Project Name and Address	**Authority Having Jurisdiction**
Name:	Enforcement Agency:
Address:	Permit Number:
City, Zip Code:	Permit Application Date:

Building:	Floor:	Room:	Control/tag:

☐ Construction inspection complies ☐ Does not comply	Date Submitted to AHJ:

Intent:	This document is used to demonstrate compliance with acceptance requirements in Sections 140.3(d), 140.6(a)2L, 170.2(e)2Bxii, and Reference Nonresidential Appendix NA7.4.4, NA7.4.5, and NA7.4.6 for daylight design power adjustment factors (PAFs). Attach additional sets of pages 1 through 5, as required, for all units and assemblies that must be tested. Note that there are three different features tested by this form. If one type of feature is not present in the design, the technician is to skip the preceding rows and mark "N/A" in the last row for inspection compliance for that feature.

Table A-1: Construction Inspection - Clerestory Fenestration

Step	Entry	Item	Code Reference
1.0	No Entry	All clerestory fenestration devices are tested for buildings with up to 7 unit. If building has more than 7 clerestory fenestration unit, then 7 units are randomly chosen for testing.	NA7.4.4.1
2.0	No Entry	Before installation, the responsible person or installer must verify the following requirements are met:	NA7.4.4.2
2.1	☐ Pass ☐ Fail	Verify that the height of the clerestory fenestration's head height and glazing height match the building plans.	NA7.4.4.2(a)
2.2	☐ Pass ☐ Fail	Verify that the installation of the clerestory fenestration meets the manufacturer's installation instructions.	NA7.4.4.2(b)
2.3	☐ Pass ☐ Fail	Verify that a completed and signed copy of the Declaration Statement on the Certificate of Installation is on site for verification by the building inspector.	NA7.4.4.2(c)
3.0	No Entry	After installation, the field technician or responsible person must verify the following requirements are met:	NA7.4.4.3
3.1	☐ Pass ☐ Fail	Verify that the Certificate of Installation and the Declaration Statement are signed before the inspection of the installation.	NA7.4.4.3(a)
3.2	☐ Pass ☐ Fail ☐ N/A	Verify that the clerestory fenestration shading is controlled separately from other fenestration shading control (if operable shading is installed on the clerestory fenestration).	NA7.4.4.3(b)
3.3	☐ Pass ☐ Fail	Verify that the Declaration Statements of the Certificate of Acceptance are signed.	NA7.4.4.3(c)

Step	Entry	Item	Code Reference
3.4	☐ Pass ☐ Fail	Verify that certificates and additional copies are provided to the builder, enforcement agency, and building owner at occupancy. Available manufacturer's warranty and user manual are provided to building owner.	NA7.4.4.3(d), NA7.4.4.4(a), NA7.4.4.4(b)
4.0	☐ Pass ☐ Fail ☐ N/A	Check if construction inspection complies with all requirements.	N/A

Table A-2: Construction Inspection - Interior and Exterior Horizontal Slats

Step	Entry	Item	Code Reference
1.0	No Entry	All horizontal slat devices are tested for building with up to 7 assemblies. If building has more than 7 horizontal slat assemblies, then 7 assemblies are randomly chosen for testing.	NA7.4.5.1
2.0	No Entry	Before installation, the responsible person or installer must verify the following requirements are met:	NA7.4.5.2
2.1	☐ Pass ☐ Fail	Verify that the horizontal (not diagonal or vertical) distance from the front edge of the slate to the back edge of the slat below it matches the building plans.	NA7.4.5.2(a)
2.2	☐ Pass ☐ Fail	Verify that the vertical (not diagonal or horizontal) distance from the lowest edge of the slat to the highest edge of the slat below it matches the building plans.	NA7.4.5.2(b)
2.3	☐ Pass ☐ Fail	Verify that there is a factory installed label permanently affixed and prominently located at a mounting point of the slat to the building.	NA7.4.5.2(c)
2.4	☐ Pass ☐ Fail	Verify the visible reflectance on the ASTM E903 test results match the building plans.	NA7.4.5.2(d)
2.5	☐ Pass ☐ Fail ☐ N/A	Verify that the horizontal slats ASTM E1175 test results match the building plans (if the horizontal slat surfaces are not opaque and free of perforations).	NA7.4.5.2(e)
2.6	☐ Pass ☐ Fail	Verify that the installation of horizontal slats meets the manufacturer's installation instructions.	NA7.4.5.2(f)
2.7	☐ Pass ☐ Fail	Verify that a signed copy of the Certificate(s) of Installation is left at the job site for verification by the building inspector.	NA7.4.5.2(g)
3.0	No Entry	After installation, the field technician or responsible person must verify the following requirements are met:	NA7.4.5.3
3.1	☐ Pass ☐ Fail	Verify that the Certificate of Installation and the Declaration Statement are signed before the inspection of the installation.	NA7.4.5.3(a)
3.2	☐ Pass ☐ Fail	Verify that the horizontal slats are permanently mounted.	NA7.4.5.3(b)
3.3.1	☐ Pass ☐ Fail ☐ N/A	Verify that the extension matches the length shown on the building plans if the horizontal slats extend beyond each side of the window jamb.	NA7.4.5.3(c)

Step	Entry	Item	Code Reference
3.3.2	☐ Pass ☐ Fail ☐ N/A	Verify that the horizonal slats are within rough opening or fins on window jambs match building plans, if the horizontal slats do not extend beyond each side of the window jamb.	NA7.4.5.3(d)
3.4	☐ Pass ☐ Fail	Verify that the horizontal slat assemblies extend the entire height of the window.	NA7.4.5.3(e)
3.5	☐ Pass ☐ Fail	Verify that the exterior horizontal slats are horizontal or slope downwards from the window and the interior horizontal slats are horizontal or slope upwards from the window.	NA7.4.5.3(f)
3.6	☐ Pass ☐ Fail	Verify that the Declaration Statements of the Certificate of Acceptance are signed.	NA7.4.5.3(g)
3.7	☐ Pass ☐ Fail	Verify that additional copies are provided to the builder, enforcement agency, and building owner at occupancy. Available manufacturer's warranty and user manual are provided to building owner as well as ASTM E903 test results and, if applicable, ASTM E1175 results.	NA7.4.5.3(h), NA7.4.5.4(a), NA7.4.5.4(b), NA7.4.5.4(c),
4.0	☐ Pass ☐ Fail ☐ N/A	Check if construction inspection complies with all requirements.	N/A

Table A-3: Construction Inspection - Interior and Exterior Light Shelves

Step	Entry	Item	Code Reference
1.0	☐	All light shelf devices are tested for building with up to 7 units. If building has more than 7 light shelf unit, then 7 units are randomly chosen for testing.	NA7.4.6.1
2.0	No Entry	Before installation, the responsible person or installer must verify the following requirements are met:	NA7.4.6.2
2.1	☐ Pass ☐ Fail	Verify that the horizontal (not diagonal or vertical) distance from the front edge of the interior light shelf to the back edge of the light shelf top matches the building plans.	NA7.4.6.2(a)
2.2	☐ Pass ☐ Fail	Verify that the vertical (not diagonal or horizontal) distance from the highest edge of the interior light shelf to the top of the clerestory window above it matches the building plans.	NA7.4.6.2(b)
2.3	☐ Pass ☐ Fail	Verify that the visible reflectance on the ASTM E903 test results of the interior light shelf matches the building plans.	NA7.4.6.2(c)
2.4	No Entry	If there is an exterior light shelf, verify the following:	NA7.4.6.2(d)
2.4.1	☐ Pass ☐ Fail ☐ N/A	The horizontal (not diagonal or vertical) distance from the front edge of the exterior light shelf to the back edge of the exterior light shelf matches the building plans.	NA7.4.6.2(d)1

Step	Entry	Item	Code Reference
2.4.2	☐ Pass ☐ Fail ☐ N/A	The vertical (not diagonal or horizontal) distance from the lowest edge of the exterior light shelf to the sill of the window below it matches the building plans.	NA7.4.6.2(d)2
2.4.3	☐ Pass ☐ Fail ☐ N/A	The visible reflectance on the ASTM E903 test results matches the building plans if the exterior light shelf is less than two feet below the clerestory window-sill.	NA7.4.6.2(d)3
2.5	☐ Pass ☐ Fail	Verify that the light shelves are installed at the height specified in the building plans.	NA7.4.6.2(e)
2.6	☐ Pass ☐ Fail	Verify that the installation of light shelves shall meet the manufacturer's installation instructions.	NA7.4.6.2(f)
2.7	☐ Pass ☐ Fail	Verify that there is a signed copy of the Certificate(s) of Installation left at the job site for verification by the building inspector.	NA7.4.6.2(g)
3	No Entry	After installation, the field technician or responsible person must verify the following requirements are met:	NA7.4.6.3
3.1	☐ Pass ☐ Fail	Verify that the Certificate of Installation and the Declaration Statement are signed before the inspection of the installation.	NA7.4.6.3(a)
3.2	☐ Pass ☐ Fail ☐ N/A	If there is any window area below the interior light shelf on the same floor, then verify there is an exterior light shelf above that window area.	NA7.4.6.3(b)
3.3	☐ Pass ☐ Fail	Verify that the light shelf is permanently mounted.	NA7.4.6.3(c)
3.4	☐ Pass ☐ Fail	Verify that the light shelf extends beyond each side of the window jamb by the length shown on the building plans.	NA7.4.6.3(d)
3.5	☐ Pass ☐ Fail	Verify that the interior light shelves are horizontal.	NA7.4.6.3(e)
3.6	☐ Pass ☐ Fail ☐ N/A	If there is an exterior light shelf, verify that the exterior light shelf is horizontal or slopes downwards from the window.	NA7.4.6.3(f)
3.7	☐ Pass ☐ Fail	Verify that the Declaration Statements of the Certificate of Acceptance are signed.	NA7.4.6.3(h)
3.8	☐ Pass ☐ Fail	Verify that the certificates and additional copies are provided to the builder, enforcement agency, and building owner at occupancy. Available manufacturer's warranty and user manual are provided to building owner as well as ASTM E903 test results and, if applicable, ASTM E1175 results.	NA7.4.6.3(i), NA7.4.6.4(a), NA7.4.6.4(b), NA7.4.6.4(c),
3.9	☐ Pass ☐ Fail ☐ N/A	Check if construction inspection complies with all requirements.	N/A

Document Author I assert that this Certificate of Acceptance documentation is accurate and complete	Author Name Company Name Author Signature Date Signed
Field Technician I certify the following under penalty of perjury, under the laws of the State of California: The information provided on this Certificate of Acceptance is true and correct. I am the person who performed the acceptance verification reported on this Certificate of Acceptance (Field Technician). The construction or installation identified on this Certificate of Acceptance complies with the applicable acceptance requirements indicated in the plans and specifications approved by the enforcement agency and conforms to the applicable acceptance requirements and procedures specified in Reference Nonresidential Appendix NA7. I have confirmed that the Certificate(s) of Installation for the construction or installation identified on this Certificate of Acceptance has been completed and signed by the responsible builder/installer and has been posted or made available with the building permit(s) issued for the building.	Field Tech. Name Company Name Title Phone Field Tech. Signature Date Signed
Responsible Person I assert the following under penalty of perjury, under the laws of the State of California: I am the Field Technician, or the Field Technician is acting on my behalf as my employee or my agent and I have reviewed the information provided on this Certificate of Acceptance. I am eligible under Division 3 of the Business and Professions Code in the applicable classification to accept responsibility for the system design, construction or installation of features, materials, components, or manufactured devices for the scope of work identified on this Certificate of Acceptance and attest to the declarations in this statement. The information provided on this Certificate of Acceptance substantiates that the construction or installation identified on this Certificate of Acceptance complies with the acceptance requirements indicated in the plans and specifications approved by the enforcement agency and conforms to the applicable acceptance requirements and procedures specified in Reference Nonresidential Appendix NA7. I have confirmed that the Certificate(s) of Installation for the construction or installation identified on this Certificate of Acceptance has been completed and is posted or made available with the building permit(s) issued for the building. I understand that a completed, signed copy of this Certificate of Acceptance shall be posted, or made available with the building permit(s) issued for the building and shall be made available to the enforcement agency for all applicable inspections, and I will take the necessary steps to fulfill this requirement. I understand that a signed copy of this Certificate of Acceptance is required to be included with the documentation the builder provides to the building owner at occupancy. I will take the necessary steps to ensure this requirement.	Responsible Name Company Name License No. Title Phone Responsible Signature Date Signed