



CALIFORNIA ENERGY COMMISSION
EFFICIENCY DIVISION



To all local building officials,

Local building departments should only see the Acceptance Test Technician Certification Provider (ATTCP) forms (NRCA-LTI-02, NRCA-LTI-03, NRCA-LTI-04, and NRCA-LTO-02) for documenting compliance to the 2013 Building Energy Efficiency Standards lighting controls acceptance test requirements. (See Title 24, Part 6, Section 130.4.)

These forms are available to the certified Acceptance Test Technicians (ATTs) from either of the two Energy Commission approved Lighting ATTCPs listed below:

- [California Advanced Lighting Controls Training Program \(CALCTP\)](#)
- [National Lighting Contractors Association of America \(NLCAA\)](#)

Background

The intent of the ATTCP program is to provide a mechanism for professional associations to train, certify, and oversee technicians who perform acceptance tests required by the 2013 Building Energy Efficiency Standards. The ATTCP is required to provide training curriculum for technicians (and their employers), certification procedures, complaint resolution (including disciplinary procedures), quality assurance, and accountability measures.

ATTCPs (such as NLCAA and CALCTP for Lighting Acceptance Testing Systems) monitor employers and test technicians who perform acceptance testing. Acceptance testing ensures that installed equipment, controls, and systems operate as required. NLCAA and CALCTP have Energy Commission approved Certificate of Acceptance forms, which bear their respective association logo, to document the quality of the results of the acceptance testing. These forms provide local building departments the necessary compliance data. Forms submitted from an entity without the ATTCP logo may be performing lighting controls acceptance testing outside the program and may not be reporting to their ATTCP.

The Energy Commission will continue to make the Certificate of Acceptance forms without the logo available to the public in case other entities need to use the forms as a reference for the construction of their own forms. Any alterations made to the Energy Commission approved forms may result in inaccurate data being submitted to building departments, as it would introduce an unapproved version of a form which may create unintended processing costs.

The following clarifications address some common issues regarding the forms:

Required signatory for forms:

NRCA-LTI-02, NRCA-LTI-03, NRCA-LTI-04, and NRCA-LTO-02

The lighting controls acceptance test requirements (Title 24, Part 6, Section 130.4) and related forms (NRCA-LTI-02, NRCA-LTI-03, NRCA-LTI-04, and NRCA-LTO-02) may only be completed by ATTs certified by approved ATTCPs.

ATTCP Contractual Agreements

As a contractual agreement with the ATTCP, all certified ATTs must use the electronic acceptance test system provided by the ATTCP as a requirement of their continued certification. The ATTCP uses the electronic acceptance test system to track the activities of ATTs and their employers for quality assurance purposes.

Energy Commission Approved ATTCP Forms

The Energy Commission critically reviews hardcopy outputs of the ATTCP forms for NRCA-LTI-02, NRCA-LTI-03, NRCA-LTI-04, and NRCA-LTO-02 and approves them for use as compliance documentation for the acceptance testing required under Title 24, Part 6, Section 130.4.

Conclusion

A certified ATT submitting forms (NRCA-LTI-02, NRCA-LTI-03, NRCA-LTI-04, and NRCA-LTO-02) for use as compliance documentation for acceptance testing (Title 24, Part 6, Section 130.4) carrying none of the ATTCP logos should be treated with suspicion by the local building department.

The Energy Commission considers this a temporary measure until a nonresidential data registry can be approved and mandatory registration can be required for all nonresidential compliance documents. To date, no applications to become a nonresidential data registry have been received.

If you have any questions, please contact Joe Loyer at the Energy Commission (916) 654-4811 or Joe.Loyer@Energy.ca.gov.