This form provides the California Energy Commission (CEC) with basic information about the Applicant and the project. **Each Applicant must complete and sign this form**.

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| 1. **Applicant’s Identification Information**
 |
| Legal Name of Applicant**\*** |  |
| Federal Tax ID #  | XX-XXXXXXX |
| Project Manager(*serves as point of contact for all communications*) | Name |  |
| Title |  |
| Mailing Address |  |
| City, State, and Zip Code |  |
| Phone | (XXX) XXX-XXXX |
| Email Address |  |
| Entity Type (*city, county, city/county agency, or group of jurisdictions/agencies applying as a consortium*): |
| Additional Jurisdictions or Agencies Represented in Application *(if a group of jurisdictions/agencies are applying as a consortium)*:  |

***\*****A group of jurisdictions/agencies applying as a consortium, must identify a single jurisdiction or agency to serve as the primary Applicant.*

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| 1. **Project Title and Information**
 |
| Project Title |  |
| Type of Project (*identify relevant components from the list of project activities included in Section II.C of the solicitation manual*) |  |

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| **3. Funding Group Description** *(choose one)*As described in Section II.A of the solicitation manual, $2,713,380 is available to local jurisdictions that were not eligible for a direct allocation under the Energy Efficiency and Conservation Block Grant (EECBG) program. The remaining $1,356,690, is available to all California local jurisdictions.**\*** |
| **Applicant is a(n):**[ ]  Individual local jurisdiction that was not eligible for a direct EECBG allocation (Funding Group 1).[ ]  Consortium of local jurisdictions/agencies represented by a single jurisdiction or agency that were not eligible for a direct EECBG allocation (Funding Group 1).[ ]  Individual local jurisdiction that was eligible for a direct EECBG allocation (Funding Group 2).[ ]  Consortium of local jurisdictions/agencies represented by a single jurisdiction or agency that were eligible for a direct EECBG allocation (Funding Group 2).**Has evidence of eligibility for the selected funding category been submitted with the Application?** *[ ]* Yes [ ]  No**Has certification that each applying entity has authority to apply on behalf of their jurisdiction and is the sole entity applying on its behalf been provided with this Application?** [ ]  Yes [ ]  No**For Applicants representing a consortium, has a commitment letter from each jurisdiction planning to participate been submitted with the Application?** [ ]  Yes [ ]  No |

*\*Additional guidance on funding groups is provided in Section II.A of the solicitation manual.*

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| **4. Funding Requested** *(See the Section I.F of the solicitation manual)* |
| Minimum award: $250,000Maximum award: $400,000 | Funding Amount Requested: $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Existing or potential funding from other sources, if any *(optional)*. *If applicable, include nature of the project, awarding entity, and agreement number in the box below.* | Funding Amount from Other Sources: $\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Not Applicable |
| Please describe the planned use for funds from other sources and how these funds will address related activities that are separate from those proposed for this solicitation. |

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| **5. Brief Project Description**Provide a brief description of the proposed project, identifying which of the five (5) project activities in Section II.C of the solicitation manual would be completed using funding from the resulting grant agreement. If applicable, provide a brief statement as to how the project will prioritize rural, low-income, and disadvantaged communities (DACs) through strategies for decarbonizing the built environment. Applicants should refer to the solicitation manual for additional information on the goals, priorities, and eligible activities.Requested maximum of four hundred (400) words. |
|  |
| **6. Project Narrative** **(A higher score may be awarded for more comprehensive projects that include more than one (1) of the five (5) project activities identified in Section II.C of this solicitation manual)** |
| 1. **Project Need and Benefit.** Describe the need and/or value of the project as a whole.Describe the planned approach to ensure plans and activities address the needs of all members of the communities served. Include all planned efforts to engage diverse populations. If there are specific equity needs or benefits to disadvantaged and low-income communities, provide a brief summary here and complete Priority Populations section below. Explain why grant funds are needed to advance this project and any impacts if this project proposed is not funded.
 |
| 1. **State Energy Goals.** Briefly describe how the proposed project is aligned with and advances California (State) climate and energy goals.
 |
| 1. **Local Planning.** Describe how the project aligns with other local planning efforts, climate plans and initiatives, and energy goals.
 |
| 1. **Technical Approach.** Describe your approach to each applicable project activity, and the specific tasks that will be undertaken, noting specific tangible products (e.g., reports, training manuals, survey results, etc.). These products will also be reflected in the Schedule of Products and Due Dates (Attachment 3) where you must assign completion dates for each identified activity, task, and product. As described in Section II.C of the solicitation manual, each project can include one (1) or more of the five (5) eligible project activities. Only provide information in the Application for those activities applicable to your project. *You will need to insert the information provided in this section into the project Scope of Work (SOW) Template (Attachment 2).*

***Examples of Each Project Activity Included Below for Reference Purposes Only*****1:** **Community Building Decarbonization Planning** Describe the tasks that will be completed to develop draft and final versions of the proposed plan and receive approval for that plan. Efforts may include, but not be limited to, conducting research, engaging stakeholders, conducting interviews to inform the plan, drafting the plan, as well as other tasks and educational efforts that encourage adoption of energy efficiency, building decarbonization, and advanced building performance measures in new and existing homes and commercial buildings in your jurisdiction. See the solicitation manual for additional requirements, resources, references, and example projects. **Task Names (*for example purposes only*):*** + Research Potential Plan Components
	+ Seek Input from Public and Officials
	+ Draft Initial Report of Recommendations
	+ Publish and Receive Input on Draft
	+ Prepare Draft Plan
	+ Seek Jurisdiction and Public Input
	+ Publish Final Plan
	+ Seek Adoption or Approval

**Products (*for example purposes only*):*** + Draft Community Building Decarbonization Plan (may contain interim deliverables such as a list of specific goals and milestones to achieve a 2045 building decarbonization goal)
	+ Documentation of stakeholder engagement activities
	+ Final Community Building Decarbonization Plan

**2:** **Municipal Building Decarbonization Planning**Describe your plan to develop integrated energy efficiency and building decarbonization measures broadly across all municipal buildings in your jurisdiction. **Task Names (*for example purposes only*):*** + Research Potential Plan Components
	+ Identify Current Municipal Building Inventory, Use, and Energy Use
	+ Seek Input from Department Heads and Officials
	+ Draft Initial Report of Recommendations
	+ Publish and Receive Input on Draft
	+ Prepare Draft Plan
	+ Seek Jurisdiction and Public Input
	+ Publish Final Plan
	+ Seek Adoption or Approval

**Products (*for example purposes only*):*** + Survey of current operations
	+ Draft Municipal Building Decarbonization Plan (may contain interim deliverables such as a list of specific goals and milestones to achieve a 2045 building decarbonization goal)
	+ Final Municipal Building Decarbonization Plan

**3: Advancing Municipal Operations to Support Building Decarbonization**Describe the planned activities to update and improve local or regional permitting programs, permitting compliance, compliance assistance, employee and stakeholder education, and enforcement activities to support current building construction and renovation activities. Indicate how the jurisdiction is planning for and taking action to assess current operations such as planning, permitting, and inspections. Identify and address opportunities for improvement, as well as educate staff and other parties that coordinate activities with jurisdiction departments.**Task Names (*for example purposes only*):*** + Conduct Review of Current Municipal Operations
	+ Identify Potential Areas for Action
	+ Seek Input from Department Heads and Officials
	+ Draft Initial Report of Recommendations
	+ Publish and Receive Input on Draft
	+ Prepare Draft Plan
	+ Seek Jurisdiction and Public Input
	+ Publish Final Plan
	+ Seek Plan Approval
	+ Implement Actions to Advance Operations Consistent with Approved Plan

**Products (*for example purposes only*):*** + Draft and final procedure manuals for staff
	+ Educational materials, training manuals, or lesson plans
	+ Summary of all process and equipment improvements
	+ Plan for continued staff development and continuous improvement

**4: Codes, Ordinances, and Voluntary Measures**Describe the activities that will be undertaken to develop and implement local codes or ordinances, as well as to introduce voluntary standards or other programs to advance building decarbonization and energy efficiency; encourage action to measure and improve building performance locally; and/or address developing policies including those related to embodied carbon. **Task Names (*for example purposes only*):*** + Conduct Review of Current Requirements and Identify Potential Codes, Ordinances, or Measures to Consider
	+ Seek Input from Internal Parties and the Public
	+ Draft Initial Report of Recommendations
	+ Publish and Receive Input on Draft
	+ Prepare Draft Plan for Actions to Implement Priority Projects
	+ Prepares Draft Codes or Other Measures for Consideration
	+ Seek Jurisdiction and Public Input
	+ Seek Approval
	+ Implement Actions to Inform and Educate Affected Parties

**Products (*for example purposes only*):*** + Draft codes, ordinances, and voluntary measures recommendations
	+ Final codes, ordinances, and voluntary measures recommendations
	+ Process documents, flow charts, models, or other strategy documentation (displaying the protocols, processes, or procedures that will be undertaken to develop new local codes, ordinances, or voluntary standards)

**5: Workforce Development**Describe the activities that will be undertaken to plan, develop, and implement community workforce and training programs to support building decarbonization. Provide information on currently identified opportunities for attracting existing and new workers into high demand trades, training them in current technologies and designs, and preparing them to adapt over time to new developments in their fields and/or the plans to identify these needs and opportunities. Describe any planned or potential partnerships that will advance local workforce development efforts in your jurisdiction.**Task Names (*for example purposes only*):*** + Identify Key Partners and Existing Training Programs
	+ Identify and Prioritize Potential Projects
	+ Seek Input
	+ Draft Initial Project Proposal(s)
	+ Receive Input and Approval
	+ Develop Project Plan for Priority Initiatives
	+ Implement and Report Progress (recurring)

**Products (*for example purposes only*):*** + Methodology and data collection templates (used to identify needs and opportunities for existing and new workers)
	+ Draft and Final Workforce Development Plan (may contain interim products such as summary of community outreach results, worker skills assessments, etc.)
	+ Draft and final project plans for priority initiatives
	+ Progress reports
	+ Summary of workforce projects completed ­­­­­­­­­­­­­
 |
| **e. Team Qualifications.** Identify the parties completing the work. List the primary project manager, staff, identified collaborators, and contractors. *See Evaluation Criteria item four (4) in Section IV.E of the solicitation manual for more information.* |

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| **7. Preference Points** *(Applications must meet the minimum passing score for Evaluation Criteria 1-5 in Section IV.E of the solicitation manual to be eligible for preference points)* |
| 1. **Priority Populations** (*Federal and State Designations*)

Provide a table of census tracts, by tract number that will directly benefit from your proposed project. 1. Indicate which tracts qualify as disadvantaged/low-income under federal criteria per the [Federal Council on Environmental Quality’s Climate and Economic Justice Tool](https://toolkit.climate.gov/tool/climate-and-economic-justice-screening-tool)[White House Climate and Economic Justice Screening Tool (CEJST)](https://screeningtool.geoplatform.gov/en/#3/33.47/-97.5), which is available at (https://screeningtool.geoplatform.gov/)Explore the map - Climate & Economic Justice Screening Tool (geoplatform.gov). Separately indicate each census tract.

***Note that during scoring, preference points will be awarded using only the federal criteria.*** Preference points will be awarded for projects benefitting communities with 51 percent or higher of tracts identified as disadvantaged/low-income per the following table.

|  |  |
| --- | --- |
| **Proposed Percentage** | **Preference Points** |
| 0-50% | 0 |
| 51-60% | 1 |
| 61-70% | 2 |
| 71-80% | 3 |
| 81-90% | 4 |
| 91-100% | 5 |

***Table of Federal Census Tracts Below Provided for Example Purposes Only***

|  |  |  |
| --- | --- | --- |
| Tract Number(s) | Jurisdiction(s) | Disadvantaged/ Low-Income (Federal) Y/N |
| 06077003113 | San Joaquin County | Yes |
| 06077001200 | San Joaquin County | No |
| 06077001400 | San Joaquin County | Yes |
| 06077001101 | San Joaquin County | Yes |
|  |  |  |

 |
| 1. Indicate which tracts qualify as disadvantaged/low-income under State criteria per the [California Air Resources Board (CARB) California Climate Investments Priority Populations 2023 CalEnviroScreen 4.0 map](https://webmaps.arb.ca.gov/PriorityPopulations/) available at (https://webmaps.arb.ca.gov/PriorityPopulations/).

***Note that while preference points will be awarded using only the federal criteria, State data is needed for reporting purposes.******Table of State Census Tracts Below Provided for Example Purposes Only***

|  |  |  |
| --- | --- | --- |
| Tract Number(s) | Jurisdiction(s) | Disadvantaged/ Low-Income (State) Y/N |
| 06077003113 | San Joaquin County | Yes |
| 06077001200 | San Joaquin County | No |
| 06077001400 | San Joaquin County | Yes |
| 06077001101 | San Joaquin County | No |

1. **Additional Outreach** *(Preference points ranging from 0-5 points total will be awarded depending on the content and thoroughness of information provided below.)*

This funding opportunity requires the preparation of a Final Project Report for publication. Share your plan to broadcast and/or showcase your successful project results to benefit other local governments through efforts that exceed the requirement to complete a Final Project Report. Please describe additional planned communication activities, for example, sharing project details and outcomes at regional or larger working groups; conferences or events; developing web-based resources; or other outreach and educational activities that benefit other California jurisdictions and agencies.  |
| **8. Contacts** *(Complete the information in the “Subrecipient” column only.)* |

|  |  |
| --- | --- |
| **CEC** | **Subrecipient** |
| **Commission Agreement Manager:**(Name)(Title)California Energy Commission715 P Street, MS-28Sacramento, CA 95814Phone: (916) XXX-XXXXEmail: (name)@energy.ca.gov  | **Project Manager:**(Name)(Title)(Company Name)(Mailing Address)(City, State, and Zip Code)Phone: (XXX) XXX -XXXXEmail: |
| **Confidential Deliverables/Products:**California Energy CommissionContracts, Grants, & Loans Office715 P Street, MS-18 Sacramento, CA 95814 | **Administrator:**(Name)(Title)(Company Name)(Mailing Address)(City, State, and Zip Code)Phone: (XXX) XXX -XXXXEmail: |
| **Invoices, Progress Reports and Non-Confidential Products to:**California Energy CommissionAccounting Office715 P Street, MS-2Sacramento, CA 95814Electronic submittal at: invoices@energy.ca.gov  | **Accounting Officer:**(Name)(Title)(Company Name)(Mailing Address)(City, State, and Zip Code)Phone: (XXX) XXX -XXXXEmail: |
| **Commission Legal Notices:**Gordon Kashiwagi, Federal Agreements ManagerCalifornia Energy Commission715 P Street, MS-18Sacramento, CA 95814Email: gordon.kashiwagi@energy.ca.gov | **Subrecipient Legal Notices:**(Name)(Title)(Company Name)(Mailing Address)(City, State, and Zip Code)Phone: (XXX) XXX -XXXXEmail: |

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| **9.** **Certifications*** I am authorized to submit this application on behalf of the Applicant.
* I authorize the CEC to make any inquiries necessary to verify the information presented in this application.
* I authorize the CEC to obtain business credit reports and make any inquiries necessary to verify and evaluate the financial condition of the Applicant.
* I have read and understand the terms and conditions contained in this solicitation. I accept the terms and conditions contained in this solicitation on behalf of the Applicant and the Applicant is willing to enter into an agreement with the CEC to conduct the proposed project according to the terms and conditions without negotiation.
* I certify that (1) this application does not contain any confidential or proprietary information, or (2) if confidential information is allowed under the solicitation, it has been properly identified.
* I certify under penalty of perjury under the laws of the State of California that, to the best of my knowledge, the information contained in this application is correct and complete.
* I am authorized to agree to the above certifications on behalf of the Applicant.
 |
| Signature of Applicant or Authorized Representative |  | Date: |
| Printed Name of Applicant or Authorized Representative |  |