



**CALIFORNIA  
ENERGY COMMISSION**



**California Energy Commission  
March 12, 2026 Business Meeting  
Backup Materials for American Council for an Energy Efficient Economy (ACEEE)**

The following backup materials for the above-referenced agenda item are available in this PDF packet as listed below:

1. Proposed Resolution
2. Contract Request Form
3. Scope of Work

**CALIFORNIA ENERGY COMMISSION**

**PROPOSED RESOLUTION: American Council for an Energy Efficient Economy (ACEEE)**

**RESOLUTION NO: 26-0312-XX**

**RESOLVED**, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

**RESOLVED**, that the CEC approves Agreement 300-25-007 for a \$60,000 contract for a one-year membership with ACEEE's Ally Program at the Vanguard level, which includes a CEC co-sponsorship of \$20,000 for the 2026 Summer Study to be held in August in Monterey. The annual membership provides CEC staff with access to a network of energy efficiency experts, leaders, and decision makers across multiple cross-sector conferences throughout the year; and

**FURTHER BE IT RESOLVED**, that the Executive Director or their designee shall execute the same on behalf of the CEC.

**APPROVED AND ADOPTED this 12th day of March 2026, by the following vote:**

AYE:

NAY:

ABSENT:

ABSTAIN:

**CERTIFICATION**

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly approved and adopted by affirmative vote of the CEC at a meeting held on March 12, 2026.

Kim Todd  
Secretariat



## CONTRACT REQUEST FORM (CRF)

### A. New Agreement Number

**IMPORTANT:** New Agreement # to be completed by Contracts, Grants, and Loans Office.

New Agreement Number: 300-25-007

### B. Division Information

1. Division Name: ERDD
2. Agreement Manager: Tiffany Solorio
3. MS- Not applicable
4. Phone Number: 916-776-0812

### C. Contractor's Information

1. Contractor's Legal Name: American Council for an Energy Efficient Economy

### D. Title of Project

Title of project: American Council for an Energy Efficient Economy (ACEEE) 2026 Membership and Co-Sponsorship

### E. Term and Amount

1. Start Date: 3/13/2026
2. End Date: 12/31/2026
3. Amount: \$60,000.00

### F. Business Meeting Information

1. Operational agreement to be approved by Executive Director? No
2. Are the ARFVTP agreements \$75K and under delegated to Executive Director? No
3. The Proposed Business Meeting Date: 3/12/2026
4. Consent or Discussion? Consent
5. Business Meeting Presenter Name: N/A
6. Time Needed for Business Meeting: N/A
7. The email subscription topic is: N/A

#### Project Description:

American Council for an Energy Efficient Economy (ACEEE). Proposed resolution approving agreement 300-25-007 to formalize the CEC's 2026 Ally Program Membership with American Council for an Energy Efficient Economy (ACEEE), for \$60,000. The CEC's Vanguard-level annual membership provides CEC staff access to a network of energy efficiency experts, leaders, and decision makers, and covers co-sponsorship for ACEEE's 2026 Summer Study on Energy Efficiency in Buildings conference to be held in Monterey, California.

### G. California Environmental Quality Act (CEQA) Compliance

#### 1. Is Agreement considered a "Project" under CEQA?

No

If yes, skip to question 2.

If no, complete the following (PRC 21065 and 14 CCR 15378) and explain why Agreement is not considered a "Project":



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Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because this is a membership that only involves accessing and exchanging information, including communications with other policy makers, and co-sponsorship and attendance at the ACEEE’s 2026 Summer Study on Energy Efficiency in Buildings conference. It does not involve designing or carrying out specific projects.

**2. If Agreement is considered a “Project” under CEQA answer the following questions.**

a) Agreement **IS** exempt?

Not applicable

Statutory Exemption?

N/A

If yes, list PRC and/or CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

PRC section number: None

CCR section number: None

Categorical Exemption?

N/A

If yes, list CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

CCR section number: None

Common Sense Exemption? 14 CCR 15061 (b) (3)

N/A

If yes, explain reason why Agreement is exempt under the above section. If no, enter “Not applicable” and go to the next section.

Not applicable

b) Agreement **IS NOT** exempt.

**IMPORTANT:** consult with the legal office to determine next steps.

No.

If yes, answer yes or no to all that applies. If no, list all as “no” and “None” as “yes”.

<b>Additional Documents</b>	<b>Applies</b>
Initial Study	No
Negative Declaration	No
Mitigated Negative Declaration	No
Environmental Impact Report	No
Statement of Overriding Considerations	No
None	Yes

**H. Is this project considered “Infrastructure”?**

No



**I. Subcontractors**

List all Subcontractors listed in the Budget (s). Insert additional rows if needed. If no subcontractors to report, enter “No subcontractors to report” and “0” to funds. **Delete** any unused rows from the table

Subcontractor Legal Company Name	Budget
No subcontractors to report	\$

**J. Key Partners**

List all key partner(s). Insert additional rows if needed. If no key partners to report, enter “No key partners to report.” **Delete** any unused rows from the table.

Key Partner Legal Company Name
No key partners to report

**K. Budget Information**

Include all budget information. Insert additional rows if needed. If no budget information to report, enter “N/A” for “Not Applicable” and “0” to Amount. **Delete** any unused rows from the table.

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
ERPA	FY 2025/26	100.022	\$60,000

**TOTAL Amount: \$60,000**

R&D Program Area: Not applicable

Explanation for “Other” selection Not applicable

Reimbursement Contract #: Not applicable

Federal Agreement #: Not applicable

**L. Contractor’s Contact Information**

**1. Contractor’s Administrator/Officer**

Name: Nicholas Abriola, Finance Associate

Address: 529 14<sup>th</sup> St NW, Suite 600

City, State, Zip: Washington, DC 20045

Phone: 703-717-2040

E-Mail: [nabriola@aceee.org](mailto:nabriola@aceee.org)



**2. Contractor’s Project Manager**

Name: Rahel Demissie, Senior Finance Manager

Address: 529 14th St NW, Suite 600

City, State, Zip: Washington, DC 20045

E-Mail: [rdemissie@aceee.org](mailto:rdemissie@aceee.org)

**M. Selection Process Used**

There are three types of selection process. List the one used for this CRF.

Selection Process	Additional Information
Competitive Solicitation #	Not applicable
Non Competitive Bid ( <i>Attach DGS-GSPD-09-007</i> <a href="https://www.dgs.ca.gov/PD/Forms">https://www.dgs.ca.gov/PD/Forms</a> )	Not Applicable.
Exempt	Membership/Co-sponsorship

**N. Contractor Entity Type**

Contractor Entity Type	Yes or No?
Private Company ( <i>including non-profits</i> )	Yes
CA State Agency ( <i>including UC and CSU</i> )	No
Government Entity ( <i>i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state</i> )	No

**O. Is Contractor a certified Small Business (SB), Micro Business (MB) or Disabled Veterans Business Enterprise (DVBE)? No**

The contractor is a certified: Not applicable.

**P. Civil Service Considerations**

- a. Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)? Yes
- b. Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER) No
- c. The Services Contracted: No.

If no, go to the next question. If yes, which of the following applies to the contract? More than one can apply, list each answer choice, and separate them with a comma:

- are not available within civil service
- cannot be performed satisfactorily by civil service employee
- are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system



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The following applies to the contract: Not applicable.

- d. The Services are of such an urgent, temporary, or occasional nature that the delay to implement under civil service would frustrate their very purpose?

Not applicable.

**Justification:**

This ACEEE membership/co-sponsorship provides a valuable networking tool that makes expertise and recommendations for energy efficiency reforms available to CEC.

**Q. Payment Method**

- 1. Is the payment method Reimbursement, Advanced Payment, or Other?

Other.

If Other, explain: Upon execution, CEC will process an invoice for the Membership portion of the Ally Program and invoicing for the 2026 Summer Study co-sponsorship will be processed closer to the event date of August 2 - 7, 2026.

- 2. If Reimbursement, is it in arrears based on Itemized Monthly, Itemized Quarterly, Flat Rate, or One-time?

N/A.

**R. Retention**

Is Agreement subject to retention? No.

If Yes, Will retention be released prior to Agreement termination? N/A.

**S. Justification of Rates**

The total of this agreement is consistent with what is charged by ACEEE for the Ally Program annual membership at the Vanguard level for 2026.

**T. Disabled Veteran Business Enterprise Program (DVBE)**

Provide requested additional information.

- 1. Exempt (Interagency/Other Government Entity) No.
- 2. Meets DVBE Requirements DVBE. No.  
Amount: \$0 DVBE %: Not applicable
- 3. Is the Contractor Certified DVBE or Subcontracting with a DVBE? If subcontracting with a DVBE, provide the name of the DVBE company. If none applies, enter "Not Applicable".  
Not applicable.
- 4. Contractor selected through CMAS or MSA with no DVBE participation No.
- 5. Requesting DVBE Exemption (attach CEC 95): Yes.



**U. Miscellaneous Agreement Information**

1. Will there be Work Authorizations? No.
2. Is the contractor providing confidential information? No.
3. Is the contractor going to purchase equipment? No.
4. What is the check frequency of the progress reports? Monthly, Quarterly, or Other? If Other, please provide explanation. None.
5. Will a final report be required? No.
6. Is the Agreement, with amendments, longer than three years? No.

**V. The following items should be attached to this CRF (as applicable)**

List all items that should be attached to this CRF by entering “Yes” or “No”.

Item Number	Item Name	Attached
1	Exhibit A, Scope of Work/Schedule	Yes
2	Exhibit B, Budget Detail	Yes
3	DGS-GSPD-09-007, NCB Request	No
4	CEC 95, DVBE Exemption Request	Yes
5	Awardee CEQA Documentation	No
6	Resumes	No
7	CEC 105, Questionnaire for Identifying Conflicts	Yes

**Approved By**

Individuals who approve this form must enter their full name and approval date in the MS Word version.

**Agreement Manager:** Tiffany Solorio

**Approval Date:** 1/29/2026

**Office Manager/Supervisor:** Jesselyn Rosales

**Approval Date:** 1/30/2026

**Director:** Jonah Steinbuck (delegated to Manager)

**Approval Date:** n/a

## **EXHIBIT A**

### **Scope of Work**

#### **PURPOSE**

This Agreement will formalize the California Energy Commission's (CEC) 2026 Ally Program Membership with American Council for an Energy Efficient Economy (ACEEE), for \$60,000. This annual membership provides CEC staff access to a network of energy efficiency experts, leaders, and decision makers. CEC's Vanguard-level membership also covers co-sponsorship for ACEEE's 2026 Summer Study on Energy Efficiency in Buildings conference to be held in Monterey, California. The membership includes the following flexible benefits for CEC leadership and employees:

- Ten (10) registration passes to use at any 2026 ACEEE Conference (i.e., Hot Air Forum, Summer Study, and/or the Policy Forum)
- Ten (10) waivers to use at ACEEE's marquee conference, 2026 Summer Study Buildings
- Enhanced marketing and communications support for CEC initiatives
- Built in strategic consultation with ACEEE program staff
- Table/booth in a high traffic common area at the 2026 Hot Air Forum
- CEC's co-sponsorship includes a table/booth in a high traffic common area at the 2026 Summer Study Buildings
- Five (5)-minute remarks at a plenary session at the 2026 Summer Study Buildings
- Ten (10)-minute speaking opportunity at the 2026 Summer Study Buildings reception with introduction from ACEEE's executive director
- Recognition in the conference application as a gold/platinum sponsor, along with marketing materials for attendees to review
- Preconference attendee list with names, titles, organizations
- Networking opportunities throughout the year

ACEEE was founded in 1980 by leading energy researchers who were concerned about U.S. dependence on foreign oil. ACEEE is a nonprofit research organization that develops transformative policies to reduce energy waste and combat climate change. With their independent analysis, they aim to build a vibrant and equitable economy: one that uses energy more productively, reduces costs, protects the environment, and promotes the public's health, safety, and well-being.