



**CALIFORNIA
ENERGY COMMISSION**



**California Energy Commission
September 10, 2025 Business Meeting
Backup Materials for American Council for an Energy Efficient Economy (ACEEE)**

The following backup materials for the above-referenced agenda item are available in this PDF packet as listed below:

1. Proposed Resolution
2. Contract Request Form
3. Scope of Work

[PROPOSED]

RESOLUTION NO: 25-0910-03d

STATE OF CALIFORNIA

**STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION**

RESOLUTION: American Council for an Energy Efficient Economy (ACEEE)

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves agreement 300-25-003 with ACEEE, for a \$12,000 co-sponsorship of the ACEEE 2025 Behavior, Energy & Climate Change Conference and approving use of the CEC logo in co-sponsorship advertisements. The conference will take place on November 2-5, 2025 in Sacramento and focus on utilizing the knowledge of human behavior and decision-making to accelerate the transition to a low-carbon future; and

FURTHER BE IT RESOLVED, that the Executive Director or their designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the CEC held on September 10, 2025.

AYE:

NAY:

ABSENT:

ABSTAIN:

Dated:

Kim Todd
Secretariat



CONTRACT REQUEST FORM (CRF)

A. New Agreement Number

IMPORTANT: New Agreement # to be completed by Contracts, Grants, and Loans Office.

New Agreement Number: 300-25-003

B. Division Information

1. Division Name: ERDD
2. Agreement Manager: Darren Lee
3. MS-None
4. Phone Number: 916-461-5454

C. Recipient's Information

1. Contractor's Legal Name: American Council for an Energy Efficient Economy
2. Federal ID Number:

D. Title of Project

Title of project: ACEEE: Behavior, Energy & Climate Change (BECC) 2025 Conference Sponsorship

E. Term and Amount

1. Start Date: 9/10/2025
2. End Date: 11/28/2025
3. Amount: \$12,000.00

F. Business Meeting Information

1. Operational agreement to be approved by Executive Director? No
2. Are the ARFVTP agreements \$75K and under delegated to Executive Director? No
3. The Proposed Business Meeting Date: 9/10/2025
4. Consent or Discussion? Consent
5. Business Meeting Presenter Name: Darren Lee
6. Time Needed for Business Meeting: 0 minutes.
7. The email subscription topic is: N/A

Agenda Item Subject and Description:

American Council for an Energy Efficient Economy (ACEEE). Proposed resolution approving agreement 300-25-003 with ACEEE, for a \$12,000 co-sponsorship of the ACEEE 2025 Behavior, Energy & Climate Change Conference and approving use of the CEC logo in co-sponsorship advertisements. The conference will take place on November 2-5, 2025 in Sacramento and focus on utilizing the knowledge of human behavior and decision-making to accelerate the transition to a low-carbon future. (Energy Resources Programs Account (ERPA) Funding) Contact: Darren Lee

G. California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

No

If yes, skip to question 2.



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If no, complete the following (PRC 21065 and 14 CCR 15378) and explain why Agreement is not considered a “Project”:

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because: This is a co-sponsorship that only involves accessing and exchanging information, as well as communicating with other policy makers. It does not involve designing or carrying out specific projects.

2. If Agreement is considered a “Project” under CEQA answer the following questions.

a) Agreement **IS** exempt?

Not applicable

Statutory Exemption?

No

If yes, list PRC and/or CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

PRC section number: None

CCR section number: None

Categorical Exemption?

No

If yes, list CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

CCR section number: None

Common Sense Exemption? 14 CCR 15061 (b) (3)

No

If yes, explain reason why Agreement is exempt under the above section. If no, enter “Not applicable” and go to the next section.

Not applicable

b) Agreement **IS NOT** exempt.

IMPORTANT: consult with the legal office to determine next steps.

Not applicable

If yes, answer yes or no to all that applies. If no, list all as “no” and “None” as “yes”.

Additional Documents	Applies
Initial Study	No
Negative Declaration	No
Mitigated Negative Declaration	No
Environmental Impact Report	No
Statement of Overriding Considerations	No
None	Yes

H. Is this project considered “Infrastructure”?

No



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I. Subcontractors

List all Subcontractors listed in the Budget (s). Insert additional rows if needed. If no subcontractors to report, enter “No subcontractors to report” and “0” to funds. **Delete** any unused rows from the table

Subcontractor Legal Company Name	Budget
No subcontractors to report	\$

J. Key Partners

List all key partner(s). Insert additional rows if needed. If no key partners to report, enter “No key partners to report.” **Delete** any unused rows from the table.

Key Partner Legal Company Name
No key partners to report

K. Budget Information

Include all budget information. Insert additional rows if needed. If no budget information to report, enter “N/A” for “Not Applicable” and “0” to Amount. **Delete** any unused rows from the table.

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
ERPA	25-26	100.022	\$12,000

TOTAL Amount: \$12,000

R&D Program Area: Admin: General
Explanation for “Other” selection Not applicable
Reimbursement Contract #: Not applicable
Federal Agreement #: Not applicable

L. Contractor’s Contact Information

1. Contractor’s Administrator/Officer

Name: Nicholas Abriola, Finance Associate
Address: 529 14th St NW, Suite 600,
City, State, Zip: Washington, DC 20045
Phone: 703-717-2040
E-Mail: nabriola@aceee.org

3. Contractor’s Project Manager

Name: Rahel Demissie, Senior Finance Manager
Address: 529 14th St NW, Suite 600,



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City, State, Zip: Washington, DC 20045

Phone: 703-717-2040

E-Mail: rdemissie@aceee.org

M. Selection Process Used

There are three types of selection process. List the one used for this CRF.

Selection Process	Additional Information
Competitive Solicitation #	Not applicable
Non Competitive Bid (<i>Attach DGS-GSPD-09-007</i> https://www.dgs.ca.gov/PD/Forms)	Not Applicable.
Exempt	Co-Sponsorship

N. Contractor Entity Type

Contractor Entity Type	Yes or No?
Private Company (<i>including non-profits</i>)	Yes
CA State Agency (<i>including UC and CSU</i>)	No
Government Entity (<i>i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state</i>)	No

O. Is Contractor a certified Small Business (SB), Micro Business (MB) or Disabled Veterans Business Enterprise (DVBE)?

The contractor is a certified:.

P. Civil Service Considerations

- Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)? Yes
- Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER) No
- The Services Contracted: No.

If no, go to the next question. If yes, which of the following applies to the contract? More than one can apply, list each answer choice, and separate them with a comma:

- are not available within civil service
- cannot be performed satisfactorily by civil service employee
- are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system

The following applies to the contract: Not applicable.



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- d. The Services are of such an urgent, temporary, or occasional nature that the delay to implement under civil service would frustrate their very purpose?

Not applicable.

Justification:

This co-sponsorship will enable the CEC to participate in critical dialogue and information sharing among professionals and policy makers where the energy, behavioral and climate change sectors converge

Q. Payment Method

1. Is the payment method Reimbursement, Advanced Payment, or Other?
Other.

If Other, explain: One-Time payment.

2. If Reimbursement, is it in arrears based on Itemized Monthly, Itemized Quarterly, Flat Rate, or One-time?

One-time payment

R. Retention

Is Agreement subject to retention? No.

If Yes, Will retention be released prior to Agreement termination?

S. Justification of Rates

The total of this agreement is consistent with what is charged by ACEEE at the Gold co-sponsor level for the 2025 fiscal year.

T. Disabled Veteran Business Enterprise Program (DVBE)

Provide requested additional information.

1. Exempt (Interagency/Other Government Entity) No.
2. Meets DVBE Requirements DVBE No.
Amount: \$ DVBE %: Not Applicable
3. Is the Contractor Certified DVBE or Subcontracting with a DVBE? If subcontracting with a DVBE, provide the name of the DVBE company. If none applies, enter "Not Applicable".
Not applicable.
4. Contractor selected through CMAS or MSA with no DVBE participation No.
5. Requesting DVBE Exemption (attach CEC 95) Yes

U. Miscellaneous Agreement Information



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- 1. Will there be Work Authorizations? No.
- 2. Is the contractor providing confidential information? No.
- 3. Is the contractor going to purchase equipment? No.
- 4. What is the check frequency of the progress reports? Monthly, Quarterly, or Other? If Other, please provide explanation.
Other. This is a co-sponsorship agreement.
- 5. Will a final report be required? No.
- 6. Is the Agreement, with amendments, longer than three years? If yes, why?
No

V. The following items should be attached to this CRF (as applicable)

List all items that should be attached to this CRF by entering “Yes” or “No”.

Item Number	Item Name	Attached
1	Exhibit A, Scope of Work/Schedule	Yes
2	Exhibit B, Budget Detail	Yes
3	DGS-GSPD-09-007, NCB Request	No
4	CEC 95, DVBE Exemption Request	Yes
5	Awardee CEQA Documentation	No
6	Resumes	No
7	CEC 105, Questionnaire for Identifying Conflicts	Yes

Approved By

Individuals who approve this form must enter their full name and approval date in the MS Word version.

Agreement Manager: Darren Lee

Approval Date: 8/1/2025

Deputy Director: Angela Gould (delegated to Jesselyn Rosales)

Approval Date: 8/1/2025

Director: Jonah Steinbuck (delegated to Deputy Director)

Approval Date: 8/1/2025

EXHIBIT A

Scope of Work

PURPOSE

This Agreement will formalize the California Energy Commission's (CEC) co-sponsorship of the American Council for an Energy Efficient Economy (ACEEE) 2025 Behavior, Energy & Climate Change Conference (BECC). This Gold level co-sponsorship provides the CEC with the following:

- Preconference attendee list including names, titles, and organizations only;
- Sponsor table in a high-visibility area;
- Recognition on meeting room splash slides;
- Placement of logo on conference website with link to chosen webpage;
- Recognition of sponsorship on all pre- and post-event emails;
- Sponsor page on virtual platform to host content about your organization, including collateral, weblinks, and videos for attendees to view and download (content depending on sponsorship level); and
- 4 Event registration waivers.

The 2025 BECC will focus on utilizing the knowledge of human behavior and decision-making to accelerate the transition to a low-carbon future. BECC has fostered understanding of individual and organizational behavior and decision making related to energy usage, greenhouse gas emissions, climate change, and sustainability.