**December 18, 2024**

**GFO-24-601**

**Light-Duty Hydrogen Infrastructure Build-Out**

**Addendum 02**

The purpose of this addendum is to notify potential applicants of updates to the Scope of Work template (Attachment 2) and Schedule of Products and Due Dates template (Attachment 4). Added language appears in **bold underline**, and deleted language appears in [~~strikethrough~~] and within square brackets.

***Scope of Work (Attachment 2)***

**Task 1.9 Obtain and Execute Subawards and Agreements with Site Hosts**

The goal of this task is to ensure quality products and to [~~procure~~]**execute** subrecipient[~~s~~] **and site host agreements, as applicable,** required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient’s own procurement **and contracting** policies and procedures.

**The Recipient shall:**

* **Execute and manage subawards**[~~Manage~~] and coordinate subrecipient activities.
* **Execute and mange site host agreements, and ensure the right to use the project site throughout the term of the Agreement, as applicable. A site host agreement is not required if the Recipient is the site host.**
* **Notify the CEC in writing immediately, but no later than five calendar days, if there is a reasonable likelihood the project site cannot be acquired or can no longer be used for the project.**
* Submit a *letter* to the CAM describing the subawards **and any site host agreement** needed or stating that no subawards **or site host agreements** are required.
* If requested by the CAM, submit a *draft of each subaward* ***and any site host agreement*** required to conduct the work under this Agreement to the CAM for review.
* If requested by the CAM, submit a *final copy of each executed subaward* ***and any site host agreement***.
* If Recipient intends to add new subrecipients or change subrecipients, then the Recipient shall notify the CAM.

**Products:**

* Letter describing the subawards **and any site host agreement** needed, or stating that no subawards **or site host agreements** are required
* Draft subaward (if requested)
* Final subaward (if requested)
* **Draft site host agreement (if requested)**
* **Final site host agreement (if requested)**

***Schedule of Products and Due Dates (Attachment 4)***

|  |  |  |  |
| --- | --- | --- | --- |
| **Task Number** | **Task Name** | **Product(s)** | **Due Dates** |
| **1.9** | **Obtain and Execute Subawards and Agreements with Site Hosts** |  |
|   |  | Letter describing the subawards **and any site host agreement** needed, or stating that no subawards **or site host agreements** are required | <Insert Date> |
|   |  | Draft subawards (if requested) | 15 days prior to the scheduled execution date |
|   |  | Final subawards (if requested) | Within 10 days of execution |
|   |  | **Draft site host agreement (if requested)** | **15 days prior to the scheduled execution date** |
|   |  | **Final site host agreement (if requested)** | **Within 10 days of execution** |

Laura Williams,

Commission Agreement Officer