

2020 WREGIS Reporting Guidance - CA Load Serving Entities

Load Serving Entities (LSE) are required under California's Renewables Portfolio Standard (RPS) to use the Western Renewable Energy Generation Information System (WREGIS) to track renewable energy credits (REC). LSEs must retire RECs in WREGIS and submit WREGIS reports annually to the California Energy Commission (CEC) on the retirement of RECs for the previous calendar year. This document provides guidance for completing 2020 reporting through WREGIS.

Additional information on retiring RECs for California's RPS is provided in Chapter 7: Annual Load-Serving Entity Reports in the [*Renewables Portfolio Standard Eligibility Guidebook, Ninth Edition, \(Revised\)*](#), (available at: <https://www.energy.ca.gov/programs-and-topics/programs/renewables-portfolio-standard>).

1. WREGIS Subaccount Naming Convention

Retirement subaccounts for 2020 procurement must follow the format:

2020 CA RPS XXXX

Where XXXX would be replaced with the portfolio content category (PCC) classification types or other references listed in the table below:

LSE type	XXXX
POU within a CBA	PCC0, PCC1, PCC2, or PCC3
POU not within a CBA	PCC0, BNDL, or TREC
Retail Seller	RTSL

*CBA refers to a California Balancing Authority

2. Completing Retirement, e-Tag Matching, and filing an e-Tag Summary Report

a. Transferring WREGIS Certificates into Retirement Subaccounts

To retire RECs for RPS compliance, you must retire the REC(s) by transferring from your Active Subaccount to the appropriate Retirement Subaccount for that reporting year. Follow the instructions for REC transfer on the [WREGIS website](#) (available at: <https://www.wecc.org>) in the [WREGIS training slides](#) (available at: <https://www.wecc.org/Administrative/Account%20Holder%20One-Time%20Certificate%20Transfers.pdf>).

b. Importing e-Tags Available in WREGIS

LSEs that must demonstrate final e-Tag schedule data to support PCC 1 and PCC 2 claims as part of their RPS compliance must provide additional reporting either through WREGIS or other allowable reporting tools. For e-Tags available in WREGIS, the LSE

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must match the e-Tags into the subaccount where the corresponding RECs have been retired. Please note, e-Tag matching to RECs must be completed prior to REC retirement. E-Tag un-matching cannot occur once RECs are retired. Instructions for completing e-Tag matching can be found on the [WREGIS website](https://www.wecc.org) (available at: <https://www.wecc.org>) and in the [WREGIS e-Tag User Training slides](https://www.wecc.org/Administrative/WREGIS%20System%20e-Tag%20User%20Training%20-%20Updated%20022019.pdf) (available at: <https://www.wecc.org/Administrative/WREGIS%20System%20e-Tag%20User%20Training%20-%20Updated%20022019.pdf>). Retail Sellers please refer to the California Public Utilities Commission's (CPUC) [reporting instructions](https://www.cpuc.ca.gov/RPSComplianceReporting/) (available at: <https://www.cpuc.ca.gov/RPSComplianceReporting/>) on filing e-Tag and Hourly reports. POU's please refer to the instructions below for filing an e-Tag Summary Report.

c. Filing an e-Tag Summary Report (POUs Only)

POUs with PCC 1 claims and/or PCC 2 claims from non-CBA facilities are required to submit a "CA e-Tags Report" to report e-Tags that are matched with claims in the "State/Provincial/Voluntary Compliance Report." Please confirm that your e-Tags are in your WREGIS account and matched to REC certificates before filing your State/Provincial/Voluntary Compliance Report.

3. Filing WREGIS Reports with CEC (and CPUC for Retail Sellers)

LSEs must authorize WREGIS to submit the State/Provincial/Voluntary Compliance Report to CEC. Retail sellers must additionally authorize WREGIS to send a copy of the State/Provincial/Voluntary Compliance Report to the CPUC. When authorizing WREGIS to submit the annual report electronically to the CEC and CPUC, confirm the following:

- a. The State/Provincial/Voluntary Compliance Report must contain the following headers for RPS verification purposes:
 - i. Account Holder
 - ii. Subaccount
 - iii. Retirement Types
 - iv. State/Province
 - v. Certification #
 - vi. Compliance Period
 - vii. WREGIS GU ID
 - viii. Generator Plant-Unit Name
 - ix. Fuel Type
 - x. Vintage Month
 - xi. Vintage Year
 - xii. Certificate Serial Numbers
 - xiii. Quantity
 - xiv. e-Tags
 - xv. Action Date

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- b. In the pop-up window titled "Report Export Request," complete the contact information as follows:

Recipient Name: CEC

Recipient Email: RPSTrack@energy.ca.gov

Retail Sellers ONLY – **also** send reports to:

Recipient Name: CPUC

Recipient Email: rpscompliance@cpuc.ca.gov

4. Attestation for WREGIS Report(s)

After CEC staff uploads each LSE 2020 WREGIS Report to the RPS Online System, the LSE will be notified, and a representative is required to submit the WREGIS attestation in the LSEs' [RPS Online System](https://rps.energy.ca.gov) account (available at: <https://rps.energy.ca.gov>).

5. WREGIS Adjustments

Generation that qualifies for WREGIS Adjustments must meet the requirements of a) the WREGIS Prior Period Adjustments or b) Other WREGIS Adjustments as defined in Chapter 7.A.2 of the [*Renewables Portfolio Standard Eligibility Guidebook, Ninth Edition, \(Revised\)*](#). To submit a WREGIS Adjustment to the CEC, the LSE must first submit a WREGIS Adjustment request and provide supporting documentation through the [RPS Online System](https://rps.energy.ca.gov) (available at: <https://rps.energy.ca.gov>). If the CEC approves the request, the LSE may submit the WREGIS Adjustment RECs to the CEC through the RPS Online System (available at: <https://rps.energy.ca.gov>).