This document is a quick reference guide to help applicants apply to GFO-17-607 School Bus Replacement for California Public School Districts**,** ~~and~~ County Offices of Education**, and Joint Power Authorities**. This guide is intended as a resource to make applying for funding under this solicitation easier. However, all applicants are strongly encouraged to read the entire solicitation manual and all attachments. In the case of any conflicts or inconsistencies between the information contained in this attachment and the information contained in solicitation manual or other attachments, the information contained in the solicitation manual or other attachments will prevail.

This solicitation is a funding opportunity intended to help school districts ~~and~~**,** county offices of education**, and joint power authorities** replace old school buses with electric or CNG buses. Funding is also expected to be available for charging and fueling infrastructure.

**Solicitation Steps:**

□ (Optional) Attend the Pre-Application Workshop. This is an opportunity to learn more about the School Bus Solicitation and ask questions. You can attend in person, or online.

June 12, 2018 Time: 10:00 a.m.

<https://energy.webex.com> Meeting Number: 924 008 659

Location: California Energy Commission, Art Rosenfeld Hearing Room, 1516 9th St., Sacramento, CA 95814

□ Collect Necessary Documents:

□ CHP Safety Certification for the bus to be replaced

□ Governing Board Resolution authorizing submittal of the application

□ Current DMV registration for the bus to be replaced

□ (CNG replacement bus only) Route Profile Evaluation. Bus dealers can develop these to help customers pick the appropriate bus for their fleet. If your bus routes cannot be served with electric buses the route profile evaluation will demonstrate this. See Attachment 2 for more details.

□ Application Form (Attachment 1):

The Application Form is an excel spreadsheet. You will want to know:

□ Contact information

□ Bus parking location

□ Information regarding your oldest buses in current fleet

* + - 1. Year of chassis
			2. Type
			3. VIN
			4. Fuel Type
			5. Replacement type and fuel (if this is a bus you want replaced)
			6. Whether the bus has been owned and operated by the applicant for at least 3 years

□ Information regarding your new electric replacement bus(es)

1. Extra Accessories you want, and how important they are.
2. Information about Bus Charging (for electric bus requests)

□ What charging infrastructure you have, and whether you need/want more

□ Distance from bus parking to electricity panels

□ Needs related to panel upgrades, trenching and paving

□ Whether you want your staff to do installation of chargers, or would want a subcontractor to do it

□ CNG Application (Attachment 2- only necessary if you are requesting a CNG bus)

To complete CNG application you will need to know the following:

□ Length of routes per day.

□ Number of routes

□ Number of extreme temperature days each school year

□ Percentage of routes on the road with speed limits of 45 mph or higher

□ Percentage of routes that include a 15% grade

□ What CNG infrastructure you have access to (fast fill/slow fill)

□ Whether you need workforce training

□ Any other funds you are seeking for bus replacement aside from this grant

1. Submit the Application

The documents which need to be submitted include:

□ Application Form,

□ CHP Safety Certification for all buses to be replaced (Form 292),

□ Current DMV registration for all buses to be replaced,

□ Governing Board Resolution,

□ CNG Application and Route Profile evaluation (for requests of CNG buses),

Submit at: <https://gss.energy.ca.gov/>

For help with submission watch this: http://www.energy.ca.gov/contracts/GSS/GSS\_How\_to\_Apply\_Video.mp4

The submittal process can take more than an hour. If the application is not submitted by the due date and time it **WILL NOT BE ACCEPTED**! Please plan to make sure it is submitted well ahead of the due date and time.