March 5, 2024

**GFO-23-607**

**Tribal Electric Vehicle Infrastructure, Planning, and Workforce Training and Development**

**Addendum 1**

The purpose of this addendum is to notify potential applicants of substantive changes that have been made to GFO-23-607. The addendum includes the following revisions to the Solicitation Manual. Added language appears in **bold underline**, and deleted language appears in [~~strikethrough~~] and within square brackets.

***Solicitation Manual***

1. **Page 18, Section III.D. Application Content**

All items listed below are required as part of the application package. Failure to provide any items may result in disqualification of the application. Attachment requirements are expanded and explained below in this section and in the attachments themselves. [~~The items that have “N/A” in the “Attachment Number” column are required to be submitted as part of the application package, but do not have an associated attachment provided in this solicitation package.~~]

|  |  |
| --- | --- |
| **Item** | **Attachment Number [~~(if applicable)]~~** |
| ~~[Project Narrative]~~ | ~~[N/A]~~ |
| Scope of Work | Attachment 1 |
| Schedule of Products and Due Dates | Attachment 3 |
| Proposal Budget Template | Attachment 4 |
| [~~Resumes~~] | ~~[N/A]~~ |
| Contact List | Attachment 5 |
| [~~Letters of Support/Commitment~~] | [~~N/A~~] |
| CEQA/Environmental Compliance Form | Attachment 6 |
| Localized Health Impacts Information Form | Attachment 7 |
| Past Performance Reference Form(s) | Attachment 8 |
| Applicant Declaration | Attachment 9 |
| **Project Narrative** | **Attachment 11** |
| **Resumes** | **Attachment 12** |
| **Letters of Support/Commitment** | **Attachment 13** |

1. **Page 23, Section III.D. Application Content**

### Project Narrative (Attachment 11)

The Project Narrative must include a table of contents (which will not count towards the page limitation) and a detailed description of the proposed project, its operational goals and objectives, and an explanation of how these will be implemented through the tasks described in the Scope of Work. **Please include your completed Project Narrative in the placeholder word file in Attachment 11.**

1. **Page 25, Section III.D. Application Content**

### Resumes (Attachment 12)

Applicants must include key resumes for key personnel identified in the proposal. “Key personnel” are individuals that are critical to the project due to their experience, knowledge, and/or capabilities. Resumes are limited to a maximum of two pages each. **Please include all resumes in the placeholder word file contained in Attachment 12.**

### Letters of Support/Commitment (Attachment 13)

Applicants must submit a match funding commitment letter from each entity that is committing to providing match funding, if match funding is provided. A commitment letter commits an entity or individual to providing the service or funding described in the letter. Letters of support may also be submitted, but are not required. A support letter details an entity or individual’s support for the project. **Please include all Letters of Support and Commitment in the placeholder word file contained in Attachment 13.**

**Eilene Cary,**

**Commission Agreement Officer**