**California Energy Commission**

**EQUIPMENT/MATERIALS & MISCELLANEOUS FORM**

**(Complete when seeking approval to add new Equipment or M&M ($5,000 or more) to budget)**

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| SECTION 1: General Information and Purpose for New Equipment/Materials & Miscellaneous Item(s) |
| **Agreement #:**XXX-##-### | **Recipient’s Name:**[Enter Text] | **Date of Request:**[MM/DD/YYYY] |
| **Explain how the item(s) will advance this agreement and fit within the Scope of Work:**[Enter Brief Text Response] |
|  |
| SECTION 2: Itemized New Equipment/Materials & Miscellaneous |
| **New Equipment** |
| **Task #** | **Name of entity providing equipment: Recipient/Subrecipient/****Vendor** | **Description** | **Purpose** | **Unit #** | **Unit Cost** |
| 0 | [Enter Text] | [Enter Text] | [Enter Text] | 0 | $0.00 |
| 0 | [Enter Text] | [Enter Text] | [Enter Text] | 0 | $0.00  |
| 0 | [Enter Text] | [Enter Text] | [Enter Text] | 0 | $0.00 |
| **Total Cost** | $0.00 |
| **Total CEC Reimbursable Share** | $0.00 |
| **Total Match Share** | $0.00 |
| **Total of CEC Reimbursable Share plus Total Match Share (Value should match “Total Cost”)** | **$0.00** |
| **New Materials and Miscellaneous - $5,000 or more in value** |
| **Task #** | **Name of entity providing the item(s): Recipient/Subrecipient/****Vendor** | **Description** | **Purpose** | **Unit #** | **Unit Cost** |
| 0 | [Enter Text] | [Enter Text] | [Enter Text] | 0 | $0.00 |
| 0 | [Enter Text] | [Enter Text] | [Enter Text] | 0 | $0.00  |
| 0 | [Enter Text] | [Enter Text] | [Enter Text] | 0 | $0.00 |
| **Total Cost** | $0.00 |
| **Total CEC Reimbursable Share** | $0.00 |
| **Total Match Share** | $0.00 |
| **Total of CEC Reimbursable Share plus Total Match Share (Value should match “Total Cost”)** | **$0.00** |
|   |
| SECTION 3: CEC Approvals—DO NOT FILL OUT—FOR CEC STAFF ONLY |
| ***\*By approving this form, you have determined that all equipment/materials and miscellaneous expenses listed above are reasonable and necessary for the project to be completed and all documentation has been provided. If addition of these newly-approved items requires a budget reallocation, follow the requirements of the appropriate budget reallocation section of the*** [***changes chart***](https://www.energy.ca.gov/media/4494)***.*** |
| **Commission Agreement Manager (CAM):**[Enter Text] | **Signature:**[Electronic Signature] | **Date:**[Enter Date: MM-DD-YYYY] |