September 26, 2024

**RFP-24-601**

**Technical Assistance for Medium- and Heavy-Duty (MDHD) Zero-Emission Vehicle (ZEV) Infrastructure Blueprint Development**

**Addendum 4**

The purpose of this fourth addendum is to notify potential applicants of changes that have been made to RFP-24-601.

The addendum includes the following revision to the Solicitation Manual and Attachments. Added language appears in **bold underline**, and deleted language appears in [~~strikethrough~~] and within square brackets.

**Solicitation Manual**

1. **SECTION I. KEY ACTIVITIES AND DATES**  
     
   Key activities including dates and times for this RFP are presented below. An addendum will be released if the dates change for the asterisked (\*) activities.

|  |  |
| --- | --- |
| **ACTIVITY** | **ACTION DATE** |
| RFP Release | July 17, 2024 |
| Deadline for Written Questions\* | August 7, 2024 |
| Pre-Bid Conference\* | August 7, 2024 |
| Distribute Questions/Answers and Addenda (if any) to RFP | Week of August 26, 2024 |
| **Deadline to Submit Proposals by 11:59 p.m. \*** | [~~September 27, 2024~~]  **October 4, 2024** |
| Notice of Proposed Award | [~~Week of November 4, 2024~~]  **Week of November 11, 2024** |
| Commission Business Meeting | February 2025 |
| Contract Start Date | February 2025 |
| Contract Termination Date | June 30, 2028 |

1. **SECTION IV. Cost Criteria**Step 1

Calculate each *Individual’s Loaded Hourly Rate* = DL + FB + Indirect + Profit ([~~Separately ]~~for the Prime [~~and each Subcontractor]~~).  This is documented on Attachment 8a in each workbook.

Step 2

The Bidder (Prime Contractor) will complete the Attachment 8b of the budget workbook. This form will calculate the Total Expected Labor Costs portion of the cost criteria. **This form is to be used to calculate the Total Expected Labor Cost for the entirety of the contract.**

**Attachments**

1. **Attachment 8: Budget Forms - Att 8b Total Exp Labor Cost tab  
     
   Instructions:**

This form will be the labor cost bid for purposes of evaluation. This form is to be completed by the Bidder/Prime Contractor ONLY. **This form is to be used to calculate the Total Expected Labor Cost for the entirety of the contract.**

**Lisa Linares**

**Commission Agreement Officer**