This form is an optional checklist to help applicants compile the application package.

It is **not** required to be submitted.

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| **Attachment Number** | **Title of Section** |
| 1 | **Application Form** –Did you complete the following?  Applicant Identification Information  Project Title  Proposed Term ending no later than 06/30/2026  The application is only for Tier I, and the project is from the list (projects not listed are ineligible)  Project Location identified for each plant included in the application. Is this a capped facility or one that emits between 10,000 and 25,000 metric tons of GHG emissions annually? Response will be used in the scoring criteria.  Project description  Funding is within the minimum and maximum amounts for Tier I and is consistent with the Budget(s) (Attachment 5A and 5B).  Match funding amount and sources are listed, are consistent with the Prime Budget (Attachment 5A), and match the Commitment Letters (Attachment 8).  Estimated energy use, GHG emissions, and savings are provided and consistent with information from the Project Narrative (Attachment 2), items 3a, 3b, and 3c.  California Environmental Quality Act (CEQA) section is completed and consistent with CEQA Compliance Form (Attachment 6).  Subcontractors—complete this section if subcontractors perform the M&V and the information is consistent with the Subcontractor Budget (Attachment 5B).  Certifications—Read and sign the form. The signature must be from an authorized representative who can act on behalf of the company. The CEC may have waived the requirement for a signature on application materials for this solicitation for electronic submissions. If a notice, regarding CEC’s waiver of the signature requirement appears here: <https://www.energy.ca.gov/funding-opportunities/solicitations>, the waiver applies to this solicitation. In the event of a conflict between the notice and any language in this solicitation regarding signatures, the notice will govern. |
| 2 | **Project Narrative**: Did you answer all sections since the responses will be the basis for the scoring of the proposal?  Technical Merit and Need  Technical Approach  Impacts and Benefits - complete this section using the results from FPIP Benefits Calculator (Attachment 9)  Market Potential and Information Sharing  Capped and Uncapped Facilities - based on information from Application Form (Attachment 1)  Priority populations-justify that the project meets the requirements  Indicate whether the equipment will be purchased from a California-based vendor. |
| 3 | **Scope of Work Template**: Did you complete the sections indicated in blue?   * All Task 1 tasks are boilerplate—**do not change** * Revise and add to the Task 2 tasks as needed. |
| 4 | **Project Schedule**: Did you complete your schedule based on your project term, and does it match the deliverables from your Scope of Work (Attachment 3) |
| 5 | **Budget Forms:** Did you complete the Prime Budget (Attachment 5A) and the Subcontractor Budget (Attachment 5B) (if the project has subcontractors)? Only complete the non-greyed areas. Read Instructions  Attachment 5A Prime Budget Form   * + Category Budget –complete organization name and equipment cost to California vendors.   + Equipment – provide equipment description, purpose and cost, and amount of CEC funds requested.   + Subcontracts – indicate subcontractor costs if M&V work will be done by the subcontractor.   + If the subcontractor costs are greater than $100,000 or greater than 25% of the total CEC funds, did you complete Attachment 5B for each subcontractor?   Attachment 5B Major Subcontractor Budget Form   * + Category Budget –complete organization name and equipment cost to California vendors.   + Direct Labor – provide employee names, classifications, max classification rates, hours/months, and amount of CEC funds requested.   + Fringe Benefits – provide employee names/classification, max rates, base amounts, and amount of CEC funds requested.   + Travel – Subcontractor travel costs must adhere to California State per diem rates.   + Materials and Miscellaneous – indicate necessary materials and miscellaneous costs—do not include contingency costs.   + Subcontractors – If the major subcontractor has subcontractors of their own, indicate subcontractor costs if M&V work will be done by the subcontractor.   + Indirect Costs – indicate the max rate, base amount, and how it was calculated.   + Profit – a maximum of 10% of the subcontractor’s awarded funds can be claimed. |
| 6 | Did you complete the CEQA Compliance Form (Attachment 6)? The form must be completed even if the project is exempt. |
| 7 | Did you complete the contact list identifying key people in your company that will be working on this project? |
| 8 | Will you provide commitment letter(s) from all those that will provide match funds, including from your own company, **by the due date listed in the Solicitation Manual**? These letters should be consistent with the match amount stated in the Application Form (Attachment 1). |
| 9 | Did you complete FPIP Benefits Calculator (Attachment 9)? |