



# **Siting, Transmission and Environmental Protection (STEP) Division**

## **Pre-Bid Conference for the Delegate Chief Building Official (DCBO) Request for Qualifications On-Call Contract**

California Energy Commission, Sacramento, CA.

June 25, 2020



# DCBO Pre-Bid Conference

## **Contracts and Loan Division**

- Phil Dyer

## **Siting Transmission & Environmental Protection Division**

- Chris Davis, *STEP Compliance Office Manager*
- Joseph Douglas, *Compliance Project Manager*

## **Hazardous Materials and Worker Safety Unit**

- Geoff Lesh, *Engineering Office Manager*
- Brett Fooks, *Mechanical Engineer*

## **Facility Design Unit**

- Shahab Khoshmashrab, *Sr. Mechanical Engineer*



# DCBO Pre-Bid Conference

## Background

- Current On-Call contract expires in November of 2020.
- 2020 On-Call Contract (today's discussion)



# DCBO Pre-Bid Conference

## Key evaluation criteria

### Minimum Requirements

- Certification Regarding Conflicts of Interest
- Project Team Minimum Requirements Forms
- SOQ Differences from Project Specific Contract



# Minimum Requirements Certification Regarding Conflicts of Interest COI Form- Attachment 10

## Certification Regarding Conflicts of Interest

### Instructions

Please read the definitions below and answer the following questions. The certification section below **must be signed** or it will result in disqualification.

### Definitions

- "Application" means an application for certification for an energy facility or an application for a small power plant exemption. Application also means a petition to amend an existing license already issued by the Energy Commission.
- "Project Owner" means the entity submitting an application for certification for an energy facility. Project Owner also means the project developer or operator filing a petition to amend an existing license. Project Owner includes the business entity responsible for filing the application for certification or petition to amend, all of its parent companies and subsidiaries, and investors of the business entity with fifty percent or more ownership interest.

### Conflict of Interest Questions

1. Has the Firm worked on a power plant Application (including amendments) for any project listed on Attachment 10?

- Yes  
 No

If your response is 'Yes,' please identify the projects from Attachment 10 (add additional lines as needed):

- a.  
b.  
c.

2. Has the Firm received income from a Project Owner listed on Attachment 10 in the past **twelve months**, except for income received from a Project Owner pursuant to a Memorandum of Understanding or a contract between the Energy Commission and the Firm for work as the Energy Commission's DCBO?

- Yes  
 No

If your response is 'Yes,' please identify the Project Owners from Attachment 10 (add additional lines as needed):

- a.  
b.  
c.

### Certification

I declare, under penalty of perjury, that the information and statements in this form are correct and complete to the best of my knowledge.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title



# Minimum Requirements

## Project Team Minimum Requirements Forms

### Attachment 11

Delegated Position	Minimum Qualification Requirements	Experience Requirements	Education/ License/ Certification Requirements	Name of Team Member
Chief Building Official (CBO)	Verifiable experience as a Chief Building Official on complex industrial* facilities and high-voltage power generating facilities in California	Minimum 2 years as a CBO on a power generating facility	Minimum Combination Building Inspector, from a recognized state, national or international organization	
Deputy Chief Building Official	Verifiable experience as a Deputy Chief Building Official on complex industrial* facilities (preferably with high-voltage power generating facilities) in California	Minimum 2 years, as a Deputy CBO for Complex industrial facilities (preferably high voltage power generating facilities)	Minimum Building Inspector, but desired Combination Inspector, from a recognized state, national or international organization	
Fire Marshall	Certified California Fire plan reviewer and certified California fire inspector with verifiable experience as a Fire Marshall on complex industrial* facilities and high-voltage power generating facilities in California	Minimum 2 years, reviewing fire plans for a high voltage power generating facility	Minimum Fire Marshall and Fire Plans Reviewer from a recognized state, national or international organization	



## **Key Evaluation Criteria (Cont'd) Minimum Requirements SOQ Differences from Project Specific Contract**

- SOQ Evaluation Scoring Worksheet (p. 39-41)
- SOQ Organization (p. 22)



# Administrative Items

## Grounds for rejection

- Late
- Missing required forms or signatures
- Conflict of Interest
- Anything marked “Confidential” or “Proprietary”
- Submitting multiple SOQs



# Administrative Items

## DVBE Requirement

- This RFQ is subject to a mandatory certified DVBE participation of at least three percent (3%).
  - Firm as DVBE Participant
  - Subcontractors as DVBE Participant(s)



# Administrative Items

## DVBE Incentive

- Bonus points for above 3%

DVBE PARTICIPATION LEVEL	DVBE INCENTIVE % POINT PREFERENCE	DVBE INCENTIVE POINTS
3.01% 3.99%	1%	10
4.00% 4.99%	2%	20
5.00% 5.99%	3%	30
6.00% 6.99%	4%	40
7.00% or over	5%	50



# DCBO Pre-Bid Conference

## Key Activities and Dates

ACTIVITIES	ACTION DATE
RFQ Release	June 18, 2020
Pre-Bid Conference*	June 25, 2020
Written Question Submittal Deadline by 5:00 p.m.	June 26, 2020
Distribute Questions / Answers and Addenda (if any)	July 2, 2020
Deadline to submit SOQ by 5:00 p.m.*	July 10, 2020
SOQ Discussions with Firms	July 24, 2020
Notice of Selection	July 30, 2020
Cost Negotiations	July 28 - August 3, 2020
Notice of Proposed Award	August 12, 2020
Energy Commission Business Meeting	September 9, 2020
Contract Start Date	September 2020
Contract End Date	September 2023



# STEP Division Website, ListServer, and DCBO RFQ Solicitation Files

STEP Compliance Office Website & ListServer Subscriptions

<https://www.energy.ca.gov/about/opportunities-public-participation>

DCBO On-Call RFQ Solicitation Files Site

<https://www.energy.ca.gov/solicitations/2020-06/rfq-19-703-call-dcbo-services-siting-transmission-and-environmental>



**Questions?**