

2019 WREGIS Reporting Guidance - CA Load Serving Entities

Load Serving Entities (LSEs) are required under California's RPS to use the Western Renewable Energy Generation Information System (WREGIS) to track and report procurement for California's RPS. This document provides guidance for completing 2019 reporting through WREGIS.

For more detailed information on reporting through WREGIS, refer to the *WREGIS Reporting Instructions for New Entrants*, available on the California Energy Commission's website, [RPS Verification and Compliance webpage](#). Additional information on retiring Renewable Energy Credits (REC) for California's RPS is provided in Chapter 7: Annual Load-Serving Entity Reports in the [Renewables Portfolio Standard Eligibility Guidebook, Ninth Edition, \(Revised\)](#), (available at: <https://www.energy.ca.gov/programs-and-topics/programs/renewables-portfolio-standard>)

1. WREGIS Subaccount Naming Convention

Retirement subaccounts for 2019 procurement must follow the format:

2019 CA RPS XXXX

where XXXX would be replaced with the Portfolio Content Category (PCC) classification types or other references listed in the table below:

LSE type	XXXX
POU within a CBA	PCC0, PCC1, PCC2, or PCC3
POU not within a CBA	PCC0, BNDL, or TREC
Retail Seller	RTSL

*CBA refers to a California Balancing Authority

2. Completing Retirement and e-Tag Association

a. Transferring WREGIS Certificates into Retirement Subaccounts

To retire a WREGIS Certificate for RPS compliance, you must retire the Certificate(s) by transferring it from your Active Subaccount to the appropriate Retirement Subaccount for that reporting year. Follow the instructions for a certificate transfer on the [WREGIS website](#) (available at: <https://www.wecc.org>) in the [WREGIS training slides](#) (available at: <https://www.wecc.org/Administrative/WREGIS%20Account%20Holder%20Training.pdf>).

b. Importing e-Tags Available in WREGIS

LSEs that must demonstrate final e-Tag schedule data to support PCC 1 and PCC 2 claims as part of their RPS compliance must provide additional reporting either through

WREGIS or other allowable reporting tools. For e-Tags available in WREGIS, the LSE must associate the e-Tags into the subaccount where the corresponding RECs have been retired. Instructions for completing this association can be found on the [WREGIS website](https://www.wecc.org) (available at: <https://www.wecc.org>) and in the [WREGIS e-Tag User Training Slides](https://www.wecc.org/Administrative/WREGIS%20System%20e-Tag%20User%20Training%20-%20Updated%202019.pdf) (available at: <https://www.wecc.org/Administrative/WREGIS%20System%20e-Tag%20User%20Training%20-%20Updated%202019.pdf>).

3. Filing WREGIS Reports with CEC (and CPUC for Retail Sellers)

LSEs must authorize WREGIS to submit the State/Provincial/Voluntary Compliance Report to CEC. Retail sellers must additionally authorize WREGIS to send a copy of the State/Provincial/Voluntary Compliance Report to CPUC. When authorizing WREGIS to submit the annual report electronically to the CEC and CPUC, confirm the following:

- a. The State/Provincial/Voluntary Compliance Report contains the headers:
 - i. Account Holder
 - ii. Subaccount
 - iii. Retirement Types
 - iv. State/Province
 - v. Certification #
 - vi. Compliance Period
 - vii. WREGIS GU ID
 - viii. Generator Plant-Unit Name
 - ix. Fuel Type
 - x. Vintage Month
 - xi. Vintage Year
 - xii. Certificate Serial Numbers
 - xiii. Quantity
 - xiv. e-Tags
 - xv. Action Date
- b. In the pop-up window titled "Report Export Request", complete the contact information as follows:

Recipient Name: CEC
Recipient Email: RPSTrack@energy.ca.gov

Retail Sellers ONLY – **also** send reports to:

Recipient Name: CPUC
Recipient Email: rpscompliance@cpuc.ca.gov

4. Attestation for WREGIS Report(s)

After CEC staff uploads each LSEs 2019 WREGIS Report to the RPS Online System, the LSE will be notified and a representative is required to submit the WREGIS attestation in the LSEs' RPS Online System account

5. Filing an e-Tag Summary Report (POUs Only)

POUs with PCC 1 claims from non-CBA facilities and/or PCC 2 claims are required to submit a "CA e-Tags Report" to report e-Tags that are matched with claims in the "State/Provincial/Voluntary Compliance Report." Please confirm that your e-Tags are in your WREGIS account and matched to certificates before filing your State/Provincial/Voluntary Compliance Report.

6. WREGIS Adjustments

Generation that qualifies for WREGIS Adjustments must meet the requirements of a) the WREGIS Prior Period Adjustments or b) Other WREGIS Adjustments as defined in the [*Renewables Portfolio Standard Eligibility Guidebook, Ninth Edition, \(Revised\)*](#). To submit a WREGIS Adjustment to the CEC, the LSE must first submit a WREGIS Adjustment request and provide supporting documentation through the [RPS Online System](https://rps.energy.ca.gov) (available at: <https://rps.energy.ca.gov>). If the CEC approves the request, the LSE may submit the WREGIS Adjustment RECs to the CEC through the [RPS Online System](https://rps.energy.ca.gov) (available at: <https://rps.energy.ca.gov>).