*Instructions: Use this template to draft the required content for the Project Narrative to Complete Once for all Corridor Segments.*

*Please refer to Attachment 00 – Solicitation Manual for GFO-24-606, California’s National Electric Vehicle Infrastructure Formula Program – Solicitation 2, for detailed information and instructions, including but not limited to the following sections:*

*III. Application Format, Required Documents, and Delivery*

1. *REQUIRED FORMAT FOR AN APPLICATION*
2. *METHOD FOR DELIVERY*
3. *PAGE LIMITATIONS*
4. *APPLICATION CONTENT*

*3. Project Narrative to Complete Once for all Corridor Segments*

# Application Information

Applicant Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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# Project Narrative to Complete Once for all Corridor Segments

Maximum Pages: 15

Charging Station Technology

1. Identify the make, model, and power levels of the DC fast chargers being deployed, how many ports each charger has, and why the chargers were chosen for the project, including any innovative or sustainability features. Explain the reasons for deploying J3400 connectors, if applicable.
2. Describe how the charging ports at each proposed EV charging station will be guaranteed of simultaneously supplying vehicles with at least 150 kW.
3. Describe how the proposed EV chargers are customer-friendly, easy to use, aesthetically pleasing, secure, and accessible to all EV drivers.

Operations and Maintenance Plan

Limit: 5 pages

1. Applicants must submit an Operations and Maintenance Plan that details their strategy to operate and maintain the charging equipment funded through this solicitation for at least five years after its commissioning date. The Applicant must propose a plan to demonstrate that each charging port will achieve an average annual uptime of greater than 97 percent. The plan should address, but is not limited to:
* Strategies to physically secure the site and limit or prevent tampering with or damage to the charging stations.
* The strategy with timelines to conduct preventative maintenance and/or field testing of the equipment.
* Strategies and timelines to provide prompt attention to chargers that are not operational and carry out repairs to maximize uptime.
* The availability of replacement parts.
* Established or planned partnerships/service level contracts with local qualified technicians.
* The warranties and/or extended warranties selected for the chargers and/or auxiliary charging equipment.
* How the customer service project requirements will be met (see Section II.B.16 of the solicitation manual).
* Site host training and responsibilities of the site host in conducting operations and maintenance.
* Who will be responsible for maintaining the charging stations, charging equipment, and all ancillary equipment, including but not limited to any awnings, canopies, shelters, restrooms, and information display kiosks or signage associated with the charging station. “Maintain,” as used in this solicitation means “to provide all needed repairs or desired and approved alteration, as well as to clean the equipment and keep it safe and presentable.”
* Who will be responsible for payment of all operating costs, including but not limited to payment of leases, rents, royalties, licenses, fees, taxes, revenue sharing, utilities, and electric power supply for the charging equipment and applicable supporting elements, such as area lighting.
* The Applicant’s plan to continue the proposed project beyond the agreement term and minimum five-year data reporting period.

Team Experience and Qualifications

1. Explain how the project team’s qualifications (including relevant expertise, experience, and skill sets) are suitable to the tasks described in the proposed Scope of Work.
2. Identify, by name, all key personnel assigned to the project, including the project manager, and clearly describe their individual areas of responsibility. The project manager is the one individual responsible for interacting with the CAM on all issues relating to the overall project and coordinating all aspects of work under the project.
3. Explain how the Applicant or lead installation Subrecipient(s) from the proposed project team meet(s) or exceed(s) the Experienced Contractor definition in the solicitation manual Section II.B.10 Project Team.
4. Explain how the Applicant’s selected charging station network provider has demonstrated experience keeping chargers in service for at least five years or the capability to keep the chargers in service for at least the entire required five-year operation period.
5. Identify which of the selected installation contractors have EVITP certified electricians or detail the plan to comply with the EVITP labor requirement.
6. Detail the Applicant’s experience with federally funded projects and/or explain how the Applicant plans to meet and document compliance with all the federal requirements.
7. Explain how the Applicant demonstrates experience meeting deadlines and completing milestones associated with large, complex projects, including examples of previously successful EV charging projects.

Past Performance forms (Attachment 12) will be evaluated in this criterion. (If Applicable)