

**CONTRACT REQUEST FORM (CRF)**

CEC-94 (Revised 03/2019)

CALIFORNIA ENERGY COMMISSION

A) New Agreement 200-19-002 (To be completed by CGL Office)

200 Financial Services	Michael Poe	18	916-654-4809
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The Solar Foundation	52-1089260
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Solar Jobs Census 2019 Sponsorship
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07 / 01 / 2019	06/30/2020	\$ 5,000
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☐ Operational agreement (see CAM Manual for list) to be approved by Executive Director

☐ ARFVTP agreements \$75K and under delegated to Executive Director.

Proposed Business Meeting Date	05 / 15 / 2019	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Discussion
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Business Meeting Presenter	Michael Poe	Time Needed:	0 minutes
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Please select one list serve. Select

**Agenda Item Subject and Description**

THE SOLAR FOUNDATION. Proposed resolution approving Agreement 200-19-002 with The Solar Foundation for a \$5,000 sponsorship contract to support the research and implementation of the 2019 Solar Jobs Census, including California-specific data. (ERPA Funding) Contact: Michael Poe.

1. Is Agreement considered a "Project" under CEQA?

☐ Yes (skip to question 2)

☒ No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because this a sponsorship for a report only.

2. If Agreement is considered a "Project" under CEQA:

☐ a) Agreement **IS** exempt. (Attach draft NOE)

☐ Statutory Exemption. List PRC and/or CCR section number: \_\_\_\_\_

☐ Categorical Exemption. List CCR section number: \_\_\_\_\_

☐ Common Sense Exemption. 14 CCR 15061 (b) (3)

Explain reason why Agreement is exempt under the above section:

☐ b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)

Check all that apply

☐ Initial Study

☐ Negative Declaration

☐ Mitigated Negative Declaration

☐ Environmental Impact Report

☐ Statement of Overriding Considerations

Legal Company Name:	Budget	SB	MB	DVBE
	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Legal Company Name:

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**J) Budget Information**

Funding Source	Funding Year of Appropriation	Budget List No.	Amount
State - ERPA	19/20	100.022	\$5,000
Funding Source			\$
Funding Source			\$
Funding Source			\$
Funding Source			\$
R&D Program Area: Select Program Area			\$5,000
Explanation for "Other" selection			
Reimbursement Contract #:		Federal Agreement #:	

Name:	Lauren Seibert	Name:	Andrea Luecke
Address:	1110 Vermont Avenue NW, Suite 930	Address:	1110 Vermont Avenue NW, Suite 930
City, State, Zip:	Washington DC 20005	City, State, Zip:	Washington DC 20005
Phone:	540-272-7784	Fax:	- -
Phone:	202-469-3750	Fax:	- -
E-Mail:	lseibert@solarfound.org	E-Mail:	aluecke@solarfound.org

<input type="checkbox"/> Solicitation	Select Type	Solicitation #:	- -	# of Bids:		Low Bid?	<input type="checkbox"/> No <input type="checkbox"/> Yes
<input type="checkbox"/> Non Competitive Bid	(Attach CEC 96)						
<input checked="" type="checkbox"/> Exempt	Co-Sponsorship						

<input checked="" type="checkbox"/> Private Company (including non-profits)
<input type="checkbox"/> CA State Agency (including UC and CSU)
<input type="checkbox"/> Government Entity (i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)

	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
If yes, check appropriate box:	<input type="checkbox"/> SB <input type="checkbox"/> MB <input type="checkbox"/> DVBE

<input checked="" type="checkbox"/> Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)
<input type="checkbox"/> Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)
<input type="checkbox"/> The Services Contracted:
<input type="checkbox"/> are not available within civil service
<input type="checkbox"/> cannot be performed satisfactorily by civil service employees
<input type="checkbox"/> are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
<input type="checkbox"/> The Services are of such an:
<input type="checkbox"/> urgent
<input type="checkbox"/> temporary, or
<input type="checkbox"/> occasional nature
that the delay to implement under civil service would frustrate their very purpose.
<b>Justification:</b>

<input checked="" type="checkbox"/> A. Reimbursement in arrears based on:
<input type="checkbox"/> Itemized Monthly <input type="checkbox"/> Itemized Quarterly <input type="checkbox"/> Flat Rate <input checked="" type="checkbox"/> One-time
<input type="checkbox"/> B. Advanced Payment
<input type="checkbox"/> C. Other, explain:

1. Is Agreement subject to retention?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
If Yes, Will retention be released prior to Agreement termination?	<input type="checkbox"/> No <input type="checkbox"/> Yes

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**R) Justification of Rates**

Sponsorship rates are based on the fact that California is very large and very expensive to survey. California's solar market is the largest in the country and its workforce represents nearly 30 percent of the entire U.S. solar jobs market. Thus, this 2019 pricing is more commensurate with the level of effort required to produce statistically significant data points at the granular level for such an enormous state. The California Energy Commission's sponsorship does not come close to covering the full costs for California, but the California Energy Commission's contribution helps to fill the funding gap that remains and ensures that The Solar Foundation's highest quality numbers are used by California leaders in understanding market drivers and potential for an important growing sector of the economy.

**S) Disabled Veteran Business Enterprise Program (DVBE)**

1. ☐ Exempt (Interagency/Other Government Entity)
2. ☐ Meets DVBE Requirements DVBE Amount:\$ 0 DVBE %: \_\_\_\_\_  
☐ Contractor is Certified DVBE  
☐ Contractor is Subcontracting with a DVBE: Name of DVBE Company
3. ☐ Contractor selected through CMAS or MSA with no DVBE participation.
4. ☒ Requesting DVBE Exemption (attach CEC 95)

1. Will there be Work Authorizations? ☒ No ☐ Yes
2. Is the Contractor providing confidential information? ☒ No ☐ Yes
3. Is the contractor going to purchase equipment? ☒ No ☐ Yes
4. Check frequency of progress reports  
☐ Monthly ☐ Quarterly ☐ Other...
5. Will a final report be required? ☒ No ☐ Yes
6. Is the Agreement, with amendments, longer than three years? If yes, why? ☒ No ☐ Yes

1. Exhibit A, Scope of Work ☐ N/A ☒ Attached
2. Exhibit B, Budget Detail ☐ N/A ☒ Attached
3. CEC 96, NCB Request ☒ N/A ☐ Attached
4. CEC 95, DVBE Exemption Request ☐ N/A ☒ Attached
5. CEQA Documentation ☒ N/A ☐ Attached
6. Resumes ☒ N/A ☐ Attached
7. CEC 105, Questionnaire for Identifying Conflicts ☒ Attached

Agreement Manager

Date

Office Manager

Date

Deputy Director

Date

## **EXHIBIT A**

### **Scope of Work**

#### **PURPOSE**

The purpose of this Agreement is to formalize the California Energy Commission's sponsorship of the 2019 *Solar Jobs Census*. The Solar Foundation's *Solar Jobs Census* is the most rigorous survey-based count of solar workers in the United States. First conducted in 2010, it is considered the definitive resource on solar jobs. The California Energy Commission's sponsorship contribution will be acknowledged on the inside cover of the *National Solar Jobs Census 2019* report and, if overall funding is secured, on the "About this Map" page of [www.SolarStates.org](http://www.SolarStates.org). The *Solar Jobs Census* map includes data specific to the State of California including county, metro and district level solar jobs data, to the extent feasible.

STATE OF CALIFORNIA

STATE ENERGY RESOURCES  
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: THE SOLAR FOUNDATION

**RESOLVED**, that the State Energy Resources Conservation and Development Commission (Energy Commission) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

**RESOLVED**, that the Energy Commission approves Agreement 200-19-002 with The Solar Foundation for a \$5,000 sponsorship contract to support the research and implementation of the 2019 Solar Jobs Census, including California-specific data; and

**FURTHER BE IT RESOLVED**, that the Executive Director or his/her designee shall execute the same on behalf of the Energy Commission.

**CERTIFICATION**

The undersigned Secretariat to the Commission does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the California Energy Commission held on May 15, 2019.

AYE: [List of Commissioners]

NAY: [List of Commissioners]

ABSENT: [List of Commissioners]

ABSTAIN: [List of Commissioners]

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Cody Goldthrite,  
Secretariat