to the cost-effectiveness determination set forth by the CEC.
 - A job creation benefits estimation that adheres to the formula set forth by the CEC.
 - Determine whether the final report to CEC from the LEA contain the following information, to the extent practical (PRC section 26240(b)(1-7):

- The total final gross project cost before deducting any incentives or other grants and the percentage of total project cost derived from the Job Creation Fund.
 - The estimated amount of energy saved, accompanied by specified energy consumption and utility bill cost data for the school or site where project is located.
 - The nameplate rating of any new clean energy generation installed.
 - The number of trainees.
 - The number of direct full-time equivalent employees and the average number of months or years of utilization for each of these employees.
 - The amount of time between awarding of the financial assistance (that is, receiving the approved energy expenditure plan award deposit) and the completion of the project or training activities.
 - The facility's energy intensity before and after project completion, as determined from an energy rating or benchmark system.
- Determine whether the LEA used a competitive bidding process rather than a sole source process to award funds. (PRC section 26235(c))
 - Determine whether the LEA had a signed contract that identified project specification, costs, and projected energy savings. (PRC section 26206(d))
 - Determine whether the LEA supported project costs. (PRC section 26210)
 - Determine whether the LEA pay backed funds not used in accordance with state statute or regulations, if a project is torn down or remodeled, or if the property is deemed to be surplus and sold prior to the payback of the project. (PRC section 26240(h))
 - Determine whether the LEA received funds for the Bus Replacement Program, and if so, verify that the replacement bus is present and in operation. (PRC section 26205.5)

To achieve the audit objectives, the SCO procedures for the Community College Proposition 39 Energy Program will include, but will not be limited to:

- Review a sample of the selected completed projects and:
 - Determine whether (1) the CCD submitted a Proposition 39 Funding Application to CCCCCO; and that (2) the CCCCCO approved the expenditure plan consistent with the CCCCCO's Proposition 39 Implementation Guidelines. (PRC section 26233(a)(2))
 - Determine whether CCD has submitted to the CCCCCO a "Call for Projects" form to determine projects for energy efficiency or renewable energy projects.
 - Determine whether CCCCCO followed the Proposition 39 Implementation Guidelines from the data submitted by the CCD related to the project evaluation, screening, and prioritization of projects.
 - Determine whether the Proposition 39 Close-out Project Completion Form and the Annual Project Expenditure Report were submitted to the CCCCCO and COB, and contained the following information, to the extent practical:
 - The estimated amount of energy saved, accompanied by specified energy consumption and utility bill cost data for the individual facility where the project is located, in a format to be specified by the Energy Commission.
 - The name plate rating of new clean energy generation installed.
 - The number of trainees resulting from the project.

- The number of direct full-time equivalent employees and the average number of months or years of utilization of each of these employees.
 - The amount of time between award of the financial assistance and the completion of the project or training activities.
 - The entity's energy intensity before and after project completion as determined from an energy rating or benchmark system.
 - The number of direct full-time equivalent employees created from each project and the average number of months or years of utilization of each of these employees, as well as a number of trainees.
- Determine whether the CCD used a competitive bidding process rather than a sole source process to award funds. (PRC section 26235(c))
 - Determine whether the CCD had a signed contract that identified project specification, costs, and projected energy savings. (PRC section 26206(d))
 - Determine whether the CCD supported project costs. (PRC section 26210)
 - Determine whether the CCD pay backed funds not used in accordance with state statute or regulations, if a project is torn down or remodeled, or if the property is deemed to be surplus and sold prior to the payback of the project. (PRC section 26240(h))

Deliverables:

The SCO shall:

- Draft an annual audit plan to include a list of planned projects, estimated staff hours per project, and estimated timeframe to complete each project.
- Issue an annual program final audit report. The report will include audit findings related to the program guidelines set forth by the CEC and the CCCCCO on the completed energy projects selected, with related recommendations.
- Email the audit findings to the auditees at the conclusion of audit fieldwork.
- Issue the final audit report after providing all of the districts a ten-day response period.
- Provide the COB Chair with the original final audit report in the mail and the CCM and audited entities with PDF copies of the final audit report via email. Any LEA K-12 entity with findings determined to be apportionment-significant will be sent a final report via certified mail.
- Retain the audit work papers and make them available to representatives of the COB or any other entity authorized by the COB.

Task 3- Financial Audit of Job Creation Fund

- The objective of this task is to perform a financial audit of the Job Creation Fund.

The SCO shall:

- Develop an audit plan to accomplish the audit and include an estimate of hours to complete the audit and a schedule for completion. The SCO will deliver this product within 45 days of the execution of this agreement. The CCM will review the audit plan, estimated hours and schedule and approve them prior to any work being performed by the SCO.

- Conduct a financial audit of the Job Creation Fund once the audit plan, hours, and schedule are approved. For this agreement, the financial audit will be performed for fiscal year (FY) 2018-19 through FY 2019-20. The objective of the audit is to express an opinion as to whether the basic financial statements are fairly presented in all material respects in conformity with generally accepted accounting principles, and to report on the fairness of the supplementary information in relation to the financial statements as a whole.
- The audits will be performed in accordance with United States' generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States.

Deliverables:

The SCO shall:

- Draft audit plans to include estimated hours and schedule to complete the audit.
- Provide the COB Chair, CCM, and the auditees with pdf copies of the final audit report via email. The draft audit report or preliminary final audit report shall be issued within 90 days of the audit exit conference date. The final audit reports will be issued after providing a ten-day response period.
- Retain the audit work papers and make them available to representatives of the COB or any other entity authorized by the COB.

SCHEDULE OF DELIVERABLES AND DUE DATES

Task Number	Deliverable	Due Date
1	AGREEMENT MANAGEMENT	
1.1	An Updated Schedule of Deliverables	If applicable
1.2	Invoices	Monthly
1.4	Progress Reports	Quarterly
1.5	Agreement Final Audit Report	June 30, 2021 and June 30, 2022 for Program Audit, June 30, 2022 for Financial Audit
1.6	Project Representatives	N/A
2	PROGRAM AUDITS	Draft audit plan to include a list of selected completed projects to audit, estimated staff hours per project, and estimated timeframe to complete each project - Within 60 days of the execution of this agreement for FY 2020-21 and within 60 days from June 1, 2021 for FY 2021-22. Email the audit findings to the auditee within 90 days from the conclusion of audit fieldwork.

		Final audit report – Issued after allowing each district a ten-day response period.
3	FINANCIAL AUDIT	<p>Draft audit plans to include estimated hours and schedule to complete the audit - Within 60 days of June 1, 2021.</p> <p>Draft or preliminary final audit reports - Generally within 90 days from exit conference date.</p> <p>Final audit reports – The auditee will have ten business days to respond to the draft or preliminary final audit report. The final audit report will be issued within 30 days after SCO receives the auditee’s response.</p>

STATE OF CALIFORNIA

**STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION**

RESOLUTION - RE: INDEPENDENT AUDIT FOR JOB CREATION FUND - PROP 39.

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, Proposed resolution approving Agreement 200-19-029 between the Proposition 39 Citizens Oversight Board and the State Controller's Office for \$600,000 to audit a selection of completed projects funded by the Clean Energy Jobs Act Job Creation Fund to evaluate project effectiveness in meeting the intent of the California Clean Energy Jobs Act. and

FURTHER BE IT RESOLVED, that the Executive Director or his/her designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the Commission does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the CEC held on June 10, 2020.

AYE:

NAY:

ABSENT:

ABSTAIN:

Cody Goldthrite
Secretariat