

## **CEC-1306B – LSE Quarterly Report**

**Purpose:** This form provides the quantity of electricity sold by load serving entities (LSEs) that are not utility distribution companies (UDCs). This information is used in analyzing electricity demand for local planning and state energy forecasts.

**Authority:** California Code of Regulations, Title 20, Section 1306(b).

Who must file: Each LSE that sells electricity in California and is not a UDC. Examples of these types of LSEs are energy service providers and community aggregators.

**When to file:** Submit monthly data for the previous quarter on the 15<sup>th</sup> day of February, May, August and November. If requesting an extension, please see Extension of Deadlines on page 3 of the forms and instructions booklet, *Historical Electricity and Natural Gas Data Collection*.

**How to file:** Reports can be submitted by email or U.S. mail. Each quarterly submittal must be accompanied with a declaration. A sample declaration statement is provided with the form.

**Where to file:** California Energy Commission  
Attn: Hilary Poore  
715 P Street  
Sacramento, CA 95814  
or by email: [QFERCOM@energy.ca.gov](mailto:QFERCOM@energy.ca.gov)

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Company Name	Year	Month Number	Utility Deliver Company (UCD)	Customer Group	County Number	Number of Customers	Sales Amount (KWh)	Revenue (\$)

Add rows to the form as necessary.

### CEC-1306B Instructions

1. **Company Number.** The identification number assigned by CEC staff.
2. **Year.** Use four-digit year (e.g., 2017)
3. **Month Number.** Numeric month (i.e., 1, 2, 3)
4. **UDC.** Utility Distribution Company means a utility that distributes electricity to customer.
5. **Customer Group.** Customer Group means the following:  
**Residential:** retail customers consuming electricity for residential purposes  
**Commercial:** retail customers consuming electricity for commercial purposes  
**Industrial:** retail customers consuming electricity for industrial purposes  
**Other:** retail customers consuming electricity for all other purposes
6. **County Number.** Provide the county number where the end-use customer consumed the reported energy. A list of county numbers is included with the form.
7. **Number of Customers.** Number of end-use customers that bought electricity from your company. A customer is an active revenue meter or an active billed account.
8. **Sales Amount.** Amount in kilowatt-hours for electricity sold to end-use customers.
9. **Revenue.** Revenue is the aggregation of all costs, plus profits, received by the LSE from its end-use customers in providing generation services.