**GFO-21-901**

**Cost Share for Federal Clean Energy Funding Opportunities**

**Addendum 30**

**June 13, 2024**

The purpose of this addendum is to notify potential applicants of changes that have been made to GFO-21-901. The addendum includes the following revisions to the Solicitation Manual. Added language appears in **bold underline**, and deleted language appears in ~~strikethrough~~ and within square brackets.

**Solicitation Manual**

1. **Page 45, Table: Screening Criteria**

Criteria ‘F.’ and ‘G.’ removed

| **Screening Criteria**  *The Application must pass ALL criteria to progress to Stage Two.* | **Pass/Fail** |
| --- | --- |
| 1. ~~The requested Energy Commission cost share funding meets the requirements specified in the Eligible Federal Funding Opportunities section (Section II.A.) of this solicitation.~~ | ~~Pass  Fail~~ |
| 1. ~~The Application includes Commitment Letters that total to an amount showing that the Energy Commission is at maximum providing 50% of the total Cost Share.~~ | ~~Pass  Fail~~ |

1. **Page 19, Table: Funding Opportunities Eligible for Energy Commission Cost Share**

‘Recommended’ added to minimum and maximum CEC Cost Share award amounts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Funding Opportunity Announcement (FOA) Number and Title** | **CEC Application Due Date (Phase One – Pre Federal Award)** | **Recommended Minimum CEC Cost Share Award\*** | **Recommended Maximum CEC Cost Share Award\*** | **Maximum Total CEC Cost Share Across Awards** | **Eligible Topic Area/Areas of Interest** |
| DE-FOA0003214  Bipartisan Infrastructure Law (BIL) – Joint Office of Energy and Transportation: Communities Taking Charge Accelerator | June 28, 2024 | $250,000 | $1,000,000 | $1,000,000 | Topic Area 3: Managed Charging for Clean Reliable Energy |

1. **Page 43, Clarification Interviews and Opportunity to Cure Administrative Errors**

Language was added to the solicitation manual to allow for staff to perform clarification interviews or other forms of communication in order to fix or clarify minor or administrative errors.

1. **Clarification Interviews**

**The Evaluation Committee may conduct optional Clarification Interviews (via phone call or emails) with applicants to clarify and/or verify information submitted in the application. However, these interviews may not be used to change or add to the content of the original application. Applicants will not be reimbursed for time spent answering clarifying questions.**

1. **Opportunity to Cure Administrative Errors**

**The CEC understands and appreciates the significant time and expense applicants spend preparing applications.  An administrative error that prevents an applicant from submitting a complete application frustrates both the CEC and applicants.  The purpose of this process is to reduce the number of applications screened out or receiving a significantly reduced score for administrative errors while maintaining a fair competition.  This process also ensures better competition and thus better projects to benefit California.**

**After the application deadline, an applicant might identify, or the Evaluation Committee may find what reasonably appears to be, an administrative error.  For purposes of this solicitation only, an administrative error is defined as an applicant’s inadvertent mistake that prevents materials in existence as of the application deadline from appearing in its submitted application.  Examples include, but are not limited to, accidentally:**

* **Scanning and submitting every other page in a document instead of every page.**
* **Submitting the wrong document.**
* **Leaving out a document.**

**If the Evaluation Committee find what reasonably appears to be an administrative error, they can communicate with the applicant to confirm.  If an applicant finds an administrative error in its application, it should immediately contact the Commission Agreement Officer listed in the “Contact Information/Questions” section of this solicitation.**

**If an administrative error has been identified and communicated to the Commission Agreement Officer, the CEC may, but is not required to, allow the applicant a period of time to provide the missing materials.  Reasons why the CEC might NOT allow an applicant to fix an administrative error include, but are not limited to:**

* **The funds have a deadline that does not allow time to fix the error.**
* **The application has been screened out or does not receive a passing score for reasons unrelated to the administrative error, making irrelevant any efforts to fix the error.**
* **The applicant brings the error to the CEC’s attention too late in the solicitation process (e.g., after awards have been approved at a Business Meeting).**

**If the Evaluation Committee allows an applicant the opportunity to fix an administrative error, the Commission Agreement Officer will communicate in writing to the applicant’s project manager listed the deadline by which the applicant must provide the missing materials.  Reasonable efforts will be made to confirm receipt of the notice, but actual notice cannot be guaranteed and the obligation is on the applicant to ensure the proper contact(s) are listed and available to respond.  The Evaluation Committee will not consider any materials submitted after the deadline.**

**This process only allows applicants to submit materials in existence as of the application deadline.  This process does NOT allow applicants to submit material created or modified after the application deadline. The CEC has sole discretion to determine whether materials submitted are eligible for consideration by the Evaluation Committee under this opportunity to cure.**

**Applicants must include the following certification along with the materials it submits to fix an administrative error and must explain why the materials were not provided due to an inadvertent administrative error:**

**“I certify on behalf of the applicant that the materials provided herein existed at the time of the application deadline, have not been modified since, and were not originally provided due to an inadvertent administrative error as described herein.”**

**The Evaluation Committee is not responsible for finding, or communicating with the applicant about, any errors in an application.  Applicants remain solely responsible for submitting applications, including any material submitted to fix an administrative error, that meet all solicitation requirements.**

Marissa Sutton

Commission Agreement Officer