



**CALIFORNIA
ENERGY COMMISSION**



**California Energy Commission
March 12, 2026 Business Meeting
Backup Materials for Women of Renewable Industries and Sustainable Energy
(WRISE)**

The following backup materials for the above-referenced agenda item are available in this PDF packet as listed below:

1. Proposed Resolution
2. Contract Request Form
3. Scope of Work

CALIFORNIA ENERGY COMMISSION

PROPOSED RESOLUTION: Women of Renewable Industries and Sustainable Energy (WRISE)

RESOLUTION NO: 26-0312-XX

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves Agreement 100-25-002 for a \$10,000 membership contract with WRISE, including use of CEC's logo in membership activities. This membership will support WRISE's annual events and activities, including an annual leadership forum and Executive Women's Summit; and

FURTHER BE IT RESOLVED, that the Executive Director or their designee shall execute the same on behalf of the CEC.

APPROVED AND ADOPTED this 12th day of March 2026, by the following vote:

AYE:

NAY:

ABSENT:

ABSTAIN:

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly approved and adopted by affirmative vote of the CEC at a meeting held on March 12, 2026.

Kim Todd
Secretariat



CONTRACT REQUEST FORM (CRF)

A. New Agreement Number

IMPORTANT: New Agreement # to be completed by Contracts, Grants, and Loans Office.

New Agreement Number: 100-25-002

B. Division Information

1. Division Name: 100 Commissioners Offices
2. Agreement Manager: Erik Stokes
3. MS-28
4. Phone Number: 916-531-3354

C. Contractor's Information

1. Contractor's Legal Name: Women of Renewable Industries and Sustainable Energy

Title of Project

Title of project: WRISE Membership

D. Term and Amount

1. Start Date: 12/31/2026
2. End Date: 2/28/2027
3. Amount: \$10,000

E. Business Meeting Information

1. Operational agreement to be approved by Executive Director? No
2. Are the ARFVTP agreements \$75K and under delegated to Executive Director? No
3. The Proposed Business Meeting Date: March 12, 2026
4. Consent or Discussion? Consent
5. Business Meeting Presenter Name: Erik Stokes
6. Time Needed for Business Meeting: 0 minutes.
7. The email subscription topic is: N/A

Agenda Item Subject and Description:

WOMEN OF RENEWABLE INDUSTRIES AND SUSTAINABLE ENERGY (WRISE). Proposed resolution approving agreement 100-25-002 for a \$10,000 membership contract with WRISE, including use of CEC's logo in membership activities. This membership will support WRISE's annual events and activities, including an annual leadership forum and Executive Women's Summit. (ERPA funding) Contact: Erik Stokes



F. California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a “Project” under CEQA?

No

If yes, skip to question 2.

If no, complete the following (PRC 21065 and 14 CCR 15378) and explain why Agreement is not considered a “Project”:

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because: this is a membership agreement.

2. If Agreement is considered a “Project” under CEQA answer the following questions.

a) Agreement IS exempt?

N/A

Statutory Exemption?

N/A

If yes, list PRC and/or CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

PRC section number: N/A

CCR section number: N/A

Categorical Exemption?

N/A

If yes, list CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

CCR section number: N/A

Common Sense Exemption? 14 CCR 15061 (b) (3)

Enter Yes or No

If yes, explain reason why Agreement is exempt under the above section. If no, enter “Not applicable” and go to the next section.

Enter "Not applicable" or reason why Agreement is exempt under the above section

b) Agreement IS NOT exempt.

IMPORTANT: consult with the legal office to determine next steps.

N/A

If yes, answer yes or no to all that applies. If no, list all as “no” and “None” as “yes”.

Additional Documents	Applies
Initial Study	No
Negative Declaration	No
Mitigated Negative Declaration	No
Environmental Impact Report	No
Statement of Overriding Considerations	No
None	Yes



G. Subcontractors

List all Subcontractors listed in the Budget (s). Insert additional rows if needed. If no subcontractors to report, enter “No subcontractors to report” and “0” to funds. **Delete** any unused rows from the table

Subcontractor Legal Company Name	Budget
No subcontractors to report	0

H. Key Partners

List all key partner(s). Insert additional rows if needed. If no key partners to report, enter “No key partners to report.” **Delete** any unused rows from the table.

Key Partner Legal Company Name
No Key Partner Legal Company to report

I. Budget Information

Include all budget information. Insert additional rows if needed. If no budget information to report, enter “N/A” for “Not Applicable” and “0” to Amount. **Delete** any unused rows from the table.

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
ERPA	2023/24	Budget List Number or “N/A”	\$10,000

TOTAL Amount: \$10,000

R&D Program Area: Enter R&D Program Area. Example: EDMFO: EDMF

Explanation for “Other” selection Enter explanation for "Other"

Reimbursement Contract #: Enter Reimbursement Contract Number

Federal Agreement #: Enter Federal Agreement Number

J. Contractor’s Contact Information

1. Contractor’s Administrator/Officer

Name: Randa Adib
Address: 155 Water Street, Suite 410
City, State, Zip: Brooklyn, NY 11201
Phone: 914 279-0881
E-Mail: Randa@wiseenergy.org

2. Contractor’s Project Manager

Name: Lauren Wallig
Address: PO BOX 31039



STATE OF CALIFORNIA
CALIFORNIA ENERGY COMMISSION

Contract Request Form
CEC-94 (Revised 04/2023)

City, State, Zip: Portland, OR 97231

Phone: 503 226-2377 ext. 102

E-Mail: Lauren@socialenterprises.net

K. Selection Process Used

There are three types of selection process. List the one used for this CRF.

Selection Process	Additional Information
Competitive Solicitation #	N/A
Non Competitive Bid (<i>Attach DGS-GSPD-09-007</i> https://www.dgs.ca.gov/PD/Forms)	N/A
Exempt	Membership

L. Contractor Entity Type

Contractor Entity Type	Yes or No?
Private Company (<i>including non-profits</i>)	Yes
CA State Agency (<i>including UC and CSU</i>)	No
Government Entity (<i>i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state</i>)	No

M. Is Contractor a certified Small Business (SB), Micro Business (MB) or Disabled Veterans Business Enterprise (DVBE)?

The contractor is a certified: N/A

N. Civil Service Considerations

- a. Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)? Yes
- b. Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER) No
- c. The Services Contracted: No

If no, go to the next question. If yes, which of the following applies to the contract? More than one can apply, list each answer choice, and separate them with a comma:

- are not available within civil service
- cannot be performed satisfactorily by civil service employee
- are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system



The following applies to the contract:

- d. The Services are of such an urgent, temporary, or occasional nature that the delay to implement under civil service would frustrate their very purpose?

N/A

Justification:

This contract is for an annual membership for the Energy Commission; departmental memberships in professional organizations, provided it is solely a membership and does not include the performance of any personal services, are exempt.

O. Payment Method

1. Is the payment method Reimbursement, Advanced Payment, or Other?

Reimbursement.

If Other, explain:

2. If Reimbursement, is it in arrears based on Itemized Monthly, Itemized Quarterly, Flat Rate, or One-time?

One-time.

P. Retention

Is Agreement subject to retention? No.

If Yes, Will retention be released prior to Agreement termination? N/A

Q. Justification of Rates

The rate of \$10,000 is the rate billed to the California Energy Commission for membership.

R. Disabled Veteran Business Enterprise Program (DVBE)

Provide requested additional information.

1. Exempt (Interagency/Other Government Entity) Enter Yes or No.

2. Meets DVBE Requirements DVBE No

Amount: \$ 0 DVBE %:

3. Is the Contractor Certified DVBE or Subcontracting with a DVBE? If subcontracting with a DVBE, provide the name of the DVBE company. If none applies, enter "Not Applicable".

Enter Contractor Certified DVBE or Subcontracting with a DVBE. If subcontracting, provide name of DVBE company. If none applies, enter "Not Applicable". N/A

4. Contractor selected through CMAS or MSA with no DVBE participation No
5. Requesting DVBE Exemption (attach CEC 95) N/A



S. Miscellaneous Agreement Information

1. Will there be Work Authorizations? No.
2. Is the contractor providing confidential information? No.
3. Is the contractor going to purchase equipment? No.
4. What is the check frequency of the progress reports? Monthly, Quarterly, or Other? If Other, please provide explanation.

N/a

5. Will a final report be required? No.
6. Is the Agreement, with amendments, longer than three years? If yes, why?

No

T. The following items should be attached to this CRF (as applicable)

List all items that should be attached to this CRF by entering “Yes” or “No”.

Item Number	Item Name	Attached
1	Exhibit A, Scope of Work/Schedule	Yes
2	Exhibit B, Budget Detail	Yes
3	DGS-GSPD-09-007, NCB Request	No
4	CEC 95, DVBE Exemption Request	Yes
5	Awardee CEQA Documentation	No
6	Resumes	No
7	CEC 105, Questionnaire for Identifying Conflicts	Yes

Approved By

Individuals who approve this form must enter their full name and approval date in the MS Word version.

Agreement Manager: Erik Stokes

Approval Date: 1/29/26

Office Manager: Erik Stokes

Approval Date: 01/29/26

Deputy Director: Erik Stokes

Approval Date: 1/22/26

EXHIBIT A

Scope of Work

PURPOSE

The purpose of this Agreement is to formalize the California Energy Commission's (CEC) contract for membership in Women of Renewable Industries and Sustainable Energy (WRISE) .

Background

WRISE is a collaborative platform that connects women in renewable and sustainable energy agencies. WRISE operations include coordinating the activities of participants; organizing and moderating meetings and events, including Leadership Forums, webinars and an annual luncheon; and connecting company sponsors with women seeking careers in renewable and sustainable energy field through the WRISE digital Jobs and Events Bulletin. Membership funds shall be administered by WRISE and used to facilitate and coordinate the cooperative efforts of WRISE.

The CEC, as part of this membership, will receive:

- Organization-wide individual memberships for all CEC employees to WRISE
- 2 complimentary tickets to the WRISE Leadership Forum
- Curated membership session with a member of the WRISE team
- Executive Women's Summit Invitation
- 10 complimentary Jobs Board postings
- Complimentary booth at RE+ Career Fair
- Logo Placement on WRISE Sponsor Page
- Logo recognition in 2026 WRISE Annual Report

WRISE is a national nonprofit organization that imagines a transformed energy ecosystem where all people and our planet thrive. WRISE accelerates the transition to a sustainable and equitable energy future by igniting the collective power of community.