Siting, Transmission and Environmental Protection (STEP) Division

Pre-Bid Conference for the Delegate Chief Building Official (DCBO) Request for Qualifications On-Call Contract

California Energy Commission, Sacramento, CA.
June 25, 2020
DCBO Pre-Bid Conference

Contracts and Loan Division
- Phil Dyer

Siting Transmission & Environmental Protection Division
- Chris Davis, *STEP Compliance Office Manager*
- Joseph Douglas, *Compliance Project Manager*

Hazardous Materials and Worker Safety Unit
- Geoff Lesh, Engineering Office Manager
- Brett Fooks, Mechanical Engineer

Facility Design Unit
- Shahab Khoshmashrhab, Sr. Mechanical Engineer
DCBO Pre-Bid Conference

Background
- Current On-Call contract expires in November of 2020.
- 2020 On-Call Contract (today’s discussion)
DCBO Pre-Bid Conference

Key evaluation criteria

Minimum Requirements

• Certification Regarding Conflicts of Interest
• Project Team Minimum Requirements Forms
• SOQ Differences from Project Specific Contract
Minimum Requirements
Certification Regarding Conflicts of Interest
COI Form- Attachment 10

Certification Regarding Conflicts of Interest

Instructions
Please read the definitions below and answer the following questions. The certification section below must be signed or it will result in disqualification.

Definitions

- “Application” means an application for certification for an energy facility or an application for a small power plant exemption. Application also means a petition to amend an existing license already issued by the Energy Commission.
- “Project Owner” means the entity submitting an application for certification for an energy facility. Project Owner also means the project developer or operator filing a petition to amend an existing license. Project Owner includes the business entity responsible for filing the application for certification or petition to amend, all of its parent companies and subsidiaries, and investors of the business entity with fifty percent or more ownership interest.

Conflict of Interest Questions

1. Has the Firm worked on a power plant Application (including amendments) for any project listed on Attachment 10?
   □ Yes
   ☑ No

   If your response is ‘Yes,’ please identify the projects from Attachment 10 (add additional lines as needed):
   a.
   b.
   c.

2. Has the Firm received income from a Project Owner listed on Attachment 10 in the past twelve months, except for income received from a Project Owner pursuant to a Memorandum of Understanding or a contract between the Energy Commission and the Firm for work as the Energy Commission’s DCBO?
   □ Yes
   ☑ No

Certification

I declare, under penalty of perjury, that the information and statements in this form are correct and complete to the best of my knowledge.

Signature of Authorized Representative

Date

Typed Name

Title
## Minimum Requirements

### Project Team Minimum Requirements Forms

**Attachment 11**

<table>
<thead>
<tr>
<th>Delegated Position</th>
<th>Minimum Qualification Requirements</th>
<th>Experience Requirements</th>
<th>Education/ License/ Certification Requirements</th>
<th>Name of Team Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Building Official (CBO)</td>
<td>Verifiable experience as a Chief Building Official on complex industrial* facilities and high-voltage power generating facilities in California</td>
<td>Minimum 2 years as a CBO on a power generating facility</td>
<td>Minimum Combination Building Inspector, from a recognized state, national or international organization</td>
<td></td>
</tr>
<tr>
<td>Deputy Chief Building Official</td>
<td>Verifiable experience as a Deputy Chief Building Official on complex industrial* facilities (preferably with high-voltage power generating facilities) in California</td>
<td>Minimum 2 years, as a Deputy CBO for Complex industrial facilities (preferably high voltage power generating facilities)</td>
<td>Minimum Building Inspector, but desired Combination Inspector, from a recognized state, national or international organization</td>
<td></td>
</tr>
<tr>
<td>Fire Marshall</td>
<td>Certified California Fire plan reviewer and certified California fire inspector with verifiable experience as a Fire Marshall on complex industrial* facilities and high-voltage power generating facilities in California</td>
<td>Minimum 2 years, reviewing fire plans for a high voltage power generating facility</td>
<td>Minimum Fire Marshall and Fire Plans Reviewer from a recognized state, national or international organization</td>
<td></td>
</tr>
</tbody>
</table>
Key Evaluation Criteria (Cont’d)
Minimum Requirements
SOQ Differences from Project Specific Contract

- SOQ Evaluation Scoring Worksheet (p. 39-41)
- SOQ Organization (p. 22)
Administrative Items

Grounds for rejection

- Late
- Missing required forms or signatures
- Conflict of Interest
- Anything marked “Confidential” or “Proprietary”
- Submitting multiple SOQs
Administrative Items

DVBE Requirement

• This RFQ is subject to a mandatory certified DVBE participation of at least three percent (3%).
  – Firm as DVBE Participant
  – Subcontractors as DVBE Participant(s)
Administrative Items

DVBE Incentive

• Bonus points for above 3%

<table>
<thead>
<tr>
<th>DVBE Participation Level</th>
<th>DVBE Incentive % Point Preference</th>
<th>DVBE Incentive Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.01% 3.99%</td>
<td>1%</td>
<td>10</td>
</tr>
<tr>
<td>4.00% 4.99%</td>
<td>2%</td>
<td>20</td>
</tr>
<tr>
<td>5.00% 5.99%</td>
<td>3%</td>
<td>30</td>
</tr>
<tr>
<td>6.00% 6.99%</td>
<td>4%</td>
<td>40</td>
</tr>
<tr>
<td>7.00% or over</td>
<td>5%</td>
<td>50</td>
</tr>
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</table>
## DCBO Pre-Bid Conference

### Key Activities and Dates

<table>
<thead>
<tr>
<th>ACTIVITIES</th>
<th>ACTION DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFQ Release</td>
<td>June 18, 2020</td>
</tr>
<tr>
<td>Pre-Bid Conference*</td>
<td>June 25, 2020</td>
</tr>
<tr>
<td>Written Question Submittal Deadline by 5:00 p.m.</td>
<td>June 26, 2020</td>
</tr>
<tr>
<td>Distribute Questions / Answers and Addenda (if any)</td>
<td>July 2, 2020</td>
</tr>
<tr>
<td>Deadline to submit SOQ by 5:00 p.m.*</td>
<td>July 10, 2020</td>
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<tr>
<td>SOQ Discussions with Firms</td>
<td>July 24, 2020</td>
</tr>
<tr>
<td>Notice of Selection</td>
<td>July 30, 2020</td>
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<tr>
<td>Cost Negotiations</td>
<td>July 28 - August 3, 2020</td>
</tr>
<tr>
<td>Notice of Proposed Award</td>
<td>August 12, 2020</td>
</tr>
<tr>
<td>Energy Commission Business Meeting</td>
<td>September 9, 2020</td>
</tr>
<tr>
<td>Contract Start Date</td>
<td>September 2020</td>
</tr>
<tr>
<td>Contract End Date</td>
<td>September 2023</td>
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</tbody>
</table>
STEP Division Website, ListServer, and DCBO RFQ Solicitation Files

STEP Compliance Office Website & ListServer Subscriptions

https://www.energy.ca.gov/about/opportunities-public-participation

DCBO On-Call RFQ Solicitation Files Site

Questions?