



**CALIFORNIA
ENERGY COMMISSION**



**California Energy Commission
September 10, 2025 Business Meeting
Backup Materials for Electric Power Research Institute, Inc.**

The following backup materials for the above-referenced agenda item are available in this PDF packet as listed below:

1. Proposed Resolution
2. Grant Request Form
3. Scope of Work

[PROPOSED]

RESOLUTION NO: 25-0910-XX

STATE OF CALIFORNIA

**STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION**

RESOLUTION: Electric Power Research Institute, Inc.

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves agreement EPC-25-017 with Electric Power Research Institute, Inc. for a \$800,000 grant. This project will develop a replicable modeling framework to provide insights into the technical and economic potential of VGI. The project will evaluate and compare practical mechanisms for harnessing VGI potential at the distribution level such as flexible connections, distribution grid services, time varying pricing, and hybrid strategies; and

FURTHER BE IT RESOLVED, that the Executive Director or their designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the CEC held on September 10, 2025.

AYE:

NAY:

ABSENT:

ABSTAIN:

Dated:

Kim Todd
Secretariat



GRANT REQUEST FORM (GRF)

A. New Agreement Number

IMPORTANT: New Agreement # to be completed by Contracts, Grants, and Loans Office.

New Agreement Number: EPC-25-017

B. Division Information

1. Division Name: ERDD
2. Agreement Manager: Emily Ou
3. MS-:51
4. Phone Number: 916-232-6334

C. Recipient's Information

1. Recipient's Legal Name: Electric Power Research Institute, Inc.
2. Federal ID Number: 23-7175375

D. Title of Project

Title of project: Assessing VGI in California: Techno-Economic Merit and Implementation Strategies

E. Term and Amount

1. Start Date: 10/01/2025
2. End Date: 06/30/2027
3. Amount: \$800,000.00

F. Business Meeting Information

1. Are the ARFVTP agreements \$75K and under delegated to Executive Director? No
2. The Proposed Business Meeting Date: 9/10/2025.
3. Consent or Discussion? Discussion
4. Business Meeting Presenter Name: Antonio Gomez
5. Time Needed for Business Meeting: 15 minutes.
6. The email subscription topic is: Electric Program Investment Charge (EPIC)

Agenda Item Subject and Description:

Electric Power Research Institute, Inc. Proposed resolution approving agreement EPC-25-017 with the Electric Power Research Institute, Inc. for a \$800,000 grant, and adopting staff's recommendation that this action is exempt from CEQA. This project will develop a replicable modeling framework to provide insights into the technical and economic potential of VGI. The project will evaluate and compare practical mechanisms for harnessing VGI potential at the distribution level such as flexible connections, distribution grid services, time varying pricing, and hybrid strategies. (EPIC funding) Contact: Antonio Gomez

G. California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

Yes

If yes, skip to question 2.



If no, complete the following (PRC 21065 and 14 CCR 15378) and explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because:

2. If Agreement is considered a "Project" under CEQA answer the following questions.

a) Agreement **IS** exempt?

Yes

Statutory Exemption?

No

If yes, list PRC and/or CCR section number(s) and separate each with a comma. If no, enter "None" and go to the next question.

PRC section number:

CCR section number: None

Categorical Exemption?

Yes

If yes, list CCR section number(s) and separate each with a comma. If no, enter "None" and go to the next question.

CCR section number: Cal. Code Regs., tit. 14, § 15306

Common Sense Exemption? 14 CCR 15061 (b) (3)

Yes

California Code of Regulations, title 14, §15306 provides that projects which consist of the basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource are categorically exempt from the provisions of CEQA. This project involves leveraging pre-existing software tools and collecting distribution feeder data to develop a replicable modeling framework and generate key findings to inform policy decisions and business strategies. Therefore, this project is exempt from CEQA under section 15306.

California Code of Regulations, title 14, § 15061(b)(3) provides that the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This project is a paper study that will leverage existing software tools and distribution feeder data to develop and implement a modeling framework.

This project does not involve impacts on any particularly sensitive environment; any cumulative impacts of successive projects of the same type in the same place that might be considered significant; does not involve unusual circumstances that might have a significant effect on the environment; will not result in damage to scenic resources within a highway officially designated as a state scenic highway; the



project sites are not included on any list compiled pursuant to Government Code section 65962.5, and the project will not cause a substantial adverse change in the significance of a historical resource. Therefore, none of the exceptions to categorical exemptions listed in CEQA Guidelines section 15300.2 apply to this project and this project will not have a significant effect on the environment.

b) Agreement **IS NOT** exempt.

IMPORTANT: consult with the legal office to determine next steps.

No

If yes, answer yes or no to all that applies. If no, list all as “no” and “None” as “yes”.

Additional Documents	Applies
Initial Study	No
Negative Declaration	No
Mitigated Negative Declaration	No
Environmental Impact Report	No
Statement of Overriding Considerations	No
None	Yes

H. Is this project considered “Infrastructure”?

No

I. Subcontractors

List all Subcontractors listed in the Budget (s) (major and minor). Insert additional rows if needed. If no subcontractors to report, enter “No subcontractors to report” and “0” to funds.

Delete any unused rows from the table.

Subcontractor Legal Company Name	CEC Funds	Match Funds
TBD – Community Based Organization	\$ 50,000	\$

J. Vendors and Sellers for Equipment and Materials/Miscellaneous

List all Vendors and Sellers listed in Budget(s) for Equipment and Materials/Miscellaneous. Insert additional rows if needed. If no vendors or sellers to report, enter “No vendors or sellers to report” and “0” to funds. **Delete** any unused rows from the table.

Vendor/Seller Legal Company Name	CEC Funds	Match Funds
No vendors to report	\$	\$

K. Key Partners

List all key partner(s). Insert additional rows if needed. If no key partners to report, enter “No key partners to report.” **Delete** any unused rows from the table.



Key Partner Legal Company Name
Southern California Edison Company
Pacific Gas and Electric Company
Sacramento Municipal Utility District
Los Angeles Department of Water & Power
Sonoma Clean Power Authority
Valley CAN
Adopt A Charger Inc.
Charge Across Town

L. Budget Information

Include all budget information. Insert additional rows if needed. If no budget information to report, enter "N/A" for "Not Applicable" and "0" to Amount. **Delete** any unused rows from the table.

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
EPIC	24-25	301.001L	\$ 800,000

TOTAL Amount: \$ 800,000

R&D Program Area: ESB: Transportation

Explanation for "Other" selection Not applicable

Reimbursement Contract #: Not applicable

Federal Agreement #: N/A

M. Recipient's Contact Information

1. Recipient's Administrator/Officer

Name: Bethany Thompson

Address: 942 Corridor Park Blvd

City, State, Zip: Knoxville, TN 37932-3723

Phone: 865-218-5925

E-Mail: bthompson@epri.com

2. Recipient's Project Manager

Name: Suma Jothibasu

Address: 3420 Hillview Ave

City, State, Zip: Palo Alto, CA 94304-1355

Phone: 650-855-7933



E-Mail: sjothibasu@epri.com

N. Selection Process Used

There are three types of selection process. List the one used for this GRF.

Selection Process	Additional Information
Competitive Solicitation #	GFO-24-302
First Come First Served Solicitation #	Not applicable
Other	Not applicable

O. Attached Items

1. List all items that should be attached to this GRF by entering "Yes" or "No".

Item Number	Item Name	Attached
1	Exhibit A, Scope of Work/Schedule	Yes
2	Exhibit B, Budget Detail	Yes
3	CEC 105, Questionnaire for Identifying Conflicts	Yes
4	Recipient Resolution	No
5	Awardee CEQA Documentation	No

Approved By

Individuals who approve this form must enter their full name and approval date in the MS Word version.

Agreement Manager: Emily Ou

Approval Date: 7/31/2025

Branch Manager: Reynaldo Gonzalez (delegated approval to Peter Chen)

Approval Date: 8/1/2025

Director: Jonah Steinbuck (delegated approval to Branch Manager)

Approval Date: 8/1/2025

Exhibit A
Scope of Work
Electric Power Research Institute

I. TASK ACRONYM/TERM LISTS

A. Task List

Task #	CPR ¹	Task Name
1		General Project Tasks
2		Assessment of VGI Potentials
3	X	Evaluation of Distribution System Needs
4		Technical Merit and Economic Value of VGI Potentials
5	X	Comparative Assessment of Strategies
6		Potential Economic Outcomes of Value Stacking Strategies for VGI
7		Infer California-Wide Insights on VGI Value From Feeder-Level Analysis
8		Barriers and Strategies to Ensure Equitable Access to VGI
9		Evaluation of Project Benefits
10		Technology/Knowledge Transfer Activities

B. Acronym/Term List

Acronym/Term	Meaning
CAM	Commission Agreement Manager
CAISO	California Independent System Operator
CAO	Commission Agreement Officer
CEC	California Energy Commission
CPR	Critical Project Review
DER-VET	Distributed Energy Resource-Value Estimation Tool
EV	Electric Vehicle
ICA	Integrated Capacity Analysis
LD	Light Duty
MDHD	Medium/Heavy Duty
SCADA	Supervisory Control and Data Acquisition
TAC	Technical Advisory Committee
VGI	Vehicle-Grid Integration
V1G	Unidirectional Electric Vehicle charging
V2X	Vehicle-to-Everything or Bidirectional Electric Vehicle charging

II. PURPOSE OF AGREEMENT, PROBLEM/SOLUTION STATEMENT, AND GOALS AND OBJECTIVES

A. Purpose of Agreement

The purpose of this Agreement is to fund modeling and analysis efforts aimed at addressing key knowledge gaps that currently hinder the deployment of Vehicle-to-Grid integration (VGI)

¹ Please see subtask 1.3 in Part III of the Scope of Work (General Project Tasks) for a description of Critical Project Review (CPR) Meetings.

Exhibit A

Scope of Work

Electric Power Research Institute

strategies and the realization of the potential associated benefits for California ratepayers. This project plans to evaluate various aspects related to the technical merit, economic value, capture mechanisms, and equity implications of VGI.

B. Problem/ Solution Statement

Problem

VGI may be vital for achieving California's climate and air quality goals, which depend on accelerating transportation electrification. Without VGI, infrastructure upgrades may not keep pace with the charging peaks from 15+ million electric vehicles (EVs) expected by 2035, and the costs of traditional upgrades could be too high for ratepayers.

VGI offers a potential solution by using EV charging flexibility with the aim of reducing infrastructure needs and costs while maintaining service levels. It may also enable participation in California Independent System Operator (CAISO) markets through value stacking. However, key knowledge gaps still hinder VGI deployment at scale and realization of its benefits for California ratepayers.

Solution

The Recipient has developed a modeling and analysis approach to assess the technical merit, economic value, potential capture mechanisms, and equity implications of VGI, addressing key knowledge gaps currently hindering VGI deployment. Outcomes are expected to help California stakeholders prioritize approaches that unlock potential benefits for California ratepayers, including in disadvantaged and low-income communities.

C. Goals and Objectives of the Agreement

Agreement Goals

The goal of this Agreement is to develop and implement a modeling and analysis approach to assess the following aspects of VGI solutions:

- technical merit,
- economic value,
- potential capture mechanisms,
- equity implications.

Ratepayer Benefits:² This Agreement will result in the ratepayer benefits of greater electricity reliability, lower costs, and increased safety by contributing to research that will ultimately allowing more EVs on the grid, faster, and at a lower cost for the California ratepayers. Ratepayers are expected to benefit from these advances, including EVs and non-EVs customers, as a fraction of the distribution upgrades avoided via VGI solutions would have otherwise been rate-based. Further, vehicle-to-everything (V2X) or bidirectional charging capabilities enabled as part VGI solutions have the potential to support greater system reliability.

² California Public Resources Code, Section 25711.5(a) requires projects funded by the Electric Program Investment Charge (EPIC) to result in ratepayer benefits. The California Public Utilities Commission, which established the EPIC in 2011, defines ratepayer benefits as greater reliability, lower costs, and increased safety (See CPUC "Phase 2" Decision 12-05-037 at page 19, May 24, 2012, http://docs.cpuc.ca.gov/PublishedDocs/WORD_PDF/FINAL_DECISION/167664.PDF).

Exhibit A

Scope of Work

Electric Power Research Institute

Technological Advancement and Breakthroughs:³ This Agreement is intended to lead to technological advancement and breakthroughs to overcome barriers to the achievement of the State of California's statutory energy goals by bridging knowledge gaps preventing VGI deployment at scale, when VGI is thought to be vital for achieving California's climate and air quality goals, which depend on accelerating transportation electrification. The project's analysis framework is intended to be replicable and built upon using alternative data sources or other distribution system modeling tools.

Agreement Objectives

The objectives of this Agreement are to:

- Assess VGI potentials, per EV segment.
- Evaluate distribution system needs that are addressable via flexibility solutions across representative investor-owned utility (IOU) distribution feeders in California.
- Assess the technical merit and economic value of VGI potentials for addressing distribution needs and compare these with non-EV flexibility solutions.
- Conduct a comparative assessment of several practical mechanisms for encouraging EV flexibility at the distribution level.
- Assess the technical feasibility and potential economic outcomes of value stacking strategies for VGI.
- Explore methodologies to infer California-wide insights on VGI value from feeder-level analysis.

III. TASK 1 GENERAL PROJECT TASKS

PRODUCTS

Subtask 1.1 Products

The goal of this subtask is to establish the requirements for submitting project products (e.g., reports, summaries, plans, and presentation materials). Unless otherwise specified by the Commission Agreement Manager (CAM), the Recipient must deliver products as required below by the dates listed in the **Project Schedule (Part V)**. All products submitted which will be viewed by the public, must comply with the accessibility requirements of Section 508 of the federal Rehabilitation Act of 1973, as amended (29 U.S.C. Sec. 794d), and regulations implementing that act as set forth in Part 1194 of Title 36 of the Federal Code of Regulations. All technical tasks should include product(s). Products that require a draft version are indicated by marking “**(draft and final)**” after the product name in the “Products” section of the task/subtask. If “(draft and final)” does not appear after the product name, only a final version of the product is required. With respect to due dates within this Scope of Work, “**days**” means working days.

The Recipient shall:

For products that require a draft version, including the Final Report Outline and Final Report

- Submit all draft products to the CAM for review and comment in accordance with the Project Schedule (Part V). The CAM will provide written comments to the Recipient on

³ California Public Resources Code, Section 25711.5(a) also requires EPIC-funded projects to lead to technological advancement and breakthroughs to overcome barriers that prevent the achievement of the state's statutory and energy goals.

Exhibit A
Scope of Work
Electric Power Research Institute

the draft product within 15 days of receipt, unless otherwise specified in the task/subtask for which the product is required.

- Consider incorporating all CAM comments into the final product. If the Recipient disagrees with any comment, provide a written response explaining why the comment was not incorporated into the final product.
- Submit the revised product and responses to comments within 10 days of notice by the CAM, unless the CAM specifies a longer time period, or approves a request for additional time.

For products that require a final version only

- Submit the product to the CAM for acceptance. The CAM may request minor revisions or explanations prior to acceptance.

For all products

- Submit all data and documents required as products in accordance with the following:

Instructions for Submitting Electronic Files and Developing Software:

○ **Electronic File Format**

- Submit all data and documents required as products under this Agreement in an electronic file format that is fully editable and compatible with the California Energy Commission's (CEC) software and Microsoft (MS)-operating computing platforms, or with any other format approved by the CAM. Deliver an electronic copy of the full text of any Agreement data and documents in a format specified by the CAM, such as memory stick.

The following describes the accepted formats for electronic data and documents provided to the CEC as products under this Agreement, and establishes the software versions that will be required to review and approve all software products:

- Data sets will be in MS Access or MS Excel file format (version 2007 or later), or any other format approved by the CAM.
- Text documents will be in MS Word file format, version 2007 or later.
- Project management documents will be in Microsoft Project file format, version 2007 or later.

○ **Software Application Development**

Use the following standard Application Architecture components in compatible versions for any software application development required by this Agreement (e.g., databases, models, modeling tools), unless the CAM approves other software applications such as open source programs:

- Microsoft ASP.NET framework (version 3.5 and up). Recommend 4.0.
- Microsoft Internet Information Services (IIS), (version 6 and up) Recommend 7.5.
- Visual Studio.NET (version 2008 and up). Recommend 2010.
- C# Programming Language with Presentation (UI), Business Object and Data Layers.
- SQL (Structured Query Language).
- Microsoft SQL Server 2008, Stored Procedures. Recommend 2008 R2.
- Microsoft SQL Reporting Services. Recommend 2008 R2.

Exhibit A
Scope of Work
Electric Power Research Institute

- XML (external interfaces).

Any exceptions to the Electronic File Format requirements above must be approved in writing by the CAM. The CAM will consult with the CEC's Information Technology Services Branch to determine whether the exceptions are allowable.

MEETINGS

Subtask 1.2 Kick-off Meeting

The goal of this subtask is to establish the lines of communication and procedures for implementing this Agreement.

The Recipient shall:

- Attend a "Kick-off" meeting with the CAM, and other CEC staff relevant to the Agreement. The Recipient's Project Manager and any other individuals deemed necessary by the CAM or the Project Manager shall participate in this meeting. The administrative and technical aspects of the Agreement will be discussed at the meeting. Prior to the meeting, the CAM will provide an agenda to all potential meeting participants. The meeting may take place in person or by electronic conferencing (e.g., Teams, Zoom), with approval of the CAM.

The Kick-off meeting will include discussion of the following:

- The CAM's expectations for accomplishing tasks described in the Scope of Work;
 - An updated Project Schedule;
 - Terms and conditions of the Agreement;
 - Invoicing and auditing procedures;
 - Travel;
 - Equipment purchases;
 - Administrative and Technical products (subtask 1.1);
 - CPR meetings (subtask 1.3);
 - Monthly Calls (subtask 1.5)
 - Quarterly Progress reports (subtask 1.6)
 - Final Report (subtask 1.7)
 - Match funds (subtask 1.8);
 - Permit documentation (subtask 1.9);
 - Subawards(subtask 1.10);
 - Technical Advisory Committee meetings (subtasks 1.11 and 1.12);
 - Agreement changes;
 - Performance Evaluations; and
 - Any other relevant topics.
- Provide *Kick-off Meeting Presentation* to include but not limited to:
 - Project overview (i.e. project description, goals and objectives, technical tasks, expected benefits, etc.)
 - Project schedule that identifies milestones
 - List of potential risk factors and hurdles, and mitigation strategy
 - Provide an *Updated Project Schedule, Match Funds Status Letter, and Permit Status Letter*, as needed to reflect any changes in the documents.

The CAM shall:

Exhibit A
Scope of Work
Electric Power Research Institute

- Designate the date and location of the meeting.
- Send the Recipient a *Kick-off Meeting Agenda*.

Recipient Products:

- Kick-off Meeting Presentation
- Updated Project Schedule (*if applicable*)
- Match Funds Status Letter (subtask 1.7) (*if applicable*)
- Permit Status Letter (subtask 1.8) (*if applicable*)

CAM Product:

- Kick-off Meeting Agenda

Subtask 1.3 Critical Project Review (CPR) Meetings

The goal of this subtask is to determine if the project should continue to receive CEC funding, and if so whether any modifications must be made to the tasks, products, schedule, or budget. CPR meetings provide the opportunity for frank discussions between the CEC and the Recipient. As determined by the CAM, discussions may include project status, challenges, successes, advisory group findings and recommendations, final report preparation, and progress on technical transfer and production readiness activities (if applicable). Participants will include the CAM and the Recipient and may include the CAO and any other individuals selected by the CAM to provide support to the CEC.

CPR meetings generally take place at key, predetermined points in the Agreement, as determined by the CAM and as shown in the Task List on page 1 of this Exhibit. However, the CAM may schedule additional CPR meetings, as necessary. The budget may be reallocated to cover the additional costs borne by the Recipient, but the overall Agreement amount will not increase. CPR meetings generally take place at the CEC, but they may take place at another location, or may be conducted via electronic conferencing (e.g., Teams) as determined by the CAM.

The Recipient shall:

- Prepare and submit a *CPR Report* for each CPR meeting that: (1) discusses the progress of the Agreement toward achieving its goals and objectives; and (2) includes recommendations and conclusions regarding continued work on the project.
- Attend the CPR meeting.
- Present the CPR Report and any other required information at each CPR meeting.

The CAM shall:

- Determine the location, date, and time of each CPR meeting with the Recipient's input.
- Send the Recipient a *CPR Agenda* with a list of expected CPR participants in advance of the CPR meeting. If applicable, the agenda may include a discussion of match funding and permits.
- Conduct and make a record of each CPR meeting. Provide the Recipient with a schedule for providing a Progress Determination on continuation of the project.
- Determine whether to continue the project, and if so whether modifications are needed to the tasks, schedule, products, or budget for the remainder of the Agreement. A determination of unsatisfactory progress This may result in project delays, including a

Exhibit A

Scope of Work

Electric Power Research Institute

potential Stop Work Order, while the CEC determines whether the project should continue.

- Provide the Recipient with a *Progress Determination* on continuation of the project, in accordance with the schedule. The Progress Determination may include a requirement that the Recipient revise one or more products.

Recipient Products:

- CPR Report(s)

CAM Products:

- CPR Agenda(s)
- Progress Determination

Subtask 1.4 Final Meeting

The goal of this subtask is to complete the closeout of this Agreement.

The Recipient shall:

- Meet with CEC staff to present project findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement. This meeting will be attended by the Recipient and CAM, at a minimum. The meeting may occur in person or by electronic conferencing (e.g., Teams), with approval of the CAM.

The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be divided into two separate meetings at the CAM's discretion.

- The technical portion of the meeting will involve the presentation of findings, conclusions, and recommended next steps (if any) for the Agreement. The CAM will determine the appropriate meeting participants.
- The administrative portion of the meeting will involve a discussion with the CAM of the following Agreement closeout items:
 - Disposition of any procured equipment.
 - The CEC's request for specific "generated" data (not already provided in Agreement products).
 - Need to document the Recipient's disclosure of "subject inventions" developed under the Agreement.
 - "Surviving" Agreement provisions such as repayment provisions and confidential products.
 - Final invoicing and release of retention.
- Prepare a *Final Meeting Agreement Summary* that documents any agreement made between the Recipient and Commission staff during the meeting.
- Prepare a *Schedule for Completing Agreement Closeout Activities*.
- Provide copies of *All Final Products* organized by the tasks in the Agreement.

Products:

- Final Meeting Agreement Summary (*if applicable*)
- Schedule for Completing Agreement Closeout Activities
- All Final Products

MONTHLY CALLS, REPORTS AND INVOICES

Subtask 1.5 Monthly Calls

Exhibit A

Scope of Work

Electric Power Research Institute

The goal of this task is to have calls at least monthly between the CAM and Recipient to verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to verbally summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, to verify match funds are being proportionally spent concurrently or in advance of CEC funds or are being spent in accordance with an approved Match Funding Spending Plan, to form the basis for determining whether invoices are consistent with work performed, and to answer any other questions from the CAM. Monthly calls might not be held on those months when a quarterly progress report is submitted, or the CAM determines that a monthly call is unnecessary.

The CAM shall:

- Schedule monthly calls.
- Provide questions to the Recipient prior to the monthly call.
- Provide call summary notes to Recipient of items discussed during call.

The Recipient shall:

- Review the questions provided by CAM prior to the monthly call
- Provide verbal answers to the CAM during the call.

Product:

- Email to CAM concurring with call summary notes.

Subtask 1.6 Quarterly Progress Reports and Invoices

The goals of this subtask are to: (1) periodically verify that satisfactory and continued progress is made towards achieving the project objectives of this Agreement; and (2) ensure that invoices contain all required information and are submitted in the appropriate format.

The Recipient shall:

- Submit a *Quarterly Progress Report* to the CAM. Each progress report must:
 - Summarize progress made on all Agreement activities as specified in the scope of work for the reporting period, including accomplishments, problems, milestones, products, schedule, fiscal status, and an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Progress reports are due to the CAM the 10th day of each January, April, July, and October. The Quarterly Progress Report template can be found on the ECAMS Resources webpage available at: <https://www.energy.ca.gov/media/4691>
- Submit a monthly or quarterly *Invoice* on the invoice template(s) provided by the CAM.

Recipient Products:

- Quarterly Progress Reports
- Invoices

CAM Product:

- Invoice template

Subtask 1.7 Final Report

Exhibit A
Scope of Work
Electric Power Research Institute

The goal of this subtask is to prepare a comprehensive Final Report that describes the original purpose, approach, results, and conclusions of the work performed under this Agreement. When creating the Final Report Outline and the Final Report, the Recipient must use the CEC Style Manual provided by the CAM.

Subtask 1.7.1 Final Report Outline

The Recipient shall:

- Prepare a *Final Report Outline* in accordance with the *Energy Commission Style Manual* provided by the CAM.

Recipient Products:

- Final Report Outline (draft and final)

CAM Products:

- Energy Commission Style Manual
- Comments on Draft Final Report Outline
- Acceptance of Final Report Outline

Subtask 1.7.2 Final Report

The Recipient shall:

- Prepare a *Final Report* for this Agreement in accordance with the approved Final Report Outline, Energy Commission Style Manual, and Final Report Template provided by the CAM with the following considerations:
 - Ensure that the report includes the following items, in the following order:
 - Cover page (**required**)
 - Credits page on the reverse side of cover with legal disclaimer (**required**)
 - Acknowledgements page (optional)
 - Preface (**required**)
 - Abstract, keywords, and citation page (**required**)
 - Table of Contents (**required**, followed by List of Figures and List of Tables, if needed)
 - Executive summary (**required**)
 - Body of the report (**required**)
 - References (if applicable)
 - Glossary/Acronyms (If more than 10 acronyms or abbreviations are used, it is required.)
 - Bibliography (if applicable)
 - Appendices (if applicable) (Create a separate volume if very large.)
 - Attachments (if applicable)
- Submit a draft of the Executive Summary to the TAC for review and comment.
- Develop and submit a *Summary of TAC Comments on Draft Final Report* received on the Executive Summary. For each comment received, the Recipient will identify in the summary the following:
 - Comments the Recipient proposes to incorporate.
 - Comments the Recipient does propose to incorporate and an explanation for why.

Exhibit A
Scope of Work
Electric Power Research Institute

- Submit a draft of the report to the CAM for review and comment. The CAM will provide written comments to the Recipient on the draft product within 15 days of receipt.
- Incorporate all CAM comments into the *Final Report*. If the Recipient disagrees with any comment, provide a *Written Responses to Comments* explaining why the comments were not incorporated into the final product.
- Submit the revised *Final Report* electronically with any Written Responses to Comments within 10 days of receipt of CAM's Written Comments on the Draft Final Report, unless the CAM specifies a longer time period or approves a request for additional time.

Products:

- Summary of TAC Comments on Draft Final Report
- Draft Final Report
- Written Responses to Comments (*if applicable*)
- Final Report

CAM Product:

- Written Comments on the Draft Final Report

MATCH FUNDS, PERMITS, AND SUBAWARDS

Subtask 1.8 Match Funds

The goal of this subtask is to ensure that the Recipient obtains any match funds planned for this Agreement and applies them to the Agreement during the Agreement term.

While the costs to obtain and document match funds are not reimbursable under this Agreement, the Recipient may spend match funds for this task. Match funds must be identified in writing, and the Recipient must obtain any associated commitments before incurring any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a *Match Funds Status Letter* that documents the match funds committed to this Agreement. If no match funds were part of the application that led to the CEC awarding this Agreement and none have been identified at the time this Agreement starts, then state this in the letter.

If match funds were a part of the application that led to the CEC awarding this Agreement, then provide in the letter a list of the match funds that identifies:

- The amount of cash match funds, their source(s) (including a contact name, address, and telephone number), and the task(s) to which the match funds will be applied.
- The amount of each in-kind contribution, a description of the contribution type (e.g., property, services), the documented market or book value, the source (including a contact name, address, and telephone number), and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient must identify its owner and provide a contact name, address, telephone number, and the address where the property is located.
- If different from the solicitation application, provide a letter of commitment from an authorized representative of each source of match funding that the funds or contributions have been secured.

Exhibit A
Scope of Work
Electric Power Research Institute

- At the Kick-off meeting, discuss match funds and the impact on the project if they are significantly reduced or not obtained as committed. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide a *Supplemental Match Funds Notification Letter* to the CAM of receipt of additional match funds.
- Provide a *Match Funds Reduction Notification Letter* to the CAM if existing match funds are reduced during the course of the Agreement. Reduction of match funds may trigger a CPR meeting.

Products:

- Match Funds Status Letter
- Supplemental Match Funds Notification Letter (*if applicable*)
- Match Funds Reduction Notification Letter (*if applicable*)

Subtask 1.9 Permits

The goal of this subtask is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track. Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement, with the exception of costs incurred by University of California recipients. Permits must be identified and obtained before the Recipient may incur any costs related to the use of the permit(s) for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a *Permit Status Letter* that documents the permits required to conduct this Agreement. If no permits are required at the start of this Agreement, then state this in the letter. If permits will be required during the course of the Agreement, provide in the letter:
 - A list of the permits that identifies: (1) the type of permit; and (2) the name, address, and telephone number of the permitting jurisdictions or lead agencies.
 - The schedule the Recipient will follow in applying for and obtaining the permits.

The list of permits and the schedule for obtaining them will be discussed at the Kick-off meeting (subtask 1.2), and a timetable for submitting the updated list, schedule, and copies of the permits will be developed. The impact on the project if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in progress reports and will be a topic at CPR meetings.

- If during the course of the Agreement additional permits become necessary, then provide the CAM with an *Updated List of Permits* (including the appropriate information on each permit) and an *Updated Schedule for Acquiring Permits*.
- Send the CAM a *Copy of Each Approved Permit*.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the CAM within 5 days. Either of these events may trigger a CPR meeting.

Products:

- Permit Status Letter
- Updated List of Permits (*if applicable*)
- Updated Schedule for Acquiring Permits (*if applicable*)
- Copy of Each Approved Permit (*if applicable*)

Subtask 1.10 Obtain and Execute Subawards and Agreements with Site Hosts

Exhibit A

Scope of Work

Electric Power Research Institute

The goals of this subtask are to: (1) procure and execute subrecipients and site host agreements, as applicable, required to carry out the tasks under this Agreement; and (2) ensure that the subrecipients and site host agreements are consistent with the Agreement terms and conditions and the Recipient's own contracting policies and procedures.

The Recipient shall:

- Execute and manage subawards and coordinate subrecipients activities in accordance with the requirements of this Agreement.
- Incorporate this Agreement by reference into each subaward.
- Include any required Energy Commission flow-down provisions in each subaward, in addition to a statement that the terms of this Agreement will prevail if they conflict with the subaward terms.
- Submit a *Subaward and Site Letter* to the CAM describing the subawards and any site host agreement needed or stating that no subawards or site host agreements are required.
- If requested by the CAM, submit a draft of each *Subaward* and any *Site Host Agreement* required to conduct the work under this Agreement.
- If requested by the CAM, submit a final copy of each executed *Subaward* and any *Site Host Agreement*.
- Notify and receive written approval from the CAM prior to adding any new subrecipient (see the terms regarding subrecipient additions in the terms and conditions).

Products:

- Subaward and Site Letter
- Draft Subawards (*if requested by the CAM*)
- Draft Site Host Agreement (*if requested by the CAM*)
- Final Subawards (*if requested by the CAM*)
- Final Site Host Agreement (*if requested by the CAM*)

TECHNICAL ADVISORY COMMITTEE

Subtask 1.11 Technical Advisory Committee (TAC)

The goal of this subtask is to create an advisory committee for this Agreement. The TAC should be composed of diverse professionals. The composition will vary depending on interest, availability, and need. TAC members will serve at the CAM's discretion. The purpose of the TAC is to:

- Provide guidance in project direction. The guidance may include scope and methodologies, timing, and coordination with other projects. The guidance may be based on:
 - Technical area expertise;
 - Knowledge of market applications; or
 - Linkages between the Agreement work and other past, present, or future projects (both public and private sectors) that TAC members are aware of in a particular area.
- Review products and provide recommendations for needed product adjustments, refinements, or enhancements.
- Evaluate the tangible benefits of the project to the state of California, and provide recommendations as needed to enhance the benefits.
- Provide recommendations regarding information dissemination, market pathways, or commercialization strategies relevant to the project products.

Exhibit A
Scope of Work
Electric Power Research Institute

- Help set the project team's goals and contribute to the development and evaluation of its statement of proposed objectives as the project evolves.
- Provide a credible and objective sounding board on the wide range of technical and financial barriers and opportunities.
- Help identify key areas where the project has a competitive advantage, value proposition, or strength upon which to build.
- Advocate, to the extent the TAC members feel is appropriate, on behalf of the project in its effort to build partnerships, governmental support, and relationships with a national spectrum of influential leaders.
- Ask probing questions that ensure a long-term perspective on decision-making and progress toward the project's strategic goals.

The TAC may be composed of qualified professionals spanning the following types of disciplines:

- Researchers knowledgeable about the project subject matter;
- Members of trades that will apply the results of the project (e.g., designers, engineers, architects, contractors, and trade representatives);
- Public interest market transformation implementers;
- Product developers relevant to the project;
- U.S. Department of Energy research managers, or experts from other federal or state agencies relevant to the project;
- Public interest environmental groups;
- Utility representatives;
- Air district staff; and
- Members of relevant technical society committees.

The Recipient shall:

- Prepare a *List of Potential TAC Members* that includes the names, companies, physical and electronic addresses, and phone numbers of potential members. The list will be discussed at the Kick-off meeting, and a schedule for recruiting members and holding the first TAC meeting will be developed.
- Recruit TAC members. Ensure that each individual understands member obligations and the TAC meeting schedule developed in subtask 1.12.
- Prepare a *List of TAC Members* once all TAC members have committed to serving on the TAC.
- Submit *Documentation of TAC Member Commitment* (such as Letters of Acceptance) from each TAC member.

Products:

- List of Potential TAC Members
- List of TAC Members
- Documentation of TAC Member Commitment

Subtask 1.12 TAC Meetings

The goal of this subtask is for the TAC to provide strategic guidance for the project by participating in regular meetings, which may be held via teleconference.

Exhibit A

Scope of Work

Electric Power Research Institute

The Recipient shall:

- Discuss the TAC meeting schedule with the CAM at the Kick-off meeting. Determine the number and location of meetings (in-person and via teleconference) in consultation with the CAM.
- Prepare a *TAC Meeting Schedule* that will be presented to the TAC members during recruiting. Revise the schedule after the first TAC meeting to incorporate meeting comments.
- Prepare a *TAC Meeting Agenda* and *TAC Meeting Back-up Materials* for each TAC meeting.
- Organize and lead TAC meetings in accordance with the TAC Meeting Schedule. Changes to the schedule must be pre-approved in writing by the CAM.
- Prepare *TAC Meeting Summaries* that include any recommended resolutions of major TAC issues.

The TAC shall:

- Help set the project team's goals and contribute to the development and evaluation of its statement of proposed objectives as the project evolves.
- Provide a credible and objective sounding board on the wide range of technical and financial barriers and opportunities.
- Help identify key areas where the project has a competitive advantage, value proposition, or strength upon which to build.
- Advocate on behalf of the project in its effort to build partnerships, governmental support and relationships with a national spectrum of influential leaders.
- Ask probing questions that ensure a long-term perspective on decision-making and progress toward the project's strategic goals.
- Review and provide comments to proposed project performance metrics.
- Review and provide comments to proposed project Draft Technology Transfer Plan.

Products:

- TAC Meeting Schedule (draft and final)
- TAC Meeting Agendas (draft and final)
- TAC Meeting Back-up Materials
- TAC Meeting Summaries

Subtask 1.13 Project Performance Metrics

The goal of this subtask is to finalize key performance targets for the project based on feedback from the TAC and report on final results in achieving those targets. The performance targets should be a combination of scientific, engineering, techno-economic, and/or programmatic metrics that provide the most significant indicator of the research or technology's potential success.

The Recipient shall:

- Complete and submit the project performance metrics section of the *Initial Project Benefits Questionnaire*, developed in the Evaluation of Project Benefits task, to the CAM.
- Present the draft project performance metrics at the first TAC meeting to solicit input and comments from the TAC members.

Exhibit A
Scope of Work
Electric Power Research Institute

- Develop and submit a *TAC Performance Metrics Summary* that summarizes comments received from the TAC members on the proposed project performance metrics. The *TAC Performance Metrics Summary* will identify:
 - TAC comments the Recipient proposes to incorporate into the *Initial Project Benefits Questionnaire*, developed in the Evaluation of Project Benefits task.
 - TAC comments the Recipient does not propose to incorporate with and explanation why.
- Develop and submit a *Project Performance Metrics Results* document describing the extent to which the Recipient met each of the performance metrics in the *Final Project Benefits Questionnaire*, developed in the Evaluation of Project Benefits task.
- Discuss the *Project Performance Metrics Results* at the Final Meeting.

Products:

- TAC Performance Metrics Summary
- Project Performance Metrics Results

IV. TECHNICAL TASKS

TASK 2 ASSESSMENT OF VGI POTENTIALS, PER EV SEGMENT

The goal of this task is to create a baseline estimate of demand on the grid from transportation electrification and the magnitude of flexibility available for the demand. It will evaluate how flexible the charging demand of light-, medium-, and heavy-duty (LD/MD/HD) electric vehicles is in order to determine the potential benefits of VGI use cases in California.

The Recipient shall:

- Create baseline demand forecasts upon the grid (energy and power) due to transportation electrification using available data from EPRI's eRoadMAP platform:
 - Forecasts will cover both light duty (LD) and medium/heavy duty vehicles (MDHD) vehicles for present-day and selected forward-looking years.
 - Work with the TAC and/or other stakeholders to integrate additional datasets if appropriate and/or calibrate the models to align with state forecasts.
 - Prepare a report on *Baseline Demand Forecast for Transportation Electrification* including key assumptions and results.
- Assess VGI potentials combining demand forecasts and analysis identifying modeling parameters and constraints:
 - Conduct sensitivity analysis to identify key factors and assumptions that can affect the flexibility of EV charging demand (e.g. charger size), with inputs and discussion with TAC members.
 - Identify key parameters and constraints needed for modeling and optimization of V1G and V2X capabilities.
 - Prepare a report on *Assessment of VGI Potentials* including key assumptions and results.

Products:

- Baseline Demand Forecast for Transportation Electrification (Draft and Final)
- Assessment of VGI Potentials (Draft and Final)

TASK 3 EVALUATION OF DISTRIBUTION SYSTEM NEEDS ADDRESSABLE VIA FLEXIBILITY SOLUTIONS ACROSS REPRESENTATIVE IOU FEEDERS IN CALIFORNIA

Exhibit A

Scope of Work

Electric Power Research Institute

This task quantifies the “flexibility opportunity” on the distribution grid—the extent to which distribution system needs, traditionally met through network upgrades, can instead be addressed by flexibility solutions using EV and/or non-EV assets. This analysis is conducted for a representative selection of ~100 distribution feeders from California IOUs.

The Recipient shall:

- Finalize selection of representative distribution feeders, working with California IOUs:
 - Anonymize and sanitize primary data, calibrate models as appropriate.
- Conduct baseline grid impact study:
 - Build on existing tools and datasets available to distribution utilities, including Supervisory Control and Data Acquisition (SCADA) data, other measurement data, and Integrated Capacity Analysis (ICA) results.
 - Demonstrate methodology using the Recipient’s validated ICA tool (DRIVE) in collaboration with the TAC to ensure compatibility with California utilities’ existing tools and processes.
 - Characterize grid constraints resulting from the baseline EV demand levels determined in Task 2.
 - For each feeder, determine the traditional distribution upgrades required, and work with IOUs to quantify the associated upgrade costs, in line with standard planning assumptions.
 - Prepare a report on *Baseline Distribution Grid Impact Study* including key assumptions and results.
- Perform further data analysis on the constrained feeders to understand the distribution needs that can potentially be addressed using EV and/or non-EV assets (e.g., standalone battery storage; flexible loads other than EV).
 - Quantify both recurring and infrequent distribution needs that could be addressed by adjusting flexible loads or V2X.
 - Assess the extent to which distribution needs can be addressed leveraging VGI potentials determined in Task 2, when assuming V1G and V2X capabilities.
 - Assess viability of non-EV flexibility alternatives (e.g., energy storage and other traditional demand response opportunities) and compare with VGI potentials.
 - Prepare a report on assessment on *Distribution Grid Flexibility Opportunity* including key assumptions and results.
- Prepare a *CPR Report #1* in accordance with Subtask 1.3 (CPR Meetings).
- Participate in a CPR meeting.

Products:

- Baseline Distribution Grid Impact Study (Draft and Final)
- Distribution Grid Flexibility Opportunity (Draft and Final)
- CPR Report #1

TASK 4 TECHNICAL MERIT AND ECONOMIC VALUE OF VGI POTENTIALS FOR ADDRESSING DISTRIBUTION NEEDS, AND COMPARISON WITH NON-EV FLEXIBILITY SOLUTIONS

This task evaluates the adequacy between VGI potentials (characterized in Task 2), and distribution needs (characterized in Task 3). It also compares VGI potentials to other non-EV flexibility solutions. This analysis is conducted for a representative selection of ~100 distribution feeders from California IOUs.

Exhibit A

Scope of Work

Electric Power Research Institute

The Recipient shall:

- Evaluate the technical merit of VGI to defer or avoid traditional distribution upgrades:
 - Evaluate technical adequacy of VGI potentials (assessed in Task 2) to address distribution needs (assessed in Task 3) and determine which traditional upgrades could potentially be avoided or deferred. Model and allocate VGI capabilities using advanced optimization software (e.g., DER-VET).
 - Re-run feeder modeling analysis with selected charging and discharging schedules to validate that no additional grid violations are created. Document any remaining violations, why VGI is unsuitable to resolve, and identify alternative solutions.
- Assess the economic value of VGI to defer or avoid traditional distribution upgrades:
 - Quantify the economic benefits of VGI solutions resulting from avoided or deferred upgrades, using standard cost tests to represent multiple stakeholder perspectives: utility, and ratepayers.
 - Compare economic outcomes (e.g., net present value or normalized metrics like \$/kW of load growth) to non-EV flexibility alternatives (e.g., standalone battery storage; flexible loads other than EV).
- Prepare a report on *Technical Merit and Economic Value of VGI Potentials* summarizing all analysis conducted in this Task including key assumptions and results.

Products:

- Technical Merit and Economic Value of VGI Potentials (Draft and Final)

TASK 5 COMPARATIVE ASSESSMENT OF MECHANISMS FOR ENCOURAGING EV FLEXIBILITY TO UNLOCK VGI BENEFITS AT DISTRIBUTION LEVEL

This task evaluates and compares mechanisms for effectively harnessing VGI potentials on distribution circuits where flexing EV charging demand demonstrates technical merit and economic value.

The Recipient shall:

- Collaborate with TAC members to refine the set of possible mechanisms to harness VGI benefits at the distribution level and identify if additional mechanisms should be included. The proposed mechanisms include:
 - Flexible Connection Products
 - Pay-for-Performance Distribution Services
 - Time-Varying Electricity Pricing
 - Hybrid strategies combining several mechanisms
- Assess the effectiveness and potential barriers of each mechanism for encouraging EV flexibility:
 - When applicable, leverage DER-VET's optimization capabilities to simulate the decentralized decision-making process of EV customers and evaluate their response to each mechanism.
 - Assess and compare each mechanism considering technology enablers, reliability, scalability, accessible value, and dependencies on customer response.
 - Assess and compare potential implementation costs of each mechanism. Evaluate these costs under the context of the economic value of VGI characterized in Task 4.

Exhibit A
Scope of Work
Electric Power Research Institute

- Prepare a report on *Comparative Assessment of Mechanisms for Unlocking VGI Benefits at Distribution Level* summarizing all analysis conducted in the Task including key assumptions and results.
- Prepare a *CPR Report #2* in accordance with Subtask 1.3 (CPR Meetings).
- Participate in a CPR meeting.

Products:

- Comparative Assessment of Mechanisms for Unlocking VGI Benefits at Distribution Level (Draft and Final)
- CPR Report #2

TASK 6 ASSESSMENT OF THE TECHNICAL FEASIBILITY AND POTENTIAL ECONOMIC OUTCOMES OF VALUE STACKING STRATEGIES FOR VGI

This task evaluates the technical feasibility of enabling EV resources to both support distribution needs and participate in CAISO markets as part of value-stacking strategies, and the associated economic outcomes.

The Recipient shall:

- Assess the technical feasibility of EVs in providing both distribution services, and wholesale services via CAISO market participation, identifying potential conflicts between service combinations.
- Estimate the additional benefits from VGI value stacking, when technically feasible. Use DER-VET's capabilities to simulate EV participation and estimate potential revenues from CAISO participation.
- Prepare a report on *Technical Feasibility and Potential Economic Outcomes of Value Stacking Strategies for VGI* summarizing all analysis conducted in the Task including key assumptions and results.

Products:

- Technical Feasibility and Potential Economic Outcomes of Value Stacking Strategies for VGI (Draft and Final)

TASK 7 EXPLORATION OF METHODOLOGIES TO INFER CALIFORNIA-WIDE INSIGHTS ON VGI VALUE FROM FEEDER-LEVEL ANALYSIS

This task researches methodologies to infer California-wide insights from the results obtained for the California IOU distribution feeders analyzed in the previous tasks.

The Recipient shall:

- Develop and evaluate potential methodologies to infer California-wide insights from the feeder-level analysis completed in the previous tasks.
 - Identify parameters that could be used for inference, including feeder-level parameters.
 - Assess replicability of the project's analysis framework with alternative ICA tools and data sources.
 - Collaborate with TAC members to identify additional approaches.

Prepare a report on *Methodologies to Infer California-Wide Insights on VGI Value from Feeder-Level Analysis* summarizing all analysis conducted in the Task including key assumptions and results.

Products:

Exhibit A
Scope of Work
Electric Power Research Institute

- Methodologies to Infer California-Wide Insights on VGI Value from Feeder-Level Analysis (Draft and Final)

TASK 8 EQUITABLE ACCESS TO VGI

This task focuses on ensuring equitable access to VGI and its associated benefits.

The Recipient shall:

- Prepare a report in collaboration with the community-based organization project partners on *Barriers and Strategies to Ensure Equitable Access to VGI* addressing:
 - Geographic alignment of distribution needs that can be addressed through flexibility solutions and disadvantaged communities and low-income communities.
 - Whether certain strategies are more or less effective in enabling EV flexibility in disadvantaged and low-income communities.
 - Potential ways non-EV customers in disadvantaged and low-income communities could benefit from the VGI potentials realized in other communities.
 - Any potential unintended consequences (e.g., energy access disparities) of implementing VGI in disadvantaged communities, and how these can be mitigated.
 - Potential social and environmental benefits (e.g., air quality improvements, job creation, energy resilience) of VGI participation for disadvantaged and low-income communities.
 - Role played by community engagement and education to increase awareness and participation in VGI programs.
 - How to structure collaborations between utilities, local governments, community organizations, and other partners to enhance equitable access to VGI opportunities.

Products:

- Barriers and Strategies to Ensure Equitable Access to VGI and Associated Benefits (Draft and Final)

TASK 9: EVALUATION OF PROJECT BENEFITS

The goal of this task is to report the benefits resulting from this project.

The Recipient shall:

- Complete the *Initial Project Benefits Questionnaire*. The Initial Project Benefits Questionnaire shall be initially completed by the Recipient with 'Kick-off' selected for the 'Relevant data collection period' and submitted to the CAM for review and approval.
- Complete the *Annual Survey* by January 31st of each year. The Annual Survey includes but is not limited to the following information:
 - Technology commercialization progress
 - New media and publications
 - Company growth
 - Follow-on funding and awards received
- Complete the *Final Project Benefits Questionnaire*. The Final Project Benefits Questionnaire shall be completed by the Recipient with 'Final' selected for the 'Relevant data collection period' and submitted to the CAM for review and approval.

Exhibit A
Scope of Work
Electric Power Research Institute

- Respond to CAM questions regarding the questionnaire drafts.
- Complete and update the project profile on the CEC's public online project and recipient directory on the [Energize Innovation website \(www.energizeinnovation.fund\)](http://www.energizeinnovation.fund), and provide *Documentation of Project Profile on EnergizeInnovation.fund*, including the profile link.
- If the Prime Recipient is an Innovation Partner on the project, complete and update the organizational profile on the CEC's public online project and recipient directory on the [Energize Innovation website \(www.energizeinnovation.fund\)](http://www.energizeinnovation.fund), and provide *Documentation of Organization Profile on EnergizeInnovation.fund*, including the profile link.

Products:

- Initial Project Benefits Questionnaire
- Annual Survey(s)
- Final Project Benefits Questionnaire
- Documentation of Project Profile on EnergizeInnovation.fund
- Documentation of Organization Profile on EnergizeInnovation.fund

TASK 10 TECHNOLOGY/KNOWLEDGE TRANSFER ACTIVITIES

The goal of this task is to ensure the scientific and techno-economic analysis and tools developed under this agreement are utilized in the energy policy, and/or planning decisions at the state and/or local levels, academic community and/or commercial sector.

The Recipient Shall:

- Develop and submit a *Knowledge Transfer Plan* that identifies the proposed activities the recipient will conduct to meet the goal of the task. The *Knowledge Transfer Plan* should include at a minimum:
 - Specific policy and planning efforts this project is expected to inform.
 - Specific stakeholder groups and energy policy and planning practitioners who will utilize the results of this project.
 - Proposed activities the Recipient will conduct to ensure the tools and results from this project will be utilized and adopted by the groups identified above.
- Present the *Draft Knowledge Transfer Plan* to the TAC for feedback and comments.
- Develop and submit a *Summary of TAC Comments* that summarizes comments received from the TAC members on the *Draft Knowledge Transfer Plan*. This document will identify:
 - TAC comments the Recipient proposes to incorporate into the *Final Knowledge Transfer Plan*.
 - TAC comments the Recipient does not propose to incorporate with and explanation why.
- Submit the *Final Knowledge Transfer Plan* to the CAM for approval.
- Implement the activities as described in the *Final Knowledge Transfer Plan*.
- Develop a *Knowledge Transfer Summary Report* that includes high level summaries of the activities, results, and lessons learned of tasks performed relating to implementing

Exhibit A
Scope of Work
Electric Power Research Institute

the Final Technology Transfer Plan. This report should not include any proprietary information.

- When directed by the CAM, develop presentation materials for an CEC- sponsored conference/workshop(s) on the project.
- When directed by the CAM, participate in annual EPIC symposium(s) sponsored by the California CEC.
- Provide at least (6) six High Quality Digital Photographs (minimum resolution of 1300x500 pixels in landscape ratio) of pre and post technology installation at the project sites or related project photographs.

Products:

- Knowledge Transfer Plan (draft and final)
- Summary of TAC Comments
- Technology Transfer Summary Report (draft and final)
- High Quality Digital Photographs

V. PROJECT SCHEDULE

Please see the attached Excel spreadsheet.