*Instructions: See the formatting recommendations in Part III, Section A of the CERRI Grant Funding Opportunity Solicitation Manual and respond to each prompt below. Please delete all blue text but leave the prompts in black text.*

1. **Project Merit, Need, and Goals**
2. Provide a clear and concise description of project including:
3. the specific reliability or resilience problem(s) being addressed within the community(ies);
4. the need for funding;
5. how the project represents the optimal solution for the problem(s) and promotes energy equity.
6. Provide a description of any planned, current, and past measures that address(ed) the reliability or resilience need(s).
7. Explain how the proposed project will address the CERRI program goals.
8. Describe the major components of the project and attach appropriate schemas to the end of this document (e.g., single line drawing(s) and site maps). Schemas do not count toward the 20-page limit.
9. Provide the best available data (quantitative, qualitative, narrative, and/or spatial) to support the energy reliability and/or resilience needs of the community and the need for the proposed project. Data may be provided in appendices to this attachment and will not count toward the 20-page limit.
10. **Project Management Plan**

This section should summarize all project tasks and how they will be managed, resources available to the project, team structure including any partners and subcontractors, and risk identification and plan for mitigation. The tasks should align with the Scope of Work, Attachment 03. Requirements of pre-defined tasks (e.g., General Project Tasks; Community Engagement, Benefits, and Impacts Plan; Workforce Development Plan) can be found in Attachment 03.

1. Summarize the project team structure and roles including key staff and subcontractors. Please discuss or otherwise demonstrate, appropriate qualifications, experience, financial stability, and capabilities to complete the project.
2. Include a project organization chart by replacing the example below.

**Figure X: Example Organization Chart**

1. Describe the facilities, infrastructure, and resources available that support the project.
2. Explain key success and risks factors and outline a risk management plan.
3. Administrative and Technical Project Tasks. Summarize all administrative tasks and list technical tasks related to the project and how they will be managed. Please note that the Workforce Development and Community Engagement related tasks should be listed here but summarized in prompts #4 and #5 for ease of scoring.

* **Task 1. General Project Tasks** (See scope of work for pre-defined subtasks. Please be sure to include a description of how the project will comply with Davis-Bacon Act requirements, BABA requirements, CEQA and NEPA requirements, and reporting requirements).
* **Task 2. *TBD, add tasks as necessary***.
* **Task [TBD]. Community Engagement**
* **Task [TBD]. Workforce Development**

1. A description of the expected lead time for the project to commence (e.g., expected environmental review period and permitting period). A full project timeline is required as Attachment 04, Project Schedule and Milestones, and does not need to be discussed in depth here.
2. **Community Engagement & Benefits**
3. Summarize the planned community engagement activities and products and identify the community-based organization(s) and/or Tribe(s) that will conduct or help coordinate those activities.
4. State the expected energy reliability and/or resilience benefits of the project (e.g., increased access to critical services, reduced outage frequency, reduced outage duration) and other quantitative or qualitative community benefits (e.g., community cohesion and viability). Include all community-related metrics chosen in Attachment 09 and explain the method or basis for their estimation. Highlight any alignment with established climate action or resilience initiatives within the project community.
5. If this project is located in or will benefit a disadvantaged community(ies), low-income community(ies), and/or Tribal territory(ies), please explain those benefits in this section. If it is not, respond with “n/a.”
6. Amount budgeted for community engagement: $\_\_\_\_\_\_\_\_\_\_\_\_
7. **Advancement of Energy and Climate Goals**
8. Explain how the proposed project will support and advance California’s energy and climate goals. See Section V.B. of the solicitation manual for a sample of relevant policies and regulations.
9. If applicable, provide any project result estimates and calculations/methods for avoided greenhouse gases and other pollutants. If no estimates were made, respond with “n/a.” The reasonableness of these estimates will figure into this scoring criterion.
10. State all energy and/or climate-related metrics chosen in Attachment 09 and explain the method or basis for their estimation.
11. **Workforce Development**

Outline the Workforce Development Plan that includes the below elements. Some of this information will also be reported in the Project Metrics Form, Attachment 09.

1. Outline all planned workforce development activities (e.g., training programs, direct hire programs, and cross-training).
2. Summarize the strategy to attract, train, and retain a skilled workforce for durable careers in the clean energy industry. Please highlight efforts to engage priority communities as referenced in Section IV.F of the solicitation manual. Examples include using registered apprenticeships, joint labor management training programs, or partnerships with training providers.
3. State all workforce development-related metrics chosen in Attachment 09 and explain the method or basis for their estimation.