

## CONTRACT OPPORTUNITY ANNOUNCEMENT

<input checked="" type="checkbox"/>	Professional Service Contract
<input type="checkbox"/>	Construction Contract
<input type="checkbox"/>	Service Contract
<input type="checkbox"/>	Material Requirement
<input type="checkbox"/>	Other

Contract Opportunity Title: **Contractor to Act as Policy + Innovation Coordination Group Project Coordinator, for CA Electric Program Investment Charge (EPIC)**

Estimated Contract Value (Range): \$300K - \$1.2M

Work Location: California

Deadline: 8/2/2019

### Contract Opportunity Description:

#### Background:

Pacific Gas and Electric Company (PG&E), acting as the fiscal manager per order from the California Public Utilities Commission (CPUC), is conducting an RFP for a Policy + Innovation Coordination Group (PICG) Project Coordinator for California's Electric Program Investment Charge (EPIC) program.

PG&E, incorporated in California in 1905, is one of the largest combination natural gas and electric utilities in the United States. Based in San Francisco, the company is a wholly owned subsidiary of PG&E Corporation.

#### California's Electric Program Investment Charge (EPIC) Policy + Innovation Coordination Group (PICG) Overview:

Established in 2011 through CPUC decision (D.) 11-12-035 and further specified in D.12-05-037, California's EPIC program is one of the largest state-funded electricity research, development, and deployment (RD&D) programs in the country with a yearly budget of \$164 million. EPIC, through investment in clean energy innovation, has three broad goals:

- To improve the reliability of electricity service for California ratepayers
- To lower electricity costs for California ratepayers
- To increase safety for California ratepayers

Overseen and monitored by the CPUC and paid for by California ratepayers, EPIC funds are administered by four administrators: the California Energy Commission (CEC), which administers 80% of EPIC funds, PG&E, Southern California Edison (SCE), and San Diego Gas & Electric (SDG&E), which together administer the remaining 20% of EPIC funds.

As presented in CPUC decisions D.18-01-008 and D.18-10-052, in response to the evaluation by Evergreen Economics, the CPUC will establish the Policy + Innovation Coordination Group (PICG). The PICG will be the body that helps coordinate and facilitate information sharing between administrators and the CPUC and will include the following members:

- Representation from the CPUC's Energy Division: The Energy Division Director or a designee
- Representation at the Commission level: CPUC Commissioners
- Administrator representation: One representative from each administrator at the program management/leadership level
- The PICG Project Coordinator

The Project Coordinator will facilitate coordination between the CPUC's energy policy and planning needs, and the energy RD&D supported by EPIC funding.

**Contract Opportunity Description:**

PG&E, acting as the fiscal manager for EPIC PICG will conduct an RFP to find a Contractor to Act as the Policy + Innovation Coordination Group (PICG) Project Coordinator per Decision (D.)18-10-052. PG&E shall enter into a contract with the winning bidder selected by CPUC Staff and shall serve as the fiscal manager of the contract without exercising control over that entity's activities. Commission staff will oversee the Project Coordinator's activities. The Project Coordinator will be responsible for conducting and coordinating PICG activities. The RFP participants will be expected to provide a detailed work plan which shall include, but are not limited to, the following tasks:

- Gather and collate documents relevant to the selection of Policy + Innovation Partnership Areas (PIPAs), including CPUC decisions and ongoing proceedings, energy-related legislation, and EPIC administrator project results (e.g. project final reports)
- Consult with PICG members on potential PIPAs before selecting them and moving forward
- Organize and facilitate at least one targeted feedback meeting for each PIPA
- Organize and facilitate Policy + Innovation Forum
- Oversee the creation and maintenance of an EPIC-program wide website-based database, containing information and status of each project.
- Craft all external-facing communications
- Provide an evaluation of the PICG's success in fulfilling its mission statement

**Supply Chain Responsibility Requirements**

The selected team will be responsible for complying with PG&E's Supply Chain Responsibility policies and procedures. The Contractor will provide a detailed description of their internal, specific, supplier responsibility program and practices.

**Other Requirements**

Compliance with PG&E Contractor, Consultant, and Supplier code of Conduct which can be reviewed at: [http://www.pgecorp.com/aboutus/ethics\\_compliance/con\\_con\\_ven/index.shtml](http://www.pgecorp.com/aboutus/ethics_compliance/con_con_ven/index.shtml)

In order to demonstrate experience and capacity to successfully execute the responsibilities of the Project Coordinator, expertise in following categories will be reviewed:

- California energy policy
- Energy research development, demonstration, and deployment (RD&D)
- CPUC proceedings and processes
- Electric grid infrastructure and technology trends
- Project management, meeting facilitation, and public workshop facilitation
- Technology innovation, with a firm understanding of an RD&D program's role in driving technology development, informing policy, and shaping regulations
- Database development and administration
- The economic and technological needs of disadvantaged communities in California

All members of the PICG Project Coordinator team will be required submit a Conflicts of Interests disclosure form outlining actual, potential, or perceived conflicts of interests that may arise over the course of the work described in RFP.

**Required steps to be considered for participation:**

Suppliers interested in participating in RFP Event #94630 must:

- By email, express interest by Friday, August 2, 2019 at 5 PM Pacific.
- Reply to invite email from Power Advocate once received

Please email your interest to Robin Kirkpatrick ([Robin.Kirkpatrick@pge.com](mailto:Robin.Kirkpatrick@pge.com)) , Senior Category Lead, PG&E, Julie Hoover ([Julie.Hoover@pge.com](mailto:Julie.Hoover@pge.com)), Sr. Buyer, PG&E and Dan Gilani ([Dan.Gilani@pge.com](mailto:Dan.Gilani@pge.com)), Principal Program Manager, PG&E