Contractor Status Form

This document provides the Energy Commission with basic information about the Bidder.

* Each Bidder must complete, sign and include this attachment in its Proposal.
1. **Bidder Information**

Full Legal Name of Bidder

Business Address

(street number and name)

(city) (county) (state) (zip code)

Contact Person Title

Telephone Fax

E-mail

# Type of Entity or Business Organization

Organization Tax ID Number How long under current ownership \_\_\_\_\_\_\_

Nature of Business Activity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of employees \_\_\_\_\_\_\_\_\_ Year established \_\_\_\_\_\_\_

Legal form of organization (check one):

 [ ]  Sole Proprietorship [ ]  Corporation [ ]  LLC

 [ ]  General Partnership [ ]  Sub-Chapter S Corporation

 [ ]  Limited Partnership [ ]  Other (describe) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Small Business Preference Claim

Is your organization certified as a small business by the State of California, or have you applied for certification?

 [ ]  **No** [ ]  **Yes** If yes, list your OSDS Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Date certified

[ ]  Application submitted to Office of Small Business Certification and Resources on: (date)

# Disabled Veteran Business Participation Acknowledgement

I certify that I have read and understand the requirements of DVBE participation and understand my obligations in regard to DVBE. **I also understand that failure to meet the requirements of the DVBE will cause my Proposal to be rejected before evaluation.**

DVBE Participation [ ]  **YES** [ ]  **NO**

DVBE Incentive Participation [ ]  **YES** [ ]  **NO**

DVBE Participation Amount must be documented on Attachment 4 Bidder Declaration.

1. **Proposal Contents**

Check to indicate the Proposal material you are submitting

[ ]  Administrative Response, Section 1

[ ]  Technical and Cost Proposal, Section 2

1. **Handling Of CEC or Third-Party Confidential Information**

I certify that I have read and understand the confidentiality and security requirements for Confidential Information and Personal Information in terms and conditions located in Attachment 8 Standard Agreement Example. Only answer these questions for Bidder and any other entity related to the agreement that will be given access to Confidential Information and/or Personal Information. Applicant must answer the following questions yes or no.

**Any “no” answer means Bidder will be screened out in Stage One Administrative and Completeness Screening and disqualified from further participation in the solicitation.**

1. Does Bidder have an Information Security Officer? [ ]  **YES** [ ]  **NO**
2. Does Bidder have an Information Security Program in place? [ ]  **YES** [ ]  **NO**
3. Does Bidder encrypt Confidential Information in transit and at rest? [ ]  **YES** [ ]  **NO**
4. Does Bidder require employees to sign an acceptable use policy/responsible use policy for using information technology assets and resources? [ ]  **YES** [ ]  **NO**
5. Does Bidder require employees to take information security training? [ ]  **YES** [ ]  **NO**
6. Does Bidder require employees to sign a non-disclosure agreement before the employee is allowed access to Confidential Information? [ ]  **YES** [ ]  **NO**
7. Does Bidder have internal protocols for handling a security incident or data breach?

 [ ]  **YES** [ ]  **NO**

# Authorization and Certification

I hereby authorize the California Energy Commission to make any inquiries necessary to verify the information I have presented in my Application.

I hereby authorize the California Energy Commission to obtain business credit reports and make any inquiries necessary to verify and evaluate the financial condition of the applicant.

I hereby certify that this application does not contain any confidential or proprietary information.

I hereby certify to the best of my knowledge and belief that I have read, understand, and do hereby accept the terms and conditions contained in this solicitation, including the provisions of the Agreement Terms and Conditions and, further, I am willing to enter into an agreement with the Commission to conduct the proposed project according to the terms and conditions without negotiation.

I hereby certify to the best of my knowledge, and under penalty of perjury, that the information contained in this Application is correct and complete.

I hereby certify that I am authorized to complete and sign this form on behalf of the applicant.

Signature of Authorized Representative Date

Typed Name Title