



**CONTRACT REQUEST FORM (CRF)**



J) Budget Information			
Funding Source	Funding Year of Appropriation	Budget List No.	Amount
State - ERPA	19/20	100.022	\$9,999
Funding Source			\$
R&D Program Area: <input type="checkbox"/> Select Program Area			\$9,999
Explanation for "Other" selection			
Reimbursement Contract #:		Federal Agreement #:	

  

Name: David Terry	Name: Sandy Fazeli
Address: 1300 N. 17 <sup>th</sup> St., Suite 1275	Address: 1300 N. 17 <sup>th</sup> St., Suite 1275
City, State, Zip: Arlington, VA 22209	City, State, Zip: Arlington, VA 22209
Phone: 703-299-8800 Fax: 703-299-6208	Phone: 703-299-8800 Fax: 703-299-6208
E-Mail: dterry@naseo.org	E-Mail: sfazeli@naseo.org

  

<input type="checkbox"/> Solicitation Select Type Solicitation #: _____ - _____ # of Bids: _____ Low Bid? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Non Competitive Bid (Attach CEC 96) <input checked="" type="checkbox"/> Exempt Co-Sponsorship
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<input checked="" type="checkbox"/> Private Company (including non-profits) <input type="checkbox"/> CA State Agency (including UC and CSU) <input type="checkbox"/> Government Entity (i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)
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	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
If yes, check appropriate box:	<input type="checkbox"/> SB <input type="checkbox"/> MB <input type="checkbox"/> DVBE

  

<input checked="" type="checkbox"/> Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship) <input type="checkbox"/> Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER) <input type="checkbox"/> The Services Contracted: <input type="checkbox"/> are not available within civil service <input type="checkbox"/> cannot be performed satisfactorily by civil service employees <input type="checkbox"/> are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system. <input type="checkbox"/> The Services are of such an: <input type="checkbox"/> urgent <input type="checkbox"/> temporary, or <input type="checkbox"/> occasional nature that the delay to implement under civil service would frustrate their very purpose. <b>Justification:</b>  
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<input checked="" type="checkbox"/> A. Reimbursement in arrears based on: <input type="checkbox"/> Itemized Monthly <input type="checkbox"/> Itemized Quarterly <input type="checkbox"/> Flat Rate <input checked="" type="checkbox"/> One-time <input type="checkbox"/> B. Advanced Payment <input type="checkbox"/> C. Other, explain:
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1. Is Agreement subject to retention? <span style="float: right;"><input checked="" type="checkbox"/> No <input type="checkbox"/> Yes</span> If Yes, Will retention be released prior to Agreement termination? <span style="float: right;"><input type="checkbox"/> No <input type="checkbox"/> Yes</span>
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**R) Justification of Rates**

1.  Exempt (Interagency/Other Government Entity)
2.  Meets DVBE Requirements DVBE Amount:\$ 0 DVBE %: \_\_\_\_\_  
 Contractor is Certified DVBE  
 Contractor is Subcontracting with a DVBE: Name of DVBE Company
3.  Contractor selected through CMAS or MSA with no DVBE participation.
4.  Requesting DVBE Exemption (attach CEC 95)

1. Will there be Work Authorizations?  No  Yes
2. Is the Contractor providing confidential information?  No  Yes
3. Is the contractor going to purchase equipment?  No  Yes
4. Check frequency of progress reports  
 Monthly  Quarterly  Other \_\_\_\_\_
5. Will a final report be required?  No  Yes
6. Is the Agreement, with amendments, longer than three years? If yes, why?  No  Yes

- |   |   |  |
|---|---|--|
| 1. Exhibit A, Scope of Work                         | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 2. Exhibit B, Budget Detail                         | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 3. CEC 96, NCB Request                              | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 4. CEC 95, DVBE Exemption Request                   | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 5. CEQA Documentation                               | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 6. Resumes  | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 7. CEC 105, Questionnaire for Identifying Conflicts |   | <input checked="" type="checkbox"/> Attached |

\_\_\_\_\_  
 Agreement Manager                      Date                      Office Manager                      Date                      Deputy Director                      Date

## **EXHIBIT A**

### **Scope of Work**

#### **PURPOSE**

The purpose of this Agreement is to formalize the California Energy Commission's contract with the National Association of State Energy Officials (NASEO) for a sponsorship of the 2020 U.S. Energy & Employment Report (USEER). This report will be the fifth installment of the energy jobs survey established by the U.S. Department of Energy in 2016, which offers data on employment trends in five key energy sectors: Electric Power Generation; Fuels; Transmission, Distribution and Storage; Energy Efficiency; and Motor Vehicles.

STATE OF CALIFORNIA

STATE ENERGY RESOURCES  
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: NATIONAL ASSOCIATION OF STATE ENERGY  
OFFICIALS (NASEO)

**RESOLVED**, that the State Energy Resources Conservation and Development Commission (Energy Commission) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

**RESOLVED**, that the Energy Commission approves Agreement 200-19-003 with NASEO for a \$9,999 sponsorship contract to support the research and development of the 2020 U.S. Energy and Employment Report; and

**FURTHER BE IT RESOLVED**, that the Executive Director or his/her designee shall execute the same on behalf of the Energy Commission.

**CERTIFICATION**

The undersigned Secretariat to the Commission does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the California Energy Commission held on May 15, 2019.

AYE: [List of Commissioners]

NAY: [List of Commissioners]

ABSENT: [List of Commissioners]

ABSTAIN: [List of Commissioners]

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Cody Goldthrite,  
Secretariat